# Salary Increment Request

Subject: Meeting Request - [Your Name]

Dear [employer’s name],

I am grateful for the opportunity to work for you as [job title] for [company name]. Over the past [no. of years] years, my responsibilities at [company name] have grown significantly, and I not only consistently complete all of these responsibilities, but I do so with an exceptional quality of work. I would, therefore, like to respectfully request a meeting to review my salary.

I have happily added some duties to my workload that have allowed me to contribute even more to the company. [mention some noteworthy points in your tasks or any new qualifications you have gained where you believe you deserve a raise].

I believe that my increasing contributions to the company and my new qualifications justify a pay raise.

I would love the opportunity to meet with you to discuss a raise in my salary. I look forward to hearing from you.

Sincerely,

[Name]

[current job title]

[Contact Number]

[Contact Email]