

PA Specific Requirements

Applicable Jurisdiction

Territorial coverage	New Zealand
Peppol Service Domain coverage	Pre-Award Procurement. Post-Award Procurement. Capability Lookup and Addressing.
If applicable, terms and conditions related to Peppol Service Domains specific to the Peppol Authority	None.

Updates to A-NZ GitHub content

Any new material or updates to existing content hosted on A-NZ GitHub will be consulted on with OpenPeppol and New Zealand accredited Service Providers, and Service Providers seeking accreditation in New Zealand prior to publication.

1. Applicable or allowed identifier or identification schemes

Applicable	Detailed description
Yes	New Zealand Business numbers (NZBN)s must be used as the legal registration number for New Zealand buyers and sellers.

2. Information Security

Applicable	Detailed description
Yes	<p>Service Providers must meet information security requirements defined by the New Zealand Peppol Authority (NZPA).</p> <p><i>Guidance Note 03 Information Security</i> on A-NZ GitHub provides clarification and detail on the requirements. This includes the requirement for Service Providers to complete a security questionnaire and provide evidence of meeting the requirements for accreditation and demonstrate their continued compliance to maintain their accreditation.</p>
Yes	<p>The Peppol framework requires all Service Providers to ensure End User identification is completed.</p> <p><i>Guidance Note 10 End User Identification</i> on A-NZ GitHub details how Service Providers are to complete this for New Zealand entities. This includes requirements for:</p> <ul style="list-style-type: none">• a documented process for End User identification• End User authorisation to enable access to the Peppol network• collecting and/or validating End User information• annual checks.

3. Reporting on End User information and transaction statistics

Applicable	Detailed description
Yes	<p>Service Providers must report statistics to the NZPA.</p> <p>(note: it is intended that this requirement will be replaced by Peppol centralised reporting once that is in place and fully operational)</p> <p><i>Guidance Note 07 Reporting Statistics to Peppol Authority on A-NZ GitHub defines how to report to the NZPA.</i></p> <p>At a minimum, Service Providers must report information about transactions for New Zealand entities monthly to the NZPA:</p> <ul style="list-style-type: none"> a) number of effective senders; b) number of effective receivers; c) number of transactions sent per Document Type ID; and d) number of transactions received per Document Type ID. <p>Reports shall be sent to the NZPA no later than 10 working days following the end of the calendar month being reported.</p>

4. Mandatory use of centralised services and global specifications

Applicable	Detailed description
No	

5. Service Level Requirements

Applicable	Detailed description
No	

6. Use of local interoperability specifications

Applicable	Detailed description
Yes	<p>Service Providers must support additional mandatory business documents. Specifications and guidance for additional business documents are on A-NZ GitHub. These are:</p> <ul style="list-style-type: none"> • A-NZ invoice specification (mandatory),

	<ul style="list-style-type: none">• A-NZ credit note (mandatory),• A-NZ self-billing specification (optional), and• A-NZ self-billing credit note (optional).
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7. Service Provider Accreditation

Applicable	Detailed description
Yes	<p>Service Providers must be accredited by the NZPA. The accreditation process has been implemented to help protect all New Zealand participants. Service Providers must complete the New Zealand accreditation process.</p> <p>This includes:</p> <ul style="list-style-type: none">• Due diligence checks (including insurance),• Security requirements (including a security questionnaire), and• Interoperability testing to demonstrate the ability to support the A-NZ specifications <p>There will be an annual review of the accreditation status to ensure the Service Provider continues to meet their obligations on an on-going basis.</p>