

Marlon Quito

Summary

Cranbury, NJ 08512

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Motivated JavaScript developer with a background of CompTIA A+ certified professional with ability to troubleshoot, configure, support, and maintain software and hardware. Strong work ethic, flexibility to learn and grow in the Information Technology field. Fluent in English and Spanish. My background of education is having 1 year of learning Computer Science in an institution at PC Age Career Institute, 1 year of learning in Rutgers bootcamp. Computer focused work was my main focus on what I wanted to get a career in. I also received education on Graphics and Design at New York Institute of Arts and Design. I love learning and I am always curious and motivated to learn new technology.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Production Team Leader

CCL Label - Hightstown, NJ

August 2017 to Present

Solve Hardware and software issues for team members in the office and on the production floor.
Coordinate with team to come up with new procedures to better manage time and increase efficiency.
Encode RFID tags with data.
Help team members with printer issues and Network IP issues.
Analyzed and learned new technology and machinery fast.
Maintained adequate productivity by setting and enforcing deadlines.
Collaborated with technicians to diagnose equipment breakdowns to address quality issues.
Inspected printed products for clarity, color accuracy, and conformance to provided specifications.
Followed work orders to select proper.
Keep machines running at peak efficiency to meet demanding production targets.
Examined product to identified flaws.
Adhered to company and OSHA safety procedures and regulations.
Tested product designs utilizing models, prototypes and computer-aided technology.

RFID Operator

CCL Label - Hightstown, NJ

August 2016 to Present

- SOP, FDA, sGMP and GMP compliant
- Maintained adequate productivity by setting and enforcing deadlines.
- Collaborated with technicians to diagnose equipment breakdowns and address quality issues.
- Inspected printed products for clarity, color accuracy, and conformance to provided specifications.
- Followed work orders to select proper materials, make accurate cuts and complete precise finished products.
- Kept machines running at peak efficiency to meet demanding production targets.

- Examined completed pieces to check for defects and sorted items according to identified
- flaws.
- Adhered to company and OSHA safety procedures to protect team members, products and equipment.
- Tested product designs utilizing models, prototypes and computer-aided technology.
- Maintained accurate records of all production activities.
- Trained new employees on company and safety standards, providing assistance and remediation with issues.
- Worked closely with team members to deliver project requirements, develop solutions and meet deadlines.
- Prepare and inspect labels for high speed cameras
- Maintain records of all documentation relating to the dispatch and receipt of goods
- Accomplish quality and organization mission by completing related results as needed
- Maintained updated department knowledge through Encoding and Finishing.
- Modified Encoding equipment to ensure fixture compatibility.
- Scheduled daily tasks and priorities for the Finishing and Encoding team.
- Compiled data on quality issues and vulnerabilities and reported all findings to Plant Manager and Supervisor with suggestions for improvement.
- Wrote and updated manual test cases for team use, maintaining optimal organization for maximum productivity.
- Assessed materials, parts and products for conformance with quality control requirements and production
- specifications.
- Assisted with correcting systemic problems in order to eliminate errors.
- Produced thorough reports detailing findings and proposed recommendations.
- Compared samples to standards and specifications by performing detailed measurements and tests.
- Completed routine inspections of components and products to fulfill quality assurance requirements.
- Provided quality support to ensure that products met quality standards and customer requirements.
- Recorded lot numbers and serial numbers in ERP system for traceability of all items produced.
- Monitored and upheld safe operating procedures and clean area mandates to meet regulatory requirements.
- Monitored daily performance of the production team to identify and address issues affecting quality product output.
- Compiled inspection and test data in reports to document compliance with or deviations from strict quality standards.
- Inspected equipment, machinery and facility conditions to report concerns and suggest maintenance to deliver consistent and high-quality Labels.
- Implemented quality control objectives to resolve production issues, optimize product reliability and reduce costs.
- Technology
- Manufacturing & Utilities

Education

Certificate in Computer Programming

Rutgers University - New Brunswick, NJ

February 2022 to August 2022

Certificate in Graphic Design

Graphic Design New York Institute Of Art And Design - New York, NY

September 2020 to August 2021

Certification in Information Technology

P C Age-Edison - Edison, NJ

January 2015 to December 2015

Skills

- Illustration
- Graphic Design
- Adobe InDesign
- Typography
- Packaging
- Photography
- Computer skills (4 years)
- Computer hardware (5 years)
- Network security (3 years)
- IP networking (4 years)
- IT support (3 years)
- TCP/IP (5 years)
- DNS
- TCP
- LAN (5 years)
- VPN (1 year)
- Help Desk
- Network Support
- Microsoft Windows
- WAN (5 years)
- Software troubleshooting (4 years)
- Technology (3 years)
- Computer networking
- Microsoft Windows Server
- Malware analysis
- Manufacturing (5 years)
- Utilities (5 years)
- Manufacturing & Utilities (5 years)
- Network Monitoring
- Ethernet
- Active Directory

- JavaScript (1 year)
- CSS (1 year)
- HTML5 (1 year)
- SQL
- Node.js (1 year)

Languages

- English - Fluent
- Spanish - Fluent

Certifications and Licenses

Adobe Certified Associate

January 2021 to January 2025

- Adobe Creative Suite (Photoshop, Illustrator,)
- Graphic and Media Design
- Utilized Excel to compile data gathered from various sources.
- Color theory, design theory and Implementation
- Adobe Photoshop and Adobe illustrator

CompTIA A+

December 2018 to December 2021

- Install Windows 2012 Server; configure network protocols; NTFS permissions, diagnose and troubleshoot; backup and data storage; Windows 2012 disk management
- Create and administer user and group accounts; configure TCP/IP protocol suite; interoperability with Linux; administer file and print services
- Active Directory design and implementation, manage and administer group policy configuration; implement and configure Windows 2012 security options
- LAN implementation and maintenance; install and configure DNS, DHCP, and WSUS
- TCP/IP installation; IP addressing and subnetting
- Install and configure Network Access Protection (NAP)/Routing and Remote Access (RAS), Network Address Translation (NAT), Internet Connection Sharing (ICS) and Virtual Private Network (VPN).
- Install and configure Cisco 1800/2900 series routers and Cisco switches; routing protocols RIP, EIGRP and OSPF; configure VLAN, PPP and Frame Relay; troubleshoot LAN and WAN problems
- Windows Server 2012, Windows 7/8, MS-DOS
- Install and configure motherboards, NICs, SCSI and peripheral devices; upgrade memory, adapters and other hardware; Ethernet switches and routers; network cabling
- Network Security implementation and troubleshoot

Assessments

Supervisory skills: Motivating & assessing employees — Proficient

January 2021

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Proficient](#)

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