



A44 COMPANY — Invoicing Rhythm

Weekly Invoicing

Invoices are issued weekly, typically Friday afternoon or Monday morning, covering all work completed from Monday to Friday of that week.

Each working session is billed with a minimum increment of 1 hour, as outlined in the Terms of Engagement.

Payment Terms

Payment is due within 14 days from the invoice date (Net 14).

Late payments may result in work being paused until the balance is settled.

Engineering & Digital Billing

Engineering and Digital workloads are invoiced separately to ensure clarity of scope and rate structure for each division.

Information Included on Each Invoice

- Date range covered
- Breakdown of sessions
- Hours worked per session
- Applicable hourly/day rate per division
- Total amount due
- Payment instructions

Software Used (Internal)

Invoices are generated through Monzo Business and emailed as a PDF to the Client for consistent and professional documentation.

Contact

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