

Aston Varghese

20 Rintella Court, Scarborough.

+1 (437)335-7156

astonvarghese8@gmail.com

<http://www.linkedin.com/in/a5t0n08>

Objective

I am seeking a job in a reputable organization where I can use my skills to ensure my personal growth as well as the growth of the organization I work for.

Availability

- **MONDAY: FULL DAY AVAILABILITY**
- **TUESDAY: FULL DAY AVAILABILITY**
- **WEDNESDAY: FROM 1:30 P.M.**
- **THURSDAY: TILL 12 NOON / FROM 3 P.M.**
- **SATURDAY: FULL DAY AVAILABILITY**
- **SUNDAY: FULL DAY AVAILABILITY**
- **AVAILABLE TO WORK OVERNIGHT SHIFTS ANYDAY**

Executive Summary

High-energy individualist expert at interacting with people in a positive tone. Organized with excellent written, oral, and interpersonal communication skills, great attention to detail, and the ability to work in a high-paced environment.

Experience

Asset Protection Associate/Casual Security Guard (April 2021 till May 2022)- Lulu Mall Kochi

Roles and Responsibilities

- Monitored and patrolled assigned areas to ensure the safety and security of premises, people, and property.
- Provided exceptional customer service by assisting visitors, addressing inquiries, and offering guidance when needed.
- Enforced access control policies, verifying credentials, and prevented unauthorized entry.
- Maintained accurate and detailed incident reports, including observations, actions taken, and any relevant information.
- Operated security equipment such as CCTV cameras, access control systems, and alarms to monitor and secure premises effectively.
- Reported any suspicious activity to the security supervisor.

Customer Service Representative (February 2023 till May 2023)-Ali Baba Cuisine, Downtown

Roles and Responsibilities

- Fulfilled customer requests and ensured compliance with company regulations to achieve all production objectives.
- Maintained a clean and organized work area.
- Identified customer concerns and complaints and resolved taking ownership.
- Assisted in cash management and sales reports whenever required.

- Maintaining inventory levels and restocking as needed.

Food Factory Associate/ Mixer Trainee (April 2023 - Present)- Handi Foods, North York

Roles and Responsibilities

- Operated mixing equipment to combine ingredients according to specific recipes. Ensured that the ingredients are properly measured and mixed to maintain product quality and consistency.
- Checked the texture, color, and consistency of the mix.
- Worked closely with other team members, including supervisors, quality control inspectors, and production workers,
- Packed items into boxes, containers, or packaging materials.
- Applied shipping labels, product labels, or barcodes to packages accurately.
- Maintained a neat and organized packing area.
- Followed safety guidelines and protocols, including the proper use of equipment, to prevent accidents and maintain a safe working environment.

Volunteer for various function while in High School

Roles and Responsibilities

- Prepared and distributed promotional emails, newsletters, and reports to the target audience.
- Handled customer inquiries and crowd control as per instruction.
- Provided First-Aid and Emergency support.
- Assisted with the post-event cleanup.

Core Qualifications

Attention to Detail	Strong Communication Skill
Microsoft Office	Cooperative
Organized	Multitasking
Quick Learner	Positive Attitude

Education

- Advanced Diploma in Artificial Intelligence- Centennial College (2023-2025)
- High School Degree in Computer Science- Don Bosco Senior Secondary School (till 2021)

Language Proficiency

- English
- Hindi
- Malayalam

License and Certification

- Security License
- Emergency First Aid and CPR Level-C & AED