

Issued by: Jiaying Ying

Project Team : Jiaying Ying, Minghui Zhang, Andre Olivier, Haoxuan Tan

Project Start:	Mon, 7/29/2019
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Project 1

Display Week: 1

Task	Assigned To	Progress	Start	End
Phase 1 : Concept of Operation				
Task 1	Project Scope	100%	8/2/19	8/7/19
Task 2	Stakeholder Analysis	100%	8/2/19	8/7/19
Task 3	Completion of Non-Disclosure and IP Agreements	100%	8/2/19	8/7/19
Task 4	Estimate indicative financial budget	100%	8/2/19	8/7/19
Task 5	Risk Analysis	100%	8/2/19	8/7/19
Task 6	Setup landing page and repository	100%	8/2/19	8/7/19
Task 7	Setup milestones	100%	8/2/19	8/7/19
Task 8	Finalise Initiation Documentation	100%	8/7/19	8/9/19
Phase 2 : System Engineering Governance				
Task 1	Confirm client needs	100%	8/5/19	8/9/19
Task 2	Undertake requirements analysis	100%	8/9/19	8/16/19
Task 3	Undertake functional analysis	100%	8/9/19	8/16/19
Task 4	Brainstone the possible design schemes	100%	8/16/19	8/23/19
Task 5	Undertake idea generation	100%	8/16/19	8/23/19
Task 6	Undertake system architecture	100%	8/23/19	8/30/19
Phase 3 :Project Execution				
Task 1	Research the plant and its technologies	100%	8/2/19	8/13/19
Task 2	Sketch several possible design schemes	100%	8/13/19	8/23/19
Task 3	Fill in the detail into the sections of the selected design	100%	8/23/19	9/2/19
Task 4	Integrate the design	100%	9/2/19	9/16/19
Task 5	Technical analysis (pressure, heat and external force) (IMFEASIBLE)		9/16/19	9/23/19
Task 6	Design survey	100%	9/16/19	9/23/19
Task 7	Optimise the initial design with feedbacks	100%	9/23/19	9/30/19
Task 8	Validate and evaluate the design achieved the requirements	100%	9/30/19	10/7/19
Task 9	Finalise the design	100%	10/7/19	10/14/19
Task 10	Finalise the financial budget estimation and product lifecycle	100%	9/23/19	10/14/19
Phase 4 : Project Delivery				
Task 1	Finalise Documentation		10/14/19	10/18/19
Task 2	Project Handover		10/18/19	10/18/19

Insert new rows ABOVE this one



SIMPLE GANTT CHART by Vertex42.com

<https://www.vertex42.com/ExcelTemplates/simple-gantt-chart.html>

About This Template

This template provides a simple way to create a Gantt chart to help visualize and track your project. Simply enter your tasks and start and end dates – no formulas required. The bars in the Gantt chart represent the duration of the task and are displayed using conditional formatting. Insert new tasks by inserting new rows.

Guide for Screen Readers

There are 2 worksheets in this workbook.

TimeSheet

About

The instructions for each worksheet are in the A column starting in cell A1 of each worksheet. They are written with hidden text. Each step guides you through the information in that row. Each subsequent step continues in cell A2, A3, and so on, unless otherwise explicitly directed. For example, instruction text might say "continue to cell A6" for the next step.

This hidden text will not print.

To remove these instructions from the worksheet, simply delete column A.

Additional Help

Click on the link below to visit [vertex42.com](https://www.vertex42.com) and learn more about how to use this template, such as how to calculate days and work days, create task dependencies, change the colors of the bars, add a scroll bar to make it easier to change the display week, extend the date range displayed in the chart, etc.

[How to Use the Simple Gantt Chart](#)

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[Project Management Templates](#)

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Businesses will find invoices, time sheets, inventory trackers, financial statements, and project planning templates. Teachers and students will find resources such as class schedules, grade books, and attendance sheets. Organize your family life with meal planners, checklists, and exercise logs. Each template is thoroughly researched, refined, and improved over time through feedback from thousands of users.