

Abdullah Saad Alamri

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SUMMARY

In charge of stock control. Ability to study and analysis data of inventories and to plan inventories safety levels. Experienced with operations of warehouses and inventories, and logistics.

PROFESSIONAL STUDIES

Richmond University, Richmond, VA, U.S

Certificate in Boot Camp Coding, [In Progress]

Certificate in Information Security, [Dec 2018]

Certificate in Geographic Information System, [May 2018]

Georgetown University, Washington D.C., U.S.

Certificate in Project Management, [Jan. 2018]

Saudi Electronic University, Riyadh, Saudi Arabia

Master of Business in Administration, GPA is 3.48 of 4.00 [Jan. 2016]

University of Central Oklahoma, Edmond, Oklahoma, U.S.

Bachelor of Business in applying Management, GPA is 3.69 of 4.00 [July 2012]

Yanbu Industrial College, Yanbu, Saudi Arabia.

Associate Degree in applying Material Management Tech, [Jan. 2004]

PROFESSIONAL WORK EXPERIENCE

Prince Sultan Cardiac Center, Riyadh, KSA [01/2005 until present]

Head of Stock Control [07/2013 until present]

- To check all daily transactions that take place within stock items in supply operations and to make sure that these activities according to the rules and regulations of the Governmental Warehouses.

Assistant Head of Material Planning [10/2012 until 07/2013]

- To help in supervising the Material Planning staff and activities according to the rules and regulations of the Governmental Warehouses.

Assistant Head of Stock Control [07/2008 until 10/2012]

- To help in supervising the department of Stock Control employees and activities according to the rules and regulations of the Governmental Warehouse.

Medical Planner in the Stock Control, [03/2007 to 07/2008]

- Assist the Assistant Head of Stock Control in planning to introduce new technology/brands for all items used in the Center and in reviewing stock and non-stock requisition.

Warehouseman in the Warehouse Dept. [01/2005 to 03/2007]

- Stage, load, and unload finished product and raw materials. Stock and maintain warehouse inventory.

Schulmberger Company, Khubar, KSA [04/2004 to 01/2005]

Purchaser, Auditor, and Warehouseman.

- Worked [full time] as a training in the supply chain department

COURSESE

The Future for Management, Educational Consulting, and Training

Elements and the Elements of the Strategic Plan, February 2016

International Group Higher Institute for Training

Leadership Styles of Snowball, August 2014

Mubtath Center for Training & Development

Leadership Preparation & Malaysian Experience, January 2012

Time Management, January 2012

Stress of Academic Study, December 2011

Spectrum Thinking Learning, November 2011

Saudis in U.S. Group's Training Program

Time Management Certificate, November 2011

Total Quality Management Principles Certificate, October 2011

University of Central Oklahoma

QPR Suicide Prevention Gatekeeper Program, Fall 2011

Finance Central: Laking into the Bank, Fall 2011

English Language August 2009 - August 2010

Level # 111 at ELS [08/2009 to 01/2010]

Language Centers, Oklahoma City, OK, U.S.

Level # 6 at ELS [04/2006 to 06/2006]

Language Centers, Riyadh, Saudi Arabia.

AWARDS AND HONORS

- President's Honor Roll, Spring 2012
- Dean's Honor Roll, Spring 2011
- Dean's Honor Roll, Fall 2011
- Government Scholarship, 2009
- YIC's Honor Roll, Spring 2000

SKILLS

- Arabic and English language and typing proficiency
- Skills learned consisted of HTML, CSS, Javascript, JQuery, Bootstrap, Firebase, Node Js, MySQL, MongoDB, Express, Handlebars JS, & React Js.
- Proficiency with Microsoft Office
- Conflict resolution, mentoring, team-building coaching