

Visit metadata			
Project ID		Service/Retrieval / Deployment	
Sample Station ID		Crew (list full names)	
Camera Location ID		Deployment Start Date Time	
Purpose Of Visit (circle one)      Service / Retrieve		(24hr)      DD-MMM-YYYY HH:MM:SS	
Equipment information		Placement	
*Camera active on arrival (circle one)	Y / N	Bait/lure Type (circle one)	Scent / Meal <sup>1</sup> / Bait Tree / Visual / Acoustic / Other <sup>‡</sup> / None
*Camera Damaged (circle one)	Physical <sup>‡</sup> / Mechanical <sup>‡</sup> / None	Site characteristics	
SD Card ID	*Card status (% full)	*Deployment Area Photos Taken (circle one; photo order: datasheet, N, E, S, W)	Y / N
*# Of Images	*SD Card Replaced (circle one)      Y / N	*Deployment Area Photo Numbers (list photo numbers)	
*Remaining Battery (%)	*Batteries Replaced (circle one)      Y / N	Equipment checks	
If camera replaced:		*Test Image Taken (circle one; see Test Image Sheet next page)	Y / N
New Camera ID		*Walktest Complete	Y / N
New Camera Make		*Walktest Distance (m) (to the nearest 0.05 m)	
New Camera Model		*Walktest Height (m) (to the nearest 0.05 m)	
New Camera Serial Number		*Camera Active On Departure	Y / N
*Camera Location Comments			
*Service/Retrieval Comments			
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New Camera Model		*Walktest Height (m) (to the nearest 0.05 m)	
New Camera Serial Number		*Camera Active On Departure	Y / N
*Camera Location Comments			
*Service/Retrieval Comments			

\* Optional and not required by the Wildlife Camera Metadata: Standards for Alberta (RCSC, 2022)

† The option should be described in the Camera Location Comments

‡ The option should be described in the Deployment Comments.

**Notes:** Abbreviations: Y = yes; N = no.

**Bait/lure Type:** record the type of bait or lure used at the camera location. If "Other," describe in the Deployment Comments.

\***Camera Active On Arrival:** record whether the camera was functional upon arrival.

\***Camera Damaged:** record whether there is any damage to the camera (physical or mechanical). If damage is present, describe the damage in the Service/Retrieval Comments.

**Camera ID:** record the unique alphanumeric ID for the camera that distinguishes it from other cameras of the same make or model.

\***Camera Location Comments:** comments describing additional details about a camera location.

**Camera Location ID:** record the unique alphanumeric identifier for the location where a single camera was placed (e.g., "BH1").

**Camera Make:** record the make (i.e., the manufacturer) of the camera deployed (e.g., "Reconyx" or "Bushnell").

**Camera Model:** record the model number of the camera deployed (e.g., "PC900" or "Trophy Cam HD").

\***Deployment Area Photos Taken / Deployment Area Photo Numbers:** images of the area where the camera was deployed. Record the image numbers from a camera or phone. If not applicable, enter "NULL."

**Deployment Start Date Time (DD-MMM-YYYY HH:MM:SS):** the date and time that a camera was placed for a specific deployment.

<sup>1</sup>\***Meal [Bait/lure Type]:** including carcass placed by the crew.

**Project ID:** record the unique alphanumeric identifier for the project (e.g., "UofA\_WildEdmonton-Urban-Wildlife-Monitoring\_2018").

**Purpose Of Visit:** record the reason for visiting the camera location (i.e. to retrieve the camera ['retrieve'] or to change batteries/SD card or replace the camera ['service']).

**Sample Station ID:** record the sequential alphanumeric identifier given to each camera location within a grouping of two more non-independent camera locations when cameras are deployed in clusters, pairs or arrays (e.g., "SS1" in "SS1-BH1," "SS1-BH2," "SS1-BH3," and "SS1-BH4"). If not applicable, enter "NULL."

\***SD card information / Battery %:** record the ID label on the SD card (e.g., "CMU-100"). Note the card status (% FULL) and remaining battery power. Toggle through options to find STATUS to record the # of photos (differs for different Camera Models).

\***Service:** record whether the SD card has been swapped and the batteries replaced.

\***Service/Retrieval Comments:** comments describing additional details about the service/retrieval.

**Service/Retrieval / Deployment Crew:** record the first and last names of the individuals who collected data during the service/retrieval visit.

\***Test Image Taken:** record whether a test image (i.e., an image taken from a camera after it has been set up to provide a permanent record of the visit metadata) was taken. Arm the camera and walk towards the camera from ~5 m in front while holding the Test Image Sheet (see next page).

\***Walktest Complete:** indicate whether a walktest was performed to ensure the Camera Height, tilt, etc., adequately captures the desired detection zone. Put the camera in "walktest" mode and move your hand along detection bands at ~5 m from the camera. Motion is detected when the red walktest light flashes.

\***Walktest Distance (m):** record the horizontal distance at which the crew performs the walktest (in metres to the nearest 0.05 m). If not applicable, enter "NULL."

\***Walktest Height (m):** record the vertical distance at which the crew performs the walktest (in metres to the nearest 0.05 m). If not applicable, enter "NULL."