

# MOI UNIVERSITY

Imp002459/15

## REQUEST FOR AN IMPREST

No. 012269

FROM: BERNARD N MBENGETI

PF. NO: 3768

GRADE 12

DEPARTMENT: PUBLISHING

DESIGNATION: 71 FELLOW DATE: 02/02/2015

257,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

262,952.44

EXPENDITURE FOR R-STATISTICS WORKSHOP IN ARUSHA 9-12TH FEBRUARY 2015

HOTEL FACILITATOR

CITY LINK HOTEL @40,00TSH=2,050KSH\*5DAYS=10,160 PER PERSON

UNIT COST

10250

TOT. UNITS TOTAL

5

51250

City Link Hotel

SUBTOTAL

51250

TRANSPORT SIS PARTICIPANTS

VAN HIRE 1160KM \*30KSH

1160

30

34800

Pig. Accumulate charge  
directly and reduce  
total.

FUEL

25000

1

25000

INSURANCE

10000

1

10000

CONTINGENCY

10000

1

10000

SUBTOTAL

79800

69,800

MOT UNIT CITY  
MUL K MURUOS Project Office  
P.O.Box 3900, Eldoret 30100 Tel: 063 43344  
Date: sign: *Dendy*

SIS PARTICIPANTS ALLOWANCES

ARUSHA @62 EURO = 6,425.122KSH 8-11TH [4DAYS]\*5PERSONS

25700.488

5 128502.44

(6,425.122 \*4= 25,700.49PER PERSON)

SUBTOTAL

128502.44

SIS PARTICIPANTS' NRB 12TH-01-15 PERDIEM

Prof. Justus Wamukoy PF: 1068 GRADE 15

14000

1

14000

DR. Austin Owino PF: 0764 GRADE 12

9200

1

9200

Dr. Damaris Odero PF: 2768 GRADE 14

11200

1

11200

Mr. Benard Mbengei PF: 3145 GRADE 12

9200

1

9200

MR. Joseph Ronoh GRADE 6

4600

1

4600

48200

30 4  
3 2



307752.44 KSH  
47.8983029 EURO

22/2/2015 -

Kuts  
Re posed  
charge NSS  
297,752.44  
21/2/15



Damaris Odero &lt;oderodjn@gmail.com&gt;

## RE: INVITATION TO PARTICIPATE IN R-STATISTICAL SOFTWARE TRAINING AT NM-AIST, ARUSHA BETWEEN 9th AND 12TH FEBRUARY, 2015

2 messages

Dr. Kisangiri Michael &lt;kisangiri.michael@nm-aist.ac.tz&gt;

Thu, Jan 29, 2015 at 12:05 AM

To: Damaris Odero &lt;oderodjn@gmail.com&gt;

Cc: De Smet Egbert &lt;egbert.desmet@uantwerpen.be&gt;

Dear Sir/Madam

The above captioned subject refers.

The adoption and application of open source software technologies have gained momentum in academia, research and industry in recent years. R-Statistical Software is an open source software facility for computational statistics, data visualization and data sciences. The Software has been applied in many fields including computational biology, quantitative marketing, economics and finance. Through use of R-Software, it is possible to manipulate data, statistical model, and predictive model and chart that the modern data scientists would ever need.

In view of the above and in recognition of the importance of data in the research, academia and industry, the Nelson Mandela African Institution of Science and Technology (NM-AIST) in collaboration with NSS Project has organized the above mentioned training.

We are, thus pleased to invite up to six(6) participants from your school of Information Science, Moi University to attend the training which will be held at our Institution on the mentioned dates.

The Nelson Mandela African Institution of Science and Technology through the VLIR PROJECT will cover the cost for the conference related to lunch, tea, conference materials, participation fee, and transport to and from NM-AIST. Participants should meet the cost for their accommodation, dinner and travel or local transport in Arusha.

Since places for this workshop are limited, please confirm your participation by 2<sup>nd</sup> of February 2015. Confirmation and information inquiry may be directed to Dr. Kisangiri Michael through the following contacts:

Mobile number +255 752 905 075, e-mail: kisangiri.michael@nm-aist.ac.tz

Yours Sincerely,



Dr. Kisangiri Francis Michael

**For: Vice Chancellor**

---

**Dr. Kisangiri Michael** <kisangiri.michael@nm-aist.ac.tz>  
To: Damaris Odero <oderodjn@gmail.com>  
Cc: De Smet Egbert <egbert.desmet@uantwerpen.be>

Thu, Jan 29, 2015 at 1:04 AM

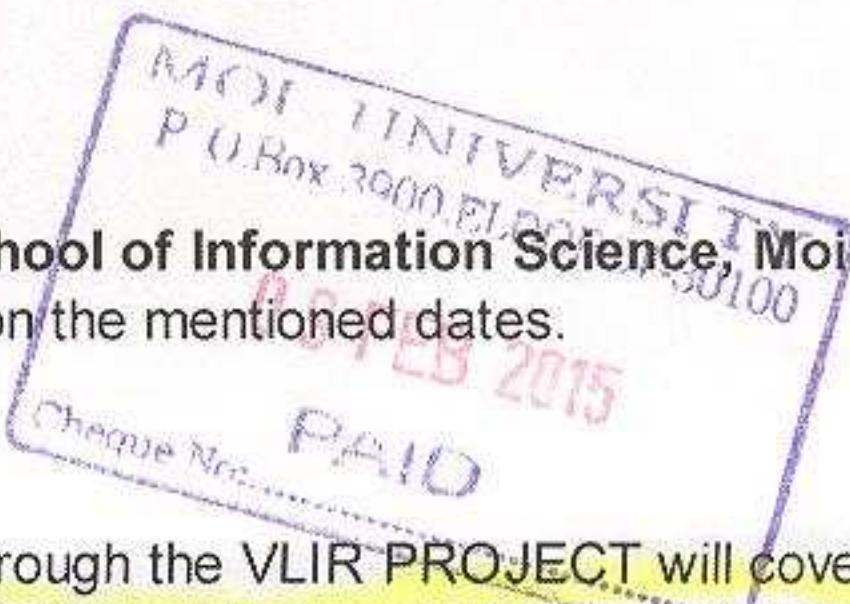
Dear Sir/Madam

The above captioned subject refers.

The adoption and application of open source software technologies have gained momentum in academia, research and industry in recent years. R-Statistical Software is an open source software facility for computational statistics, data visualization and data sciences. The Software has been applied in many fields including computational biology, quantitative marketing, economics and finance. Through use of R-Software, it is possible to manipulate data, statistical model, and predictive model and chart that the modern data scientists would ever need.

In view of the above and in recognition of the importance of data in the research, academia and industry, the Nelson Mandela African Institution of Science and Technology (NM-AIST) in collaboration with NSS Project has organized the above mentioned training.

We are, thus pleased to invite up to six(6) participants from your **school of Information Science, Moi University** to attend the training which will be held at our Institution on the mentioned dates.



The Nelson Mandela African Institution of Science and Technology through the VLIR PROJECT will cover the cost for the conference related to lunch, tea, conference materials, participation fee, and transport to and from NM-AIST. Participants should meet the cost for their accommodation, dinner and travel or local transport in Arusha.

The organization team have booked accommodation places for all workshop participants at CITY LINK Hotel, for a low rate of 40,000 Tsh per day.

Since places for this workshop are limited, please confirm your participation by 2<sup>nd</sup> of February 2015. Confirmation and information inquiry may be directed to Dr. Kisangiri Michael through the following contacts:



Mobile number +255 752 905 075, e-mail: kisangiri.michael@nm-aist.ac.tz

Yours Sincerely,

Dr. Kisangiri Francis Michael

**For: Vice Chancellor**



COUNTRY	TOWNS/ DESTINATION	Hotel Price Indicative max. 2014 (in EUR)	International per diem 2014 (in EUR)
		*Reimbursement is never done on the basis of a lump sum, but should always be <u>invoice-based</u>	per overnight stay abroad <u>Lump sum</u>
San Marino	all destinations	135	99
Sao Tome and Principe	all destinations	140	53
Saudi Arabia	all destinations	155	90
Senegal	all destinations	110	85
Serbia	all destinations	170	105
Seychelles	all destinations	128	80
Sierra Leone	all destinations	102	88
Singapore	all destinations	197	105
Slovak Republic	all destinations	125	80
Slovenia	all destinations	135	70
Solomon Islands	all destinations	115	58
Somalia	all destinations	53	37
South Africa	all destinations	121	43
South Sudan	all destinations	143	96
Spain	all destinations	125	87
Sri Lanka	all destinations	117	38
St. Kitts and Nevis	all destinations	239	98
St. Lucia	all destinations	119	93
St. Vincent and the Grenadines	all destinations	146	105
Sudan	all destinations	194	96
Suriname	all destinations	110	48
Swaziland	all destinations	118	53
Sweden	all destinations	208	97
Switzerland	all destinations	196	105
Syria	all destinations	136	105
Taiwan	all destinations	147	105
Tajikistan	all destinations	155	53
Tanzania	all destinations	128	62
Thailand	all destinations	138	90
Timor - Leste	all destinations	120	38
Togo	all destinations	139	90
Tokelau	all destinations	55	37
Tonga	all destinations	166	72
Trinidad and Tobago	all destinations	121	96
Tunisia	all destinations	105	67
Turkey	all destinations	119	75
Turkmenistan	all destinations	97	96
Turks and Caicos Islands	all destinations	129	75
Tuvalu	all destinations	91	44
Uganda	all destinations	155	69
Ukraine	all destinations	180	105
United Arab Emirates	all destinations	220	105
United Kingdom	all destinations	186	101
Uruguay	all destinations	136	59

COUNTRY	TOWNS/ DESTINATION	Hotel Price Indicative max. 2014 (in EUR)	International per diem 2014 (in EUR)
		*Reimbursement is never done on the basis of a lump sum, but should always be <u>invoice-based</u>	per overnight stay abroad <u>Lump sum</u>
U.S.A.	Washington D.C.	225	105
	New York	220	105
	other destinations	199	105
Uzbekistan	all destinations	192	90
Vanuatu	all destinations	177	105
Venezuela	all destinations	325	96
Vietnam	all destinations	139	49
Virgin Islands (U.S.A.)	all destinations	140	97
Wallis and Futuna	all destinations	90	89
West Bank and Gaza Strip	all destinations	107	54
Yemen	all destinations	189	67
Zambia	all destinations	161	56
Zimbabwe	all destinations	114	96



MR 3059

MOI UNIVERSITY

FINANCE DEPARTMENT

FROM: DR. DAMARIS ODERO PF/NO 2768 DATE: 6-05-15

TO: FINANCE OFFICER

THRO' Head of Dept./Dean: School of Information Sciences SIGN: *H. M. M.*

SCHOOL OF INFORMATION SCIENCES  
MOI UNIVERSITY

ACCOUNTING FOR IMPREST

Attached herewith find relevant receipts accounting for Imprest Form No.: 012269 of Kshs.  
257 952/44 (Amount in words) TWO HUNDRED FIFTY SEVEN THOUSAND  
NINE HUNDRED FIFTY TWO advanced on this date 2015.  
CENTS FORTY FOUR ONLY

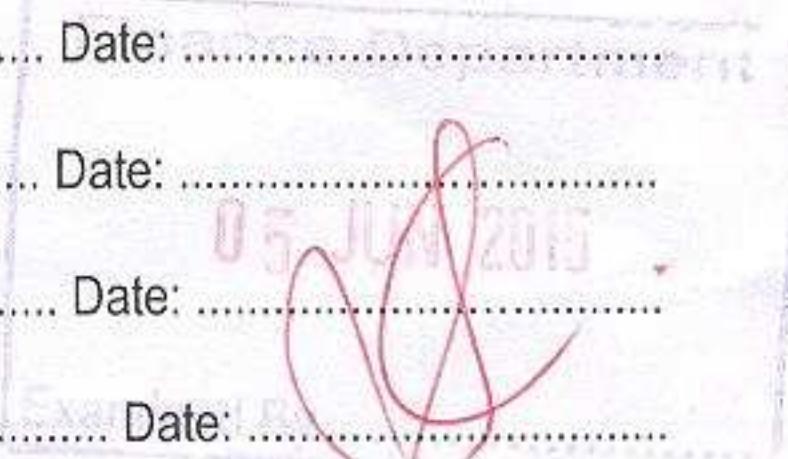
This was disbursed as follows:-

	AMOUNT (KSHS)	VOTE
SUBSISTENCE: Self per Diem for 5 = ARUSHA (6,425) × 5 people = 25,700 =		TOTAL 176,700/-
Driver (Signature) City Link Hotel Arusha	5,250/-	
If others: Append list duly signed (Exchange Rate Ksh/9.5)		
TRANSPORT: Mileage	18,763	
Public: Attach Receipt(s)		
University Vehicle Fuel (Attached relevant receipts) →		
Others (Attach photocopy of Work-Ticket) car insurance	5,200	
TOTAL	1,500 6,700	
OVERSPENT/UNDERSPENT (Imprest No:.....) Attached bank deposit	4,539.44	
Reason:		
CLAIMANT: DR. DAMARIS ODERO	SIGN: <i>Damaris</i>	

NOTE:

- (i) Over-expenditure refund is subject to 15% of amount advanced.
- (ii) Tax fare is payable to and from airport only where authority was sought.
- (iii) Use of personal vehicles considered only where prior approval was sought.
- (iv) Expenses must be accompanied by receipts.
- (v) Under-expenditure should be surrendered to cash office and receipted..

1. Passed by (Personal Claims): *DR. D. ODERO* Date: .....
2. Approved by (Finance Officer): ..... Date: .....
3. Examined by (Internal Audit): ..... Date: .....
4. Imprest Register Posted by: ..... Date: .....





15

CASH SALE
**TRADE NEXUS LTD.**  
**KOBIL SERVICE STATION KIKUYU**

 P.O. Box 1527-00902, Kikuyu  
 Cell: 0722-303263  
 0722-841025

 PIN NO. P0512426320  
 V.A.T. NO. 0200377J

Date: 12/12/15

 M/s..... Vehicle No. 1LAU 614F

Qty/ Ltrs	Description	@	Shs.	Cts.
	Premium Gasoline			
	Regular Gasoline			
559	Diesel Oil	5000	70	
	Kerosene Oil			
	Lubricants - VAT Inclusive			
	L.P.G			
	L.P.G Accessories - VAT inclusive			
No. 9109	TOTAL			5000
Goods once sold are not returnable				

3098	
3099	
3100	
3101	
3102	
3103	
3104	
3105	
3106	
3107	
3108	
3109	
3110	
3111	
3112	
3113	
3114	
3115	P
3116	I
3117	F
3118	I
3119	I
3120	F
3121	I
3122	I
3123	I
3124	
3125	

5000/-

## MOI UNIVERSITY

NO. 1136



## TRANSPORT - DAILY WORK TICKET

THESE DETAILS TO BE COMPLETED BY ISSUING OFFICER

PREVIOUS DWT NO.

1109

VEHICLE NO.

144

TRANSPORT &amp; GARAGE DEPARTMENT

MADE IN TOYOTA HIACE

REGISTRATION NO.

KAV 614E

FACULTY/DEPARTMENT

VLIR

LOCATION

MAIN CAMPUS

DRIVER'S NAME AND NUMBER		NAME AND DESIGNATION OF AUTHORISING OFFICER						SPECIMEN SIGNATURE OF AUTHORISING OFFICER							
1	Rowo Joseph 3977	7	1	CYNTHIA MWOKO PF435	PROGR MANAGER VLIR	2	V. W. Chelosi PD	Chelosi 10/6/09	3	DAMARIS ODERO HOD IF	VLIR	4	STEE	5	6
DATE	DRIVER'S NO.	DETAILS OF JOURNEY & ROUTE IN FULL	PURPOSE OF THE JOURNEY	SIGNATURE OF PERSON AUTHOURISING JOURNEY	DEPARTMENT	FUEL AND OILS				ORDER NO OR CASH VR. NO.	TIME		SPEEDREADING OF THE LOADS		
						FUEL DRAWN	OIL DRAWN				OUT	IN	SPEEDREADING	TOTAL TIME	
LITRES	SHS	GTS	LITRES	SHS	GTS	OUT	IN	OUT	IN	MILES OF	JOURNEY	MI	MI	MI	
2/2/15	1	Moi-University Eldoret-Moi Guest		Alfred VLIR							10Am	11Am	173969	179269 100	
3/2/15	1	Moi-University & back	" "	Alfred VLIR							7Am	10Am	174369	174739 70	
3/2/15	1	Moi University & back	" "	Alfred VLIR							4Pm	6Pm	174439	174499 60	
4/2/15	1	Moi-University Eldoret & back	" "	Alfred VLIR							7Am	5Pm	174499	174587 70	
5/2/15	1	MOI-university -Eld & back	Workshop	Alfred VLIR							6Am	7Pm	174587	174647 60	
6/2/15	1	MOI-university Eldoret & back	" "	Alfred ICT							8Am	9Pm	174647	176919 70	
7/2/15	1	Mo Uni-Eldoret-Airport & back	Guest	Alfred ICT		225 5000	500	100	100		9Am	9Pm	174719	174789 70	
8/2/15	1	Mo Uni-Eld-Nairobi -	for Workshop	Alfred VLIR							4Am	4Pm	174789	174789 00	
8/2/15	1	Namanga-Tanzania	for Workshop	Alfred VLIR							4Am	4Pm	174789	174789 00	
8/2/15	1	Mo Uni-Nairobi Namanga	for WorkShop	Alfred VLIR							4Am	4Pm	174789	174789 00	
9/2/15	1	Nairobi-Namanga - Arusha	" "	Alfred VLIR		372 350	-	-	-	3574	4Am	2Pm	174789	179265 476	
9/2/15	1	Pe-Arusha local runing	" "	Alfred VLIR		55.0 1000	-	-	-		3Pm	6Pm	175265	175375 116	
12/2/15	1	Arusha - Nairobi-Nilometer WorkShop		Alfred VLIR		58.9 500	-	-	-	073225	9Am	6Pm	175375	175375 100	
13/2/15	1	Nairobi-Eldoret-moi-univ.	" "	Alfred VLIR		58.9 500	-	-	-	9109	12Pm	10Pm	175225	175632 537	
											6Am	6Pm	175632	175978 246	

NOTE: The purpose of the journey must be stated clearly. Statements such as "on official duty" are not acceptable.

#103



P.O. Box 448, Arusha, Tanzania  
 Tel: +255 27 2544444, Fax: +255 27 2542000  
 Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

**CITY LINK  
PENTAGON HOTEL**

**6327**

**RECEIPT**

TIN: 103 - 295 - 599

Date	Received with thanks from
10/2/2015	
The amount of	Eighty thousand only
Being payment of	Accommodation for 10-11/2/15
<input checked="" type="checkbox"/> CASH 80,000/-	<input type="checkbox"/> CHQUE No.

For: CITY LINK PENTAGON HOTEL



P.O. Box 448, Arusha, Tanzania  
 Tel: +255 27 2544444, Fax: +255 27 2542000  
 Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

**CITY LINK  
PENTAGON HOTEL**

**6331**

**RECEIPT**

TIN: 103 - 295 - 599

Date	Received with thanks from
10/2/2015	
The amount of	Eighty thousand only
Being payment of	Accommodation for one night
<input checked="" type="checkbox"/> CASH 80,000/-	<input type="checkbox"/> CHQUE No.

For: CITY LINK PENTAGON HOTEL

000/-

1601



P.O. Box 448, Arusha, Tanzania  
Tel: +255 27 2544444, Fax: +255 27 2542000  
Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

# 110  
**CITY LINK  
PENTAGON HOTEL**

6325

No.

**RECEIPT**

TIN: 103 - 295 - 599

Date  Received with thanks from  
10/21/2015

The amount of One hundred and sixty thousand only  
Being payment of Accommodation for 4 nights only

CASH  CHQUE No. 160,000/-

*J. Shingo*  
For: CITY LINK PENTAGON HOTEL

# 368



P.O. Box 448, Arusha, Tanzania  
Tel: +255 27 2544444, Fax: +255 27 2542000  
Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

**CITY LINK  
PENTAGON HOTEL**

6323

No.

**RECEIPT**

TIN: 103 - 295 - 599

Date  Received with thanks from  
10/21/2015

The amount of One hundred and sixty thousand only  
Being payment of Accommodation for 4 nights

CASH  CHQUE No. 160,000/-

*J. Shingo*  
For: CITY LINK PENTAGON HOTEL

320,000/-

# 115 → 101



P.O. Box 448, Arusha, Tanzania  
 Tel: +255 27 2544444, Fax: +255 27 2542000  
 Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

**CITY LINK**  
**PENTAGON HOTEL**

6324

No.

**RECEIPT**

TIN: 103 - 295 - 599

Date	Received with thanks from
------	---------------------------

10/21/2015

The amount of One hundred and sixty thousand only

Being payment of Accommodation for 4 nights

<input checked="" type="checkbox"/> CASH	<input type="checkbox"/> CHQUE No. _____
--	--

160,000=

JPL Shingo

For: CITY LINK PENTAGON HOTEL

# 106



P.O. Box 448, Arusha, Tanzania  
 Tel: +255 27 2544444, Fax: +255 27 2542000  
 Mob: +255 754 366636 / +255 756 038441

E-mail: reservations@citylinkhotel.com Website: www.citylinkhotel.com

**CITY LINK**  
**PENTAGON HOTEL**

6322

No.

**RECEIPT**

TIN: 103 - 295 - 599

Date	Received with thanks from
------	---------------------------

10/21/2015

The amount of One hundred and sixty thousand only

Being payment of Accommodation for 4 nights

<input checked="" type="checkbox"/> CASH	<input type="checkbox"/> CHQUE No. _____
--	--

160,000=

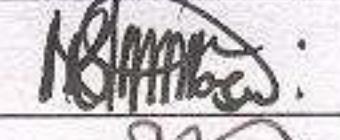
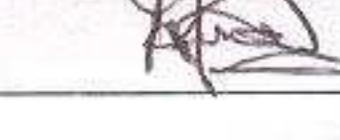
JPL Shingo

For: CITY LINK PENTAGON HOTEL

3201 000/-

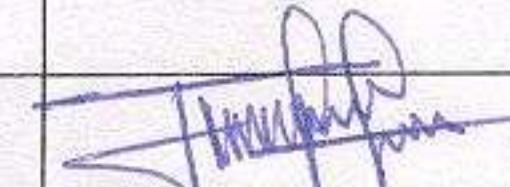
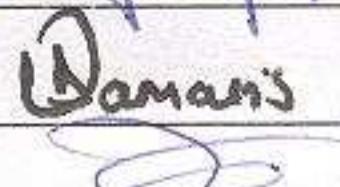
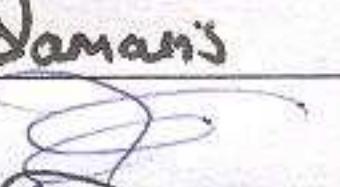
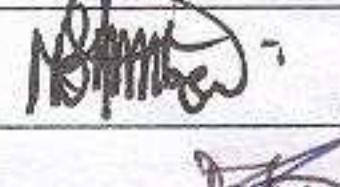
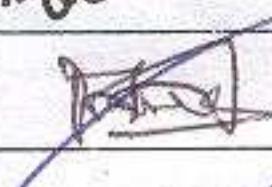
**PER DIEMS FOR R. STATISTICS WORKSHOP IN ARUSHA**  
**FROM 09-12 FEBRUARY 2015**

**PER DIEMS IN ARUSHA**

NAME:	PF/No.:	GRADE	PER DAY	TOTAL AMOUNT	SIGNATURE
Prof:J.Wamukoya	1068	15	6,425	25,700	
Dr;DamarisOdero	2768	14	6,425	25,700	
Dr.Austin Owino	0764	12	6,425	25,700	
Mr.BenardMbengei	2768	12	6,425	25,700	
Mr.Joseph Rono		6	6,425	25,700	

TOTAL 128,500/-

**PER DIEMS IN KENYA/ 2015**

NAME:	PF/No.:	GRADE	PER DAY	TOTAL AMOUNT	SIGNATURE
Prof:J.Wamukoya	1068	15	14,000		
Dr;DamarisOdero	2768	14	11,200		
Dr.Austin Owino	0764	12	9,200		
Mr.BenardMbengei	2768	12	9,200		
Mr.Joseph Rono	3977	6	4,600	4600	

TOTAL > 48,200/-

176,1700/-

Exchange Rate  
 1 US dollar = 100.68 KES



# TANZANIA REVENUE AUTHORITY

Cap 614c

No. BF

4341576

Station Name \_\_\_\_\_ Code \_\_\_\_\_ Taxpayer's A/c No./Tin No. \_\_\_\_\_

Cod

Taxpayer's A/c No./Tin No.

Received from (Name & Address) M. A. Mistry

## The Sum of Shillings

SHS:

| 5w D

Cash/cheque No. . .

## Assessment No.

Date \_\_\_\_\_

### Tax Item Description

Cashier's Name

Cashier's Signature \_\_\_\_\_

Cashier's Signature \_\_\_\_\_

### Tax C

**OFFICIAL STAMP**

ology Department.

**Dr. A. K. Datta**  
DEAN  
SCHOOL OF INFORMATION SCIENCES  
JADAVPUR UNIVERSITY  
19/11/2014.

P.O. Box 3200  
Eldoret - 30100  
Kenya

THE  
TECHNIQUE

150

# CUSTOMER TRANSACTION RECEIPT



07/05/2015  
09:39:20HRS  
0201

REVENUE STAMP

G

126712



[www.nationalbank.co.ke](http://www.nationalbank.co.ke)

IMPRESSION MADE IN THE PRESENCE OF TWO BANK WITNESSES

SIGNATURE  
OR IMPRESSION

National Bank of Kenya Limited

National Bank is regulated by Central Bank of Kenya

Paid in by

Undersigned  
deposit slip  
KES X 1,539.40



# Reliance Insurance Company (Tanzania) Limited

P.O. Box 9826, Dar es Salaam, Tanzania

## INTERIM COVER NOTE (Motor Vehicle Insurance)

ICN NO:

0336319

STICKER NO:

6923773

Whereas the policyholder described in the certificate below having proposed for insurance in respect of the Motor Vehicle described in the Certificate and having paid the sum of Tshs. .... as premium, the vehicle(s) is/are hereby held covered in terms of the Company's usual form of ~~T / Party~~ policy applicable thereto for the period between the dates specified in the Certificate unless the cover be terminated by the Company by notice in writing in which case the Insurance will thereupon cease and a proportionate part of the annual premium otherwise payable for such Insurance will be charged for the time the Company has been on risk. The policy holder warrants that the Motor Vehicle is used for the following purposes only and not otherwise.

USAGE:

Commercial

Basic Premium charged

KSh 5200/-

Loading

.....

Discounts

.....

Net Premium charged

.....

Windscreen Limit .....

Accessories

1. Radio/Tape Recorder .....
2. Bull Bar .....
3. .....
4. .....

### **THE MOTOR VEHICLES INSURANCE ACT, 1961 (CAP 169 R.E 2002) (SECTION - 7) AND THE MOTOR VEHICLES (THIRD PARTY RISKS) DECREE 1953 (ZANZIBAR) - (SECTION 6)**

#### **CERTIFICATE OF INSURANCE**

We hereby certify that a Policy of Insurance covering the liabilities required to be covered by the above mentioned legislation has been issued as follows:

Name of Policy Holder:	MOI UNIVERSITY			Policy No.	NEW		
Address:	3900 ELDORET						
Date and Time of commencement of Insurance From:				am/pm on	08/02/2015		
Vehicle(s) Insured:				Date of Expiry	07/03/2015		
Registered Letters & Numbers	Engine & Chasis No.	Make of Vehicle	Type of Body	CC	Year of Manufacture	Carrying or Seating Capacity	(IEV) Insured's Estimate Value
KAV 215622	215622	TOYOTA	m1Bus	2446	2005	—	T.P.D
GHE 286.							

**IMPORTANT:** In the event of any change of vehicle, this certificate must be returned to the company within 7 days from the date of change.

Date of issue 08/02/2015

Agency Code No. EDRLE

#### **CLAIM NOTIFICATION**

In case of accident, report to the company:-

- (i) Verbally within 48 hours
- (ii) In writing within 7 days at the address given below:

IDAR ES SALAAM OFFICE:	P.O. Box 9826, Reliance House, United Nations Road: Tel: +255 22 2120088/89/90 Fax: +255 22 2112903, e-mail: insure@reliance.co.tz
ARUSHA OFFICE:	P.O. Box 15241, Subzali Building, Goliondoi Road, Tel: +255 27 2501553 Fax: 027 2501552 e-mail: ricarush@cybernet.co.tz
MWANZA OFFICE:	P.O. Box 1490, Uhuru Road, Tel: +255 28 2500838, Fax: 2500706 e-mail: relimza@mwanza-online.com
MBEYA OFFICE:	P.O. Box 554, 9 Lupaway, Tel: +255 25 2502726 Fax: 2502725

**THE VEHICLE INSURED HEREIN SHALL NOT BE USED FOR TRANSPORTATION OF EXPLOSIVES/HAZARDOUS/INFLAMMABLE SUBSTANCES/LIDUID PETROLEUM GAS (LPG): EXCESS: AS PER POLICY SCHEDULE**

#### **IMPORTANT NOTICE**

*As per Section 137 of the Insurance Act 2009 and Regulation 35 of the Insurance Regulations 2009 this motors insurance shall become Invalid from inception if full premium is not paid before or at the time of policy inception.*

**CUSTOMER COPY**