

# Format for Word #1

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Begin a system request for this project. Focus on stating the business need and the business requirements for this project. What is the value of this system?

•Business Value 판단 시 가장 주요한 요소인 Need와 Requirements를 어떻게 정의했는지를 보여드리기 위해 Need와 Requirements를 포함한 Request report를 작성하였으며,

해당 과제의 핵심질문인 Business value의 명확한 전달을 위해 value는 한글로 작성하여 나열했습니다.

## System Request – digital solution for medical report

Project Sponsor:

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### Business Need:

This project has been initiated to create not only the capability of clerks reporting their new medical reports by using digital system based on secure website and electronical methods like using fax or pdf file but also the capability of clerks querying the database by the person's name and accessing the information in a matter of seconds.

These capabilities are essential elements in improving labor management process.

### Business Requirements:

Using this system, clerks could retrieve claiming employees' information in a matter of seconds by using the new IS and submit medical reports through electronical and online ways. For those functions, clerks should be authorized exclusively not only to access those secured database and website but also to submit new medical reports.

Once a clerk take a new case call and access in the new system, they will retrieve Medical reports by typing the employee's name to get specific status file

### Business Value:

The Existing method for those labor management tasks has wasting not only too much

time of clerks to deal with the other tasks but also space and office supplies. The New solution suggests cutting these inefficiencies in digital ways.

There are values of embodying this system below this.

**Tangible value:**

기존 방법에서의 paper을 이용한 문서작성시 필요한 경비절약, 문서저장 공간절약 가능  
→ 별다른 방법이 필요없이 직관적인 계량화가 가능하기에 tangible로 분류했습니다.

**Intangible value:**

불필요한 아날로그식 문서색인 및 case 등록 시간절약

- 기존 색인평균시간과 솔루션도입 이후 색인시간을 계량화하여 비교한 후, 이 시간을 해당 clerk의 시급에 대입해 계산해본다면 1차원적인 tangible value를 알아낼 수 있을 것이므로 해당 value도 tangible value로 전환 가능할 것으로 생각됩니다.
- 2차원적으로는 해당 시간을 절약하여 clerks가 수행할 수 있는 the other tasks의 가치도 반영할 수 있겠으나, 해당 요소는 예측이 쉽지 않을 것으로 보이기에 intangible하다고 보입니다.

Special Issues or Constraints:

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