AMANDA CHEN

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EXPERIENCE

Fast Food Cashier, Socal Wings   **Feb 2024 — Present**

Westminster, CA
- Ensure food is packaged properly for dine-in or take-out orders
- Address customer complaints or issues in a professional and courteous manner, seeking to resolve problems quickly
- Work closely with kitchen staff to ensure orders are prepared correctly and promptly

Boba Barista and Shift Lead, Roasting Water   **Jun 2021 — Oct 23**

Westminster, CA (Jun 21 - Jul 23) and Fountain Valley, CA (Jul 23 - Oct 23)
- Efficiently and quickly prepare quality hot and cold drinks in accordance with customer needs in a fast paced and team oriented environment
- Ability to listen and communicate effectively with customers, team members and supervisors
- Operate cash register and receiving both cash and electronic payments precisely
- Stock, unload, and display merchandise in a visible manner

Balloon Vendor, Glasshouse Balloon Company Inc.   **Oct 2019 — Jun 2021**

Costa Mesa, CA
- Promote product, make recommendations, and upsell to increase sales
- Friendly and enthusiastic attitude to make customers feel comfortable and welcome
- Organize supplies for easy access and keep track of inventory for hundreds of balloons

Freelance Artist   **Aug 2016 — Oct 2019**

Garden Grove, CA
- Design, develop, and deliver art pieces to clients according to specifications
- Self-learned various art programs to produce digital art
- Practice communication skills often with clients to obtain the best final results

EDUCATION

California State University, Fullerton, CA   **2023 — Present**
- Bachelor of Science in Computer Science
- Expected Graduation: May 2025

Orange Coast College, Costa Mesa, CA   **2020 — 2023**
- Associates of Science in Computer Science
- GPA: 3.5/4.0

Orange High School, Orange, CA   **2016 — 2020**

SKILLS

Soft Skills
- Verbal and Written Communication
- Critical Thinking
- Accuracy and Attention to Detail
- Adaptability
- Multitasking
- Positive Attitude
- Strong Work Ethic
- Team Collaboration

Hard Skills
- Code: C++, Java, Python, MySQL
- Tools: MS Visual Studio, Visual Studio Code