

ALEXANDRIA COOMBE

DAIRY ECONOMICS POLICY ANALYST

CONTACT

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📍 621 Fletcher Street Tonawanda NY, 14150

SKILLS

- Critical thinking
- Data analysis
- Data Collection
- Data Visualization
- Excellent written & verbal communication
- Legal writing
- Logical reasoning ability
- Public speaking
- Quantitative and Qualitative analysis
- Report writing
- Research project design
- Self-directed study

SOFTWARE

- R
- SPSS
- Qualtrics
- GitHub
- LaTeX
- Zotero
- Canva
- Microsoft Office (Excel, Word, PowerPoint)

EDUCATION

Master of Science in Data Analytics and Computational Social Science

**University of Massachusetts
Amherst**
2023-2024

Bachelor of Arts in Political Science

**State University of New York
(SUNY) College at Buffalo**
2021-2023

AWARDS & ACHIEVEMENTS

Western Political Science Association
Panel Discussant

Buffalo State University
Outstanding Student in Political Science
Award

PROFILE

Motivated professional approaching completion of a Master's degree in Data Analytics and Computational Social Science. Equipped with qualitative and quantitative research experience and a strong interest in analyzing data to inform policy development. Proficient in research design, data collection, analysis, and visualization, with skills in legal support and public speaking. Excited to leverage academic training and diverse work experience in legal, managerial, and customer service roles to transition into a data analytics career focused on driving data-informed insights and contributing to increased equity around the globe.

WORK EXPERIENCE

Dairy Economics Policy Analyst

Upstate Niagara Cooperative

2024-Present

Hairstylist

Elle Salon North

2020-Present

- Provide all cut, color, and styling services to a large client base
- Manage salon inventory to ensure products are available for salon use

Paralegal

Russo & Gould, LLP

2022-2024

- Provide paralegal and administrative support to four litigation attorneys and a criminal defense attorney
- Compose and/or prepare a range of legal documents including discovery, pleadings, correspondence, medical chronologies and subpoenas
- Conduct trial preparation for civil litigation and criminal defense attorneys
- Conduct legal research
- Draft and execute initial and updated case reports to clients
- Prepare exhibits and litigation binders
- Develop and maintain positive working relationships with attorneys, clients, court personnel, and opposing counsel.

Summer Research Fellowship

Buffalo State University

2022

- Collected data for variables including crime rates, recidivism rates, marijuana laws, demographics, and sentencing reform
- Developed research design and objectives
- Organized an extensive data set
- Ran nonlinear models to determine impacts of legalization of marijuana on crime rates and recidivism
- Surveyed scholarly source materials and produced a literature review
- Produced a sixteen-page report detailing the findings of my research, data collection and quantitative and qualitative analysis
- Presented my research to a panel at the Western Political Science Association's annual conference in April of 2023

General Manager

Ulta Beauty

2018-2020

- Maintained operational excellence by meeting and exceeding the goals set for store sales and profitability
- Controlled and managed payroll and reviewed and interpreted financial and operational reporting
- Maintained excellent store visit and audit results
- Trained, coached, and developed managers and associates
- Led the store by setting behavioral examples that support a guest-centric culture across the store
- Executed processes such as shipping, receiving, returning merchandise, cycle counting and inventory adjustments according to company standards