# Freeplane – Key Mappings: A quick reference to print out and keep nearby...

## Physical Styles and Node Formatting

| F Keys | | | | | | Node Formatting | |
|---|---|---|---|---|---|---|---|
| Functions/Styles | Shortcut | Function | Shortcut | Function | Shortcut | Style | Shortcut |
| Documentation | F1 | | Shift+F1 | | Ctrl+F1 | Italicise | Ctrl+I |
| Edit Node | F2 | No Filter | Shift+F2 | Select Icon | Ctrl+F2 | Embolden | Ctrl+B |
| Topic | F3 | Filter Selected | Shift+F3 | | Ctrl+F3 | Cloud | Ctrl+Shift+B |
| Subtopic | F4 | | Shift+F4 | | Ctrl+F4 | Change node colour | Alt+Shift+F |
| Subsubtopic | F5 | | Shift+F5 | | Ctrl+F5 | Blend node colour | Alt+Shift+B |
| Important | F6 | | Shift+F6 | | Ctrl+F6 | Node edge colour | Alt+Shift+E |
| Question | F7 | | Shift+F7 | | Ctrl+F7 | Increase node font size | Ctrl+PLUS |
| Key | F8 | | Shift+F8 | | Ctrl+F8 | Decrease node font size | Ctrl+MINUS |
| Idea | F9 | | Shift+F9 | Edit Attributes | Ctrl+F9 | | |
| Note | F10 | | Shift+F10 | | Ctrl+F10 | Use rich text | Alt+Shift+R |
| Date | F11 | | Shift+F11 | | Ctrl+F11 | Use plain text | Alt+Shift+P |
| More Styles | F12 | | Shift+F12 | | Ctrl+F12 | | |

## File, Edit, Mode Commands and Mnemonics

| File | | Edit | | Mnemonics | |
|---|---|---|---|---|---|
| Function | Shortcut | Function | Shortcut | Menu | Shortcut |
| New map | Ctrl+N | Find | Ctrl+F | File | Alt+F |
| Open map | Ctrl+O | Find next | Ctrl+G | Edit | Alt+E |
| Save map | Ctrl+S | Find and Replace | Ctrl+Shift+F | View | Alt+V |
| Save as | Ctrl+Shift+S | Cut | Ctrl+X | Insert | Alt+S |
| Print | Ctrl+P | Copy | Ctrl+C | Format | Alt+O |
| Close map | Ctrl+W | Copy single | Ctrl+Y | Navigate | Alt+N |
| Quit | Ctrl+Q | Paste | Ctrl+V | Tools | Alt+T |
| Previous map | Alt+Shift+LEFT | Mode Commands | | | |
| Next map | Alt+Shift+RIGHT | Function | Shortcut | | Hold Alt and press the underlined letter in the required menu item. |
| Export to HTML | Ctrl+E | MindMap mode | Alt+1 | | |
| Export branch to HTML | Ctrl+H | Browse Mode | Alt+2 | | |
| Export branch as new MM | Alt+Shift+A | File Mode | Alt+3 | | |
| Open first file in history | Ctrl+1 | | | | |

## Node, Editing, and Navigation Commands

| New Nodes | | Navigation | | Misc | |
|---|---|---|---|---|---|
| Function | Shortcut | Function | Shortcut | Function | Shortcut |
| Add sibling node | ENTER | Go to root | ESCAPE | Insert graphical link | Ctrl+L |
| Add child node | INSERT | Move up | UP | Insert local hyperlink | Alt+L |
| Add sibling before | Shift+ENTER | Move down | DOWN | Follow link | Ctrl+ENTER |
| | | Move Left | LEFT | | |
| Node Editing | | Move right | RIGHT | Insert Icon | Alt+I |
| Function | Shortcut | Open hyperlink | Ctrl+ENTER | | |
| Edit selected node | HOME or END | Zoom out | Alt+UP | Load calendar | Ctrl+T |
| Edit long node | Alt+ENTER | Zoom in | Alt+DOWN | | |
| Join nodes | Ctrl+J | Toggle folded | SPACE | Note edit switch | Ctrl+Less |
| Set link by filechooser | Ctrl+Shift+K | Toggle folded children | Ctrl+SPACE | Note window | Ctrl+Shift+Less |
| Set link by text entry | Ctrl+K | Unfold all | Alt+End | | |
| Set image by file chooser | Alt+Shift+K | Fold all | Alt+home | Load preferences | Ctrl+comma |
| Move node up/down | Ctrl+UP/DOWN | Unfold one level | Alt+Page Down | | |
| Move node left/right | Ctrl+LEFT/RIGHT | Fold one level | Alt+Page UP | | |

To reassign any hot key, use 'Assign short cut' from the Tools menu.
You can record your changes on the editable version of this file, available in the Freeplane doc folder.