

Physical Styles and Node Formatting								
F Keys						Node Formatting		
Functions/Styles	Shortcut	Function	Shortcut	Function	Shortcut	Style	Shortcut	
Documentation	F1	Help	Shift+F1		Ctrl+F1	Italicise	Ctrl+I	
Edit Node	F2	Filter Selected	Shift+F2	Select Icon	Ctrl+F2	Embolden	Ctrl+B	
Topic	F3	No Filter	Shift+F3		Ctrl+F3	Cloud	Ctrl+Shift+B	
Subtopic	F4		Shift+F4		Ctrl+F4	Change node colour	Alt+Shift+F	
Subsubtopic	F5		Shift+F5		Ctrl+F5	Blend node colour	Alt+Shift+B	
Important	F6		Shift+F6		Ctrl+F6	Node edge colour	Alt+Shift+E	
Question	F7		Shift+F7		Ctrl+F7	Increase node font size	Ctrl+PLUS	
Key	F8		Shift+F8		Ctrl+F8	Decrease node font size	Ctrl+MINUS	
Idea	F9		Shift+F9	Edit Attributes	Ctrl+F9			
Note	F10		Shift+F10		Ctrl+F10	Use rich text	Alt+R	
Date	F11		Shift+F11		Ctrl+F11	Use plain text	Alt+P	
More Styles	F12		Shift+F12		Ctrl+F12			

File. Edit. Mode Commands and Mnemonics

File, Edit, Mode Commands	and winemonics					
File		Edit		Mnemonics		
Function	Shortcut	Function	Shortcut	Menu	Shortcut	
New map	Ctrl+N	Find	Ctrl+F	File	Alt+F	
Open map	Ctrl+O	Find next	Ctrl+G	Edit	Alt+E	
Save map	Ctrl+S	Find and Replace	Ctrl+Shift+F	View	Alt+V	
Save as	Ctrl+Shift+S	Cut	Ctrl+X	Insert	Alt+S	
Print	Ctrl+P	Сору	Ctrl+C	Format	Alt+O	
Close map	Ctrl+W	Copy single	Ctrl+Y	Navigate	Alt+N	
Quit	Ctrl+Q	Paste	Ctrl+V	Tools	Alt+T	
Previous map	Alt+Shift+LEFT	Mode Commands				
Next map	Alt+Shift+RIGHT	Function	Shortcut		Hold Alt and	
Export to HTML	Ctrl+E	MindMap mode	Alt+1		press the underlined letter in the required menu item.	
Export branch to HTML	Ctrl+H	Browse Mode	Alt+2			
Export branch as new MM	Alt+Shift+A	File Mode	Alt+3			
Open first file in history	Ctrl+Shift+W					

Node, Editing, and Navigation Commands

New Nodes		Navigation		Misc	
Function	Shortcut	Function	Shortcut	Function	Shortcut
Add sibling node	ENTER	Go to root	ESCAPE	Insert graphical link	Ctrl+L
Add child node	INSERT	Move up	UP	Insert local hyperlink	Alt+L
Add sibling before	Shift+ENTER	Move down	DOWN	Follow link	Ctrl+ENTER
		Move Left	LEFT		
Node Editing		Move right	RIGHT	Insert Icon	Alt+I
Function	Shortcut	Open hyperlink	Ctrl+ENTER		
Edit selected node	HOME or END	Zoom out	Alt+UP	Load calendar	Ctrl+T
Edit long node	Alt+ENTER	Zoom in	Alt+DOWN	Run script	F8
Join nodes	Ctrl+J	Toggle folded	SPACE	Note edit switch	Ctrl+Less
Set link by filechooser	Ctrl+Shift+K	Toggle folded children	Ctrl+SPACE	Note window	Ctrl+Shift+Less
Set link by text entry	Ctrl+K	Unfold all	Alt+End		
Set image by file chooser	Alt+K	Fold all	Alt+home	Load preferences	Ctrl+comma
Move node up/down	Ctrl+UP/DOWN	Unfold one level	Alt+Page Down		
Move node left/right	Ctrl+LEFT/RIGHT	Fold one level	Alt+Page UP		
		Note edit switch	Ctrl+Less		

To reassign any shortcut, hold the Ctrl key and and select – with a single left-button mouse click – the relevant item in any of the menus in the menubar. You can record your changes on the editable version of this file, available in the Freeplane doc folder.