**Just starting a project**

Data Management Plan

Estimate resources

Input data

Version control (git)

Backup strategy

Choose a license

Data collaboration agreement (where appropriate)

**Consolidating a project**

Set up a GitHub repo for code

Add tests to code

Apply CF conventions

Descriptive DRS and filenames

Set up a ORCID if you haven’t one

**Sharing and making your data public**

Choose trusted repository to publish

Create a README file

Apply ACDD Conventions

Keywords

Publish code

Archiving strategy