

CURRICULUM VITAE

KAVYA TR

Cell: +91 7619215539

Kavaytr250598@gmail.com

OBJECTIVE:

To translate as a full-fledged professional to help launch myself into a career of immense opportunities to deliver in terms of work and eventually prove my capabilities.

PROFESSIONAL SUMMARY:

- 2 years of work experience as mentioned Below:
- Worked in HDB Financial Services as a Telemarketing Officer from 16.08.2019 to 10.06.2020, around 10 months.
- At present Working In Bajaj Housing Finance Limited, As a CPA(Collateral Team), Joined on 03.03.2022.(Take care of initiation process for Legal & Technical, Maintaining MIS & Preparing Billing Invoices.)

EDUCATION:

<i>Qualification</i>	<i>Institution</i>	<i>University/ Board</i>	<i>Year</i>
Bcom	AVK Womens College Davanagere	Shivagangothiri Davanagere	2018
PUC	Government PU Collage Davangere	PU Board	2015
SSLC	PNHGK High school	KSEEB	2013

PERSONAL COMPETENCIES:

- Quick learning Quality.
- Innovative and Hard Working.
- Leadership Quality.
- Flexible to work.
- Eager to Learn New Things.

COMPUTER KNOWLEDGE:

- MS Office, excel, Power Point.

PERSONAL PROFILE:

Date of Birth: 25/05/1998.

Gender: Female.

Father's name: Mr. Rangaswamy.R

Hobbies: Traveling, Singing and Cooking.

Language Known: English, Kannada.

Permanent address:

Kavya TR

D/O Rangaswamy

Chikkathogaleri village,

Davanagere (T)(D)

DECLARATION

I do hereby declare that the particulars furnished by me above are true to the best of my knowledge and belief.