

Andrew Aven De Vera



PERSONAL INFORMATION

Date of Birth : 17th August, 1991
Nationality : Filipino
Civil Status : Single
Religion : Roman Catholic
Driver's License : Valid
Passport Number : EC6174361
Validity of Passport : 08th December, 2020

CONTACT

+973 365 95 177
Andrew081791@hotmail.com

SKILL

MS Office
Photoshop
Hardware
Troubleshooting
Software
Networking
Basic HTML and CSS Works

REFERENCE

Mr. Melvin Salvador
HR / Admin Manager
Blue Prints - Kingdom of Bahrain
Mobile No : +973 38863828

Mr. Kevin Deneke
Purchasing Manager (Hani Hotels)
Kj.deneck@gmail.com
Mobie No. : +97366902700

OBJECTIVE

To share my expertise, skills and working experiences to your organization and to deliver positivity to my career growth and business prospective to gain mutual benefits.

EDUCATION

College: Bachelor of Science in Information Technology (BSIT)
System Technology Institute (STI)
Caloocan, Philippines
Year 2008-2010
Secondary: Malabon National High School – Philippines
Year 2007-2008
Primary : Lerma Elementary School – Philippines
Year 2003-2004

WORK EXPERIENCE

Cinema Projectionist
Ramak Cinema Management and Film Dist. W.L.L(Grand Cinema)
Kingdom of Bahrain
April 2018 up to present

Office Administrator / Cost Controller & Purchasing In Charge
Fraser Suites Seef (Sub Marine)
Kingdom of Bahrain
June 2016 - April 2018

Purchasing In Charge
Hani Royal Hotel
Kingdom of Bahrain
March 2015 to June 2016

Assistant Cook
The Grub Shack Grill
Kingdom of Bahrain
July 2013 to March 2015

IT Support / Graphic Designer
Jkey's (Computer Shop)
Malabon City, Philippines
December 2011 to June 2013