

## Contact

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## Top Skills

Business Analysis  
Agile & Waterfall Methodologies  
Elicitation

## Languages

Swahili  
English

## Honors-Awards

Academic Deans' Award  
Academic Scholarship

# Anthony Muchai, MBA

Business Systems Analyst at Facebook  
Campbell, California

## Summary

Business + Technology= SMART

Extensive experience in elicitation of requirements using both formal and informal meetings, document analysis, business process description, use cases, scenarios, business analysis, task and workflow analysis. Translating business requirements to technical requirements.

I proactively communicate and collaborate with all stakeholders and cross-functional teams to analyze information needs, functional requirements and ship out the may deliverables and artifacts like (BRD, FRD, FDD, Gap Analysis, Use Cases, User Stories, Interface designs, Product Backlog, Workflows, Project Charters etc.).

I Work closely with the technical team (Developers, QA, Testers etc.) to perform system analysis, testing, design UAT, bug management, test cases and tracking issues through to resolution and securing end user acceptance sign-off.

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## Experience

Facebook  
Business Systems Analyst  
January 2019 - Present  
Menlo Park, California

InfraSec- Outsourced Operations (Enabling Faster and Scalable decisions on technical set-up, Access Provisioning and On-Boarding Process.

Jazz Pharmaceuticals  
Business Systems Analyst  
September 2017 - December 2018 (1 year 4 months)  
Palo Alto, California

Supporting GDPR Effort: Data and Process Analysis, Data Discovery, Data Flow Mapping, Analyzing Data Protection Requirement, Privacy Impact Assessments

## Blue Shield of California

### Business Systems Analyst

July 2016 - August 2017 (1 year 2 months)

To support the Product Transformation Program, product design and configuration activities across the Customer Experience.

## Walmart

### IT Business Analyst

July 2015 - June 2016 (1 year)

Explaining the workflows, pricing business rules, and functional requirements to the technical team and guiding them to design the systems that meet the customer expectations.

Collaborating with different business partners, pricing teams, Suppliers/ Vendors, Replenishment team in different categories to understand the business process, the work dynamics and gather requirements.

Performed GAP analysis to identify the discrepancy between current state and AS IS in the price execution.

Analysed business requirements and created Use Cases, and Swim Lanes using MS Visio as per UML methodology

Elicitation of requirements, analyze and elucidate workflows and business rules within the existing process.

Creating communication plans (correspondence, presentations, documents, diagrams) for knowledge transfer to the stakeholders.

Preparing Questionnaires to Gather Requirements for Business Processes Mapping (BPM), conversions, reports, interfaces and authorizations.

## Tesla Motors

### Business Analyst

May 2014 - June 2015 (1 year 2 months)

Administration and customizing the MES system Report the defects in the Quality Center automated tool and coordinated with the QA Lead and developers.

Lead/document integration testing with Controls Engineering within the User Acceptance Test environment.

Providing day-to-day support of the Manufacturing Execution System (MES) for new production line using Apriso Flex Net.

Tracking and incorporating metrics and data to drive team priorities and utilize problem management processes in the manufacturing applications.

Working in an AGILE/SCRUM environment which poses initiating several JAD sessions and active interaction with business , technical and engineering teams.

Utilizing JIRA as the main bug tracking and requirements management software.

Created Traceability Matrix in Excel and in Quality Center by integrating Test cases with requirements tab.

Identifying and implementing process improvements in collaboration with the business and engineers.

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## Education

International Technological University

Masters of Business Administration, Management Information System · (2008 - 2010)

Africa Nazarene University

Bachelor of Commerce (B.Com.), Business Administration and Management, General · (2004 - 2008)

Institute of Commercial Management

Diploma, Sales and Marketing Management · (2002 - 2004)