



APMIS Configuration

Task: Utilize configuration to update administrative data

Step 1. To show the existing units, select one category, such as “DISTRICT”. We now see a list of districts by name and the associated province.

NAME	PROVINCE	EPID CODE	EXTERNAL ID	POPULATION	GROWTH RATE
Abkamari	Badghis			19140.0	
Balamurghab	Badghis			34960.0	
Jawand	Badghis			33955.0	
Muqur	Badghis			29856.0	
Qadis	Badghis			28585.0	
Qala-e-Naw	Badghis			24176.0	
Andarab	Baghlan			7174.0	
Baghlan-e-Jadid	Baghlan			61329.0	

Step 2. To view or edit the unit’s details, click the “edit” icon. A window will appear with the unit’s details.

NAME	PROVINCE	EPID CODE	EXTERNAL ID	POPULATION	GROWTH RATE
Abkamari	Badghis			19140.0	
Balamurghab	Badghis			34960.0	
Jawand	Badghis			33955.0	
Muqur	Badghis			29856.0	
Qadis	Badghis			28585.0	
Qala-e-Naw	Badghis			24176.0	
Andarab	Baghlan			7174.0	
Baghlan-e-Jadid	Baghlan			61329.0	

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Step 3. Save or discard changes. The unit can also be archived here.

Edit Abkamari

NAME *
Abkamari

EPID CODE *

PROVINCE *
Badghis

EXTERNAL ID

[Archive](#) [DISCARD CHANGES](#) [SAVE](#)

Step 4. The dropdown menu on the upper right filters for active, archived or all units within that category.

Districts Configuration

IMPORT EXPORT NEW ENTRY ENTER BULK EDIT MODE

REGIONS PROVINCES DISTRICTS CLUSTERS POPULATION

Search... COUNTRY PROVINCE RESET FILTERS

Active districts

Active districts

Archived districts

All districts

NAME	PROVINCE	EPID CODE	EXTERNAL ID	POPULATION	GROWTH RATE
Abkamari	Badghis			19140.0	
Balamurghab	Badghis			34960.0	
Jawand	Badghis			33955.0	
Muqur	Badghis			29856.0	
Qadis	Badghis			28585.0	
Qala-e-Naw	Badghis			24176.0	
Andarab	Baghlan			7174.0	
Baghlan-e-Jadid	Baghlan			61329.0	
Burka	Baghlan			17681.0	



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Step 5. The buttons in the upper right allow to upload a csv of new units within that category (“IMPORT”), export a csv of units that category (“EXPORT”), or click “NEW ENTRY” to manually add a new unit.

The final button, “ENTER BULK EDIT MODE”, switches to a mode that allows several units within a category to be selected by checkbox, then archived at once. When finished, click “LEAVE BULK EDIT MODE”.

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IMPORT EXPORT NEW ENTRY ENTER BULK EDIT MODE

REGIONS PROVINCES DISTRICTS CLUSTERS POPULATION

Search... COUNTRY PROVINCE RESET FILTERS Active districts

No. of districts: 371

NAME	PROVINCE	EPID CODE	EXTERNAL ID	POPULATION	GROWTH RATE
Abkamari	Badghis				19140.0
Balamurghab	Badghis				34960.0
Jawand	Badghis				33955.0
Muqur	Badghis				29856.0
Qadis	Badghis				28585.0
Qala-e-Naw	Badghis				24176.0
Andarab	Baghlan				7174.0
Baghlan-e-Jadid	Baghlan				61329.0

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IMPORT EXPORT NEW ENTRY LEAVE BULK EDIT MODE

REGIONS PROVINCES DISTRICTS CLUSTERS POPULATION

Search... COUNTRY PROVINCE RESET FILTERS Active districts Bulk Actions

No. of districts: 371

<input type="checkbox"/>	NAME	PROVINCE	EPID CODE	EXTERNAL ID	POPULATION	GROWTH RATE
<input type="checkbox"/>	Abkamari	Badghis				19140.0
<input type="checkbox"/>	Balamurghab	Badghis				34960.0
<input type="checkbox"/>	Jawand	Badghis				33955.0
<input type="checkbox"/>	Muqur	Badghis				29856.0
<input type="checkbox"/>	Qadis	Badghis				28585.0
<input type="checkbox"/>	Qala-e-Naw	Badghis				24176.0
<input type="checkbox"/>	Andarab	Baghlan				7174.0
<input type="checkbox"/>	Baghlan-e-Jadid	Baghlan				61329.0

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Step 7. The final tab is for population, here you can upload new national population data or export the existing population data.

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Population Data

REGIONS PROVINCES DISTRICTS CLUSTERS **POPULATION**

Use one of the buttons below to manage population data for provinces and districts within SORMAS. If you want to edit the data, please use the export function, copy the data you want to cl

IMPORT

EXPORT

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