

# Edit Campaign Form Data



**Task:** to edit campaigns form data.

**Step 1.** Click the CAMPAIGNS DATA tab.

APMIS Campaign Data

CAMPAIGN: December 2020 Training | EXPORT | NEW FORM | IMPORT

**CAMPAIGN DATA** | CAMPAIGNS

FORM: All forms | PROVINCE: All provinces | DISTRICT: All districts | CLUSTER: All communities | RESET FILTERS | APPLY FILTERS

EDIT	CAMPAIGN	FORM	PROVINCE	DISTRICT	CLUSTER	FORM DATE
<input checked="" type="checkbox"/>	December 2020 Training	Admin Data Coverage (Days 1-3)	Badghis	Abkamani	Abkamani	11/03/2021

**Step 2.** Select the desired campaign from the dropdown menu.

APMIS Campaign Data

CAMPAIGN: December 2020 Training | EXPORT | NEW FORM | IMPORT

**CAMPAIGN DATA** | CAMPAIGNS

FORM: All forms | PROVINCE: All provinces | DISTRICT: All districts | CLUSTER: All communities | RESET FILTERS | APPLY FILTERS

Dropdown menu for CAMPAIGN: All campaigns, December 2020 Training, December 2020, November 2020

EDIT	CAMPAIGN	FORM	PROVINCE	DISTRICT	CLUSTER	FORM DATE
<input checked="" type="checkbox"/>	December 2020 Training	Admin Data Coverage (Days 1-3)	Badghis	Abkamani	Abkamani	11/03/2021

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**Step 3.** Select your campaign from the list of all campaigns or use the filters (form, province, district and cluster) to find your campaign. Then click “apply filters”.

**Campaign Data**

CAMPAIGN: December 2020 | EXPORT | NEW FORM | IMPORT

FORM: Admin Data Coverage (Days) | PROVINCE: Badkhash | DISTRICT: All districts | CLUSTER: All communities | RESET FILTERS | APPLY FILTERS

EDIT	CAMPAIGN	FORM	PROVINCE	DISTRICT	CLUSTER	FORM DATE	MISSED CHILDREN TALLY SHEET (DAY 1-3)	NUMBER OF HOUSEHOLDS FROM MICROPLANS	HOUSEHOLDS FROM MICRO-PLAN	HOUSEHOLD INFORMATION	HOUSES BEING COVERED BY 1
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Bamyan	Bamyan	18/09/2020					90
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Kahmard	Kahmard	02/11/2020			567		300
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Lal Wa Sarjangal	Lal Wa Sarjangal	02/11/2020			567		450
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Badkhash	Abkamari	Abkamari	30/10/2020			567		300
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Zabul	Arghandab	Arghandab	18/09/2020					450
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Wardak	Daymardad	Daymardad	01/09/2020					450
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Kapisa	Mahmud-e-Raqi	Mahmud-e-Raqi	18/09/2020					450
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Baghlan	Andarab	Andarab	17/09/2020					450
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Baghlan	Andarab	Andarab	17/09/2020					450

**Step 4.** On the specified form, click on the “edit” icon.

**Campaign Data**

CAMPAIGN: December 2020 | EXPORT | NEW FORM | IMPORT

FORM: Admin Data Coverage (Days) | PROVINCE: Bamyan | DISTRICT: All districts | CLUSTER: All communities | RESET FILTERS | APPLY FILTERS

EDIT	CAMPAIGN	FORM	PROVINCE	DISTRICT	CLUSTER	FORM DATE	MISSED CHILDREN TALLY SHEET (DAY 1-3)	NUMBER OF HOUSEHOLDS FROM MICROPLANS	HOUSEHOLDS FROM MICRO-PLAN	HOUSEHOLD INFORMATION	HOUSES BEING COVERED BY 1
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Bamyan	Bamyan	18/09/2020					90
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Kahmard	Kahmard	02/11/2020			567		300
[icon]	December 2020	Admin Data Coverage (Days 1-3)	Bamyan	Lal Wa Sarjangal	Lal Wa Sarjangal	02/11/2020			567		450

# Edit Campaign Form Data



**Step 5.** On the form, make the desired changes and click “save” to save the changes or “discard” to discard the changes.

**APMIS**

Seen by the monitor: 88  
Seen with finger marking by monitor: 35

**Missed Children**

Total number of missed children: 90

NUMBER OF MISSED CHILDREN FOR THE FOLLOWING REASONS:

HOUSE NOT INCLUDED IN MICRO PLAN: 67	NOT VISITED BY TEAM: 55
POOR SCREENING BY TEAM: 66	CHILDREN ABSENT: 44
NEWBORN, SICK, SLEEP: 33	REFUSAL: 6
GUEST: 4	

**Door Markings**

CORRECT DOOR MARKINGS: 34	INCORRECT DOOR MARKINGS: 3	DOOR NOT MARKED: 3
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Poorly covered area: YES NO  
Missed area: YES NO  
COMMENT:

DELETE DISCARD CHANGES SAVE