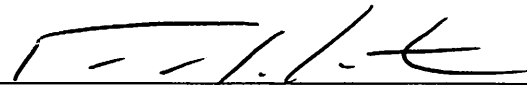


MEMORANDUM OF UNDERSTANDING BETWEEN AMERICAN FEDERATION OF GOVERNMENT  
EMPLOYEE'S, COUNCIL OF PRISON LOCALS, #817 AND MANAGEMENT AT THE FEDERAL  
BUREAU OF PRISONS, FEDERAL MEDICAL CENTER (FMC) LEXINGTON, KENTUCKY

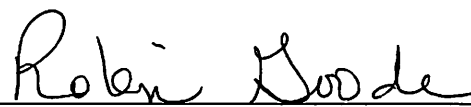
This document will serve as a Memorandum of Understanding (MOU) between the Federal Medical Center and the Federation of Government Employees/Council of Prison Locals, Local 0817 Lexington, Kentucky, herein referred to as the "Union".

Correctional Services Mandatory Overtime Pass Program  
Effective March 29, 2020

- a. Each officer shall be allowed to utilize (2) two mandatory overtime passes per calendar year.
- b. At the beginning of each calendar year, the (2) two mandatory overtime passes will reset for each officer.
- c. The shift Lieutenant is responsible for entering the date that the officer utilized their mandatory overtime pass in the comment section of the roster program.
- d. In the event that all officers on a shift elect to use a mandatory overtime pass, the following procedure(s) will be adhered to:
  1. The mandatory overtime list continues with the initial officer.
  2. The mandatory overtime list continues through this process until an officer either:
    - a. Accepts a mandatory overtime.
    - b. An officer has exhausted their (2) two mandatory overtime passes.
- e. When a mandate pass is used the officer will be skipped but will remain in the rotation as next one due.

  
Francisco J. Quintana, Warden

3-6-2020  
Date

  
Robin Goode, Union President

3-6-2020  
Date

**From:** Paul Johnston  
**To:** CS All; Lieutenants  
**CC:** Jeremiah Johnston; Robin Goode; Wade Thompson  
**Date:** 4/21/2021 3:18 PM  
**Subject:** Mandate Pass Procedure Additions

In conjunction with the Union, we have added the following procedures for the Mandate Pass Program to better assist in the tracking of the program and to ensure the program is being implemented properly. The additions are as follows below. The MOU will not be changed. These procedures are in addition to it. These additions are effective immediately.

- All Mandate Passes used from January 1, 2021 to April 21, 2021 have been reset.
- When a Mandate Pass is used, the Lieutenant will notate the date of the Mandate Pass on the staff comments section of the roster.
- The Lieutenant will also change the date and time of the Last Mandatory OT Assignment section to the date and time the Mandate Pass was used. This will move the staff member to the bottom of the Mandate list. But will also log it for future reference.
- Once both Mandate Passes have been used, the Lieutenant will notate this in the Notes section of the staff members roster window. The staff member will have no other passes to use for the calender year once both have been utilized.

If you have any questions please get with me or Union President Robin Goode.

Paul G. Johnston  
Captain  
FMC Lexington, KY  
859-255-6812  
Ext. 5155