





UNITED STATES GOVERNMENT
MEMORANDUM

*Federal Medical Center
Lexington, Kentucky 40511-8799*

DATE: October 7, 2009


MEMORANDUM FOR DWAYNE PETTIT, UNION PRESIDENT, LOCAL 817


THRU: D. K. Williams, Associate Warden (Programs)
H. L. Small, Associate Warden (Operations) 
Gene Beasley, Employee Services Manager


FROM: B. J. Johnson, Captain

SUBJECT: Medical Escort

The officers assigned to the Medical Escort quarterly assignment will no longer be required to work holidays unless there are scheduled medical trips for that holiday.

Based on the number of medical trips assigned for a particular holiday will determine the number of Medical Escort Officers needed for that holiday. The Clinical Lieutenant or the Operations Lieutenant will ask the officers assigned to Medical Escort for volunteers. If no one volunteers to work the holiday, the Lieutenant will assign the most junior officer to the most senior officer assigned to Medical Escort. In absence of volunteers, officers assigned to Medical Escort will rotate through the holiday schedule prior to any officer being required to work twice.

If you should have any concerns or questions, please feel free to call.