DoD Performance Management Appraisal Program

DoD PMA Selectable Sections Report

Employee Name CENAJ, RENARD	**Position Title** COMPUTER SCIENTIST
PP/SRS/GR/ST GS/1550/09/01	
Rating Official Philpott, David H	**Appraisal Period** 01-APR-2017 to 31-MAR-2018
Appraisal ID 18472	

Printed On: 30-Mar-2018

Employee Name CENAJ, RENARD	Employee Number 790597	Appraisal Period 01-APR-2017 to 31-MAR-2018	Appraisal ID 18472

Performance Elements with Progress Review Assessments

ELEMENT NO. 1	TITLE: On-Demand Workforce Analysis & Information Delivery
STATUS: APPROVED	

Support ad-hoc tasks and requests from appropriate customers (HAF, SAF, AFPC senior leadership, DTs, Career Field Teams/Assignment Officers, etc.) by accurately determining management information requirements and providing personnel workforce analysis and insight. Must meet all applicable legal and regulatory guidelines with respect to Privacy Act data.
- Products are ready for supervisor review by the agreed suspense date 90% of the time
- No more than 1 product per quarter will be returned for rework due to errors or poor quality analysis

TYPE OF ASSESSMENT: PROGRESS REVIEW	Progress Review Number: 1
EMPLOYEE INPUT	
RATING OFFICIAL ASSESSMENT	

Employee Name CENAJ, RENARD	Employee Number 790597	Appraisal Period 01-APR-2017 to 31-MAR-2018	Appraisal ID 18472

Performance Elements with Progress Review Assessments

ELEMENT NO. 2	TITLE: Periodic Activities
STATUS: APPROVED	

Provide consistent delivery of periodic routine personnel data and workforce analysis products to appropriate customers (HAF, SAF, AFPC senior leadership, DTs, Career Field Teams/Assignment Officers, etc.) based on predetermined customer requirements. Must meet all applicable legal and regulatory guidelines with respect to Privacy Act data.
- Complete any monthly/quarterly products under the agreed suspense timeline for EOM data files
- Complete any annual products in no more than 30 days from the end of the year (calendar or fiscal) or process (board conclusion, etc.)
- No more than 1 late product will be considered acceptable
- No more than 1 product per year will be returned for rework due to errors or poor quality analysis

TYPE OF ASSESSMENT: PROGRESS REVIEW	Progress Review Number: 1
EMPLOYEE INPUT	
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ELEMENT NO. 3	**TITLE:** Research & Development
STATUS: APPROVED	

To enhance overall productivity, efficiency and effectiveness, conduct original research and development or revalidation activities directly related to military/civilian data retrieval and/or workforce analysis and submit documentation to the office file-share/knowledge base.
- The wide range of acceptable formats includes but is not limited to: original or updated computer program code, "how-to" guides/primers for other report writers/analysts or non-technical customers, QC/error check/validation of personnel data elements with recommended action, in-person or computer based attendance of technical or professional training, and literature review of books, articles or previously submitted R&D products
- No less than 3 submissions per year will be considered acceptable
- At supervisor discretion, large submissions may be credited as multiple submissions

TYPE OF ASSESSMENT: PROGRESS REVIEW	**Progress Review Number:** 1
EMPLOYEE INPUT	
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Performance Elements with Progress Review Assessments

ELEMENT NO. 4	TITLE: Training Plan
STATUS: APPROVED	

Complete all assigned classroom, computer-based instructions, and on-the-job training pertaining to IT
- During the rating cycle, attend and successfully complete assigned formal classroom, computer-based training and on-the-job training within prescribed time frame

TYPE OF ASSESSMENT: PROGRESS REVIEW	Progress Review Number: 1
EMPLOYEE INPUT	
RATING OFFICIAL ASSESSMENT	