

AFTAC ALUMNI ASSOCIATION P. O. Box 254892

Patrick AFB FL 32925-4892

## **CONSTITUTION**

### **ARTICLE 1 NAME AND PURPOSE**

The name of this organization is the AFTAC Alumni Association, hereinafter referred to as the Association. It shall be a private, non-profit organization, pursuant to the provisions of AF policy directives.

The purposes of the Association are to foster continued awareness of the mission and accomplishments of the United States Air Force, in general, and of the Air Force Technical Applications Center (AFTAC) its subordinate units, and its predecessor organizations, in particular; and to provide its membership a forum for desirable social, educational, and humanitarian services.

### **ARTICLE 2 GENERAL PROVISIONS**

- I. The AFTAC Alumni Association operates on Patrick Air Force Base only with the consent of the installation commander, and under the authority of AFI 34-223. Operation is contingent on compliance with the requirements and conditions of all applicable Air Force regulations.
- II. The principle location of the Association will be Patrick Air Force Base, Florida, and its environs. Other locations to serve as chapter focal points may be authorized at the discretion of the Board of Directors.
- III. In the event the assets of the AFTAC Alumni Association are insufficient to discharge all of its legal obligations, financial or otherwise, all members of the club are liable, individually and collectively, for the satisfaction of all such obligations.

### **ARTICLE 3 OFFICERS AND GOVERNING BODY**

The governing body of the Association will be the Board of Directors. The Board will be comprised of four elected executive officers and committee chairpersons as appointed by the Board.

### **ARTICLE 4 MEMBERSHIP OR PATRONAGE**

- I. Regular membership in the AFTAC Alumni Association is voluntary and is open to all military and civilian personnel currently or formerly assigned or attached to the Air Force Technical Applications Center, its subordinate units, and its predecessor organizations. The Association will not discriminate in hiring practices or membership policies based on race, color, religion, sex, handicap, national origin, age, or ethnic group; nor will the Association support or participate in any organization or activity that engages in such practices.
- II. Associate (non-voting) membership shall also be open to spouses, widows, and widowers of such personnel.
- III. Distinguished Members - Former Commanders or Command Chiefs of AFTAC will be identified as Distinguished Members.
- IV. Honorary Members - All other military or civilian personnel, not otherwise eligible for membership into the Association, but whose contribution to the USAF or to the Air Force Technical Applications Center, its subordinate units, or its predecessor organizations is so significant as to warrant special consideration and recognition by the Association. The Board of Directors will identify people who are eligible for honorary membership, and membership will be offered at the discretion of the Board.

### **ARTICLE 5 METHOD OF FINANCING**

The source of financing the Association will be entirely membership dues, fund raising, and voluntary contributions.

## **ARTICLE 6 ACTIVITIES**

The activities of the Association shall be such as to provide the membership a forum for desired social, educational, and humanitarian service.

## **ARTICLE 7 MEETINGS AND QUORUM**

- I. A "membership year" (fiscal year) shall run from 1 October through 30 September. The Association shall hold an annual general membership meeting during the last month of each membership year. The election of the executive officers for the next year shall be conducted at the annual general membership meeting. Special meetings will be called as required by the Board of Directors.
- II. Dates, times, and places of meetings will be published in the newsletter and posted on the Association website. All Association members and potential members may attend. At any meeting, a quorum shall consist of five members, and an affirmative vote of a simple majority of the members present shall be needed to approve day-to-day business.
- III. The Board of Directors shall meet on a mutually agreed, regular schedule, expected to be monthly.

## **ARTICLE 8 ADOPTION AND AMENDMENTS**

- I. This constitution and its attendant by-laws will be adopted by a simple majority of the regular members voting at the annual general membership meeting at the end of the fiscal year and subject to the review of the installation commander.
- II. Members will be given the opportunity to vote in person on constitutional changes and a quorum for these changes shall consist of 15 members. A notice of said amendments will be provided to the membership at least 30 days in advance of the said scheduled general membership meeting. A simple two-thirds majority of members who vote at the annual general membership meeting will be needed to approve changes.
- III. The Constitution of the AFTAC Alumni Association will be updated every two years or when there is a change in its purpose.

## **ARTICLE 9 DISSOLUTION**

The Association can be dissolved by a vote of at least 51 percent of regular members who have paid lifetime dues or who have paid their annual dues. The Board of Directors will make proper notification of its intent to dissolve and prepare a time-phased action plan for its dissolution. Upon dissolution of the Association, all funds and properties, in excess of liabilities and expenses of dissolution, will be distributed as recommended by a majority of members present at a regular general membership meeting; voting on this issue will be in person at an announced meeting or via certified mail received prior to meeting.

## **ARTICLE 10 INSURANCE**

The AFTAC Alumni Association will maintain liability insurance unless the installation commander or his designee waives this requirement. If a waiver is granted, it will be reevaluated annually. The Association will obtain adequate insurance coverage for special events involving a greater than normal risk of injury or damage.