

# ADAM ALTMEJD

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## EDUCATION

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### Bachelor of Arts: Humanities Honors Program (Cum Laude)

Expected Graduation May 2025

*University of Texas at Austin*

- Researching and writing thesis analyzing investment in real estate development, infrastructure, and public services.
- Notable Classes: Conflict Resolution, Business Law/Ethics, Statistical Analysis for Political Science.

### Minor in Computer Science (Elements of Computing Certificate)

*University of Texas at Austin*

- Topics: Python, Linux (Red Hat, Debian, Arch), Web Development (HTML, Javascript, PHP), SQL

## WORK EXPERIENCE (PAID, PART-TIME)

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### Lecturer, "Transfer-Year Seminar"

Fall 2024, Spring 2025

*University of Texas at Austin*

- Leading 15 lectures teaching transfer students at the University of Texas about achieving academic and career success. Mentoring cohort of 20+ students and organizing study groups, networking events, and social activities. Notable lecture topics: Leasing and Housing, Budgeting, Health and Safety, Job and Career Preparation.

### Sales and Marketing Research Intern

Summer 2024

*Sparksoft Corporation (Remote)*

- Researched potential clients for IT Consulting Firm. Analyzed client needs, compliance requirements, and preferences for use in contract negotiations with value in the \$1 to \$10 Million Dollar range. Initiated outreach to potential partners, reviewed project proposals and bids for service.

### Other Employment

*Austin, TX*

- Sales Associate at Office Depot, awarded distinction in sales for highest rate of rewards account sign-ups in store.
- City of Austin Emerging Leaders Summer Internship Program, worked as teaching assistant for education non-profit, one of five selected from cohort of 100+ Students to give end-of-summer presentation on program experience.
- Secretary at Texas Hillel. Managed front desk, community engagement, customer service, and administrative tasks.

## NON-PROFIT

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### Board of Directors

August 2023 - Present

*Texas Hillel*

- Elected to Texas Hillel's Board of Directors as student representative. Attending fundraising events, making fundraising cold calls, and engaging with donors in effort to meet and exceed organizational revenue goals (\$1M+)
- Participated in Texas Association of School Boards interfaith panel on religious minority experiences in Texas public schools, and a University of Texas panel on LGBTQ+ experiences in traditional religious communities.

### House Manager, Executive Board

August 2022 - August 2023

*Alpha Epsilon Pi Fraternity - Gamma Deuteron Chapter*

- Elected to year long term as House Manager, served on seven-member "Executive Board" team which lead 60+ member student organization with \$5 million residential property. Coordinated \$100,000+ in labor and materials in projects, including full replacement of flooring in 14 rooms, overhaul of security system, and full kitchen modernization. Executed rapid, around-the-clock problem solving and crisis intervention.
- Other Work: Planned and lead four chapter-wide dinners for holidays and special occasions. Increased chapter net revenue by 3% through advising chapter on money management and finances.

## ACTIVITIES

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- **Other Organizations:** Served as Recruitment Chair for Humanities Student Council, increased membership by 5x.
- **Volunteering:** Service with Mobile Loaves & Fishes to feed Austin's homeless and working poor.
- **Projects:** Created "ChurnBuddy": a tool for credit card points profit calculation and comparison. Developed simulated-sunrise window for environments with limited natural light.