

# Adam Altmejd

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## EDUCATION

**The University of Texas at Austin**, Austin, TX May 2025

*Bachelor of Arts, Humanities Honors* - GPA 3.62

Writing undergraduate thesis on private use of public resources and transparency of government.

*Minor in Business and Public Policy* - Coursework on Business Law, Corporate Comms, Corporate Political Strategy.

*Certificate in Computer Science* - Coursework on Python, Web Development, iOS Development, and Databases.

## EXPERIENCE

**The University of Texas at Austin**, Austin, TX August 2024 - Present

*Lecturer, Mentor "Transfer-Year Seminar"*

- Leading weekly lectures teaching new students how to achieve academic and career success.
- Mentoring cohort of 12 students, organizing study groups, networking events, and social activities.
- Developing slide decks for each new topic and co-ordinating expert guest speakers.

**Sparksoft Corporation**, Austin, TX / Columbia, MD (Hybrid) May 2024 - August 2024

*Business Analyst Intern*

- Researched market conditions and developed sales strategies for Healthcare IT Consulting Firm.
- Compiled weekly reports on potential clients' needs and vulnerabilities.
- Documented market research on 300+ companies with deep-dives on over 30.

**Alpha Epsilon Pi**, Austin, TX August 2022 - August 2023

*House Manager*

- Coordinated \$100,000+ in labor and materials in various projects, including full replacement of flooring in 14 rooms, overhaul of security system, and full kitchen modernization as the elected House Manager for \$5M residential property and member of Executive Board.
- Increased organizational net revenue by 3% through advising leadership on money management.

**Texas Hillel Foundation**, Austin, TX May 2022 - December 2022

*Front Desk Intern*

- Managed Front Desk Operations, handled incoming calls, emails, and in-person inquiries.
- Coordinated entry by buzzing in guests and monitoring front door activity to maintain safety protocols.

## LEADERSHIP

**Texas Hillel Foundation**, Austin, TX August 2023 - Present

*Board Member - Board of Directors*

- Fundraising by meeting with donors and making cold calls to meet and exceed organizational revenue goals
- Representing Texas Hillel in community outreach to the broader community, including the Texas Association of School Boards and the University of Texas.

## SKILLS

**Technical Skills:** Microsoft Office Suite (Word, Excel, Powerpoint), Python, Statistical Analysis (RStudio), Web Development (HTML, Javascript, PHP), iOS App Development (Swift), Database Management (SQL), Linux (Debian, Red Hat, Arch)

**Languages:** Fluent English, Basic French. Previously studied Latin and Hebrew.

## ACTIVITIES

**Organizations and Volunteering:**

- Served as Recruitment Chair for Humanities Student Council, increased membership by 5x.
- Volunteering with Mobile Loaves & Fishes to feed Austin's homeless and working poor.

**Hobbies:** Animal Photography, Travel (especially to French speaking regions), Tech Repair.