Dear {{ name }},

PERMISSION TO UNDERTAKE AN INTERNSHIP WITH VRA

We are pleased to inform you that, your request to undertake an internship with the Volta River Authority has been accepted. Accordingly, your internship period is effective {{ start\_date }} to {{ end\_date }}.

You will be attached to the {{ department }} in {{ location }}. You will report to the administrator, who will provide you with an orientation about the Department and the Authority in general.