

## Policy Questions and Responses

1. How will the mandatory core period be enforced, and what tools or systems will be used to track employee attendance during this period?

Ans: Time Tracking Software

2. What provisions will be made for employees in different time zones, and how will this impact the mandatory core period?

Ans: Flexible Core Hours

3. How will the policy accommodate employees with varying personal responsibilities, such as childcare or eldercare, during the core period?

Ans: Part-Time Core Periods

4. What are the expectations for employee availability during the mandatory core period, and how will this be communicated to employees?

Ans: Regular Reminders

5. How will the policy handle requests for exceptions or adjustments to the core hours due to unforeseen circumstances?

Ans: Case-by-Case Evaluation