

Notice Inviting e-Tender No. KMC/DG(C)/BR-XII/106/109/25-26/2ND CALL
KMC/DG(C)/BR-XII/106/123/25-26/2ND CALL
KMC/DG(C)/BR-XII/109/090/25-26/2ND CALL
KMC/DG(C)/BR-XII/109/151/25-26/2ND CALL

-of EXECUTIVE ENGINEER (Civil), Kolkata Municipal Corporation

Tender Reference No: KMC/DG(C)/BR-XII/25-26/2ND CALL

Detail of Scheme(s)/ Work(s) :

S L N o .	Name of work	Estimate Amount (Rs.)	Earnest Money (Rs.)	Time of Completi on	Price of Tender (Rs.)
1	CONVERSION OF C/C ROAD TO PAVER BLOCK AT 114 P. MAIN ROAD ALL LANE IN W/NO 106. <u>NIT NO: KMC/DG(C)/BR-XII/106/109/25-26/2ND CALL</u>	9,87,356.32	20000.00	60 Day(s)	NIL
2	BEAUTIFICATION OF FOOTPATH ON P.A.S CONNECTOR AT NORTHERN FLANK OF AVISHAR SHOPPING COMPLEX BY LAYING INTERLOCKING PAVER BLOCK AT ADJACENT OF AVISHIKTA-2, 369/3 P.KALITALA ROAD IN W/NO 106. <u>NIT NO: KMC/DG(C)/BR-XII/106/123/25-26/2ND CALL</u>	8,96,037.49	18000.00	60 Day(s)	NIL
3	CONSTRUCTION OF BOUNDARY WALL ALONG THE ROAD BESIDE BUDERHAT SCHOOL PLAY GROUND IN WARD/109, BR-XII, KMC. <u>NIT NO: KMC/DG(C)/BR-XII/109/090/25-26/2ND CALL</u>	9,88,598.19	20000.00	100 Day(s)	NIL
4	BEAUTIFICATION AND PROTECTION OF ROAD ALONG THE POND BESIDE KALIKAPUR F.P. SCHOOL IN WARD NO-109, BR-XII, KMC. <u>NIT NO: KMC/DG(C)/BR-XII/109/151/25-26/2ND CALL</u>	9,99,708.87	20000.00	95 Day(s)	NIL

- In the event of e-filling, intending bidder may download the tender documents from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate. Necessary cost of tender documents (tender fees) and Earnest Money has to be deposited by the bidder through the following payment mode as per Memorandum of Finance Department vide No. 3975-F(Y) dated 28th July, 2016 (Refer instruction to Bidder).
 - Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - RTGS/NEFT in case of offline payment through bank account in any bank.
- Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://etender.wb.nic.in>
- Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated.
- The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL DOCUMENTS** of the tenderer is found qualified by the 'Tender Evaluation Committee'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- After technical evaluation financial Bid and Financial Evaluation will be done.
- After completion of the Financial Evaluation against specific e-tenders Award of Contract (AOC) should be mandatorily be uploaded in the system against the successful bids.
- The EMD of the successful bidder and all tender paper costs will be transferred to the KMC Account from the pooling Account. Concerned departments will send the transfer report to Treasury regularly for entry in common collection system.

8) **(a) Eligibility criteria for participation in the tender.**

For 1st call of NIT:

- i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,
- ii) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

NOTE:-

Credential of a Similar Nature of Completed Works Means:-

- 1) For **Roads and or Footpath** Works:-Credential of Any kind of **Roads and or Footpath** Works.
- 2) For **Building Construction** Works:- Credential of Any kind of **Building Construction** Works.
- 3) For **Building Maintenance** Works:- Credential of Any kind of **Building Maintenance works and or Construction** Works.
- 4) For **Sewerage and Drainage** works:-Credential of Any kind **Sewerage and Drainage** Works

Other terms and conditions of the credentials:-

- i) Payment certificate will not be treated as credential;
- ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, on the executed value of completed/running work will be taken as credential.

[Non-statutory documents/My Space]

(b) Bidders shall submit copy of

(a)Income Tax Acknowledgement Receipt for the latest Assessment year,

(b) valid PAN issued by the IT Dept., Govt. of India,

(c) valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017 with the Technical Bid Documents.

[Non-statutory documents/My Space]

- (c) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

[Non-statutory documents/My Space]

- (d)Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted along with the application.The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents/My Space]

- (e) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm.
- 9) **No Running payment for work Will Be allowed, unless it is approved by appropriate K.M.C. Authority.**
- 10) **No mobilisation advance and secured advance will be allowed.**
- 11) **Security Deposit:** Retention money towards performance Security amounting to 10% (*ten percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.
- 12) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 13) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes **under GST**. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory or Government Engineering College shall have to be conducted by the agency at their own cost.
- 14) Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.
- 15) **There shall be no provision of Arbitration.**
- 16) Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

17) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online)	10.02.2026
2	Documents download/sell start date (Online)	10.02.2026 5:00 P.M.
3	Documents download/sell end date (Online)	17.02.2026 12:00 P.M.
4	Bid submission start date (On line)	10.02.2026 5:00 P.M.
5	Bid Submission closing (On line)	17.02.2026 12:00 P.M.
6	Bid opening date for Technical Proposals (Online)	19.02.2026 01:00 P.M.
7	Date of uploading list for Technically Qualified Bidder (online)	INTIMATED AFTERWARDS
8	Date for opening of Financial Proposal (Online)	NEXT OR SAME WORKING DAY OF THE ABOVE DATE

- 18) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 3 (THREE) years for road work and 1(one) year for building work from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 3 (three) years for road work and 1(one) year for building work from the date of completion of the work.

- 19) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 20) **Earnest Money: The amount of Earnest Money as per the appropriate clause in the shape of Net Banking or RTGS/NEFT.**
- 21) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

- 22) The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Director General (Civil), KMC reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 23) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in **'Instructions to Bidders'** stated in before tendering the bids.
- 24) Conditional / Incomplete tender will not be accepted under any circumstances.**
- 25) The intending tenderers are required to quote the rate online.**
- 26) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 27) Guiding Schedule of Rates: Rates have been taken from prevailing P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works" effective in KMC, and also for "Building Works" and "Sanitary & Plumbing Works" effective in KMC along with upto date corrigenda & addenda and approved rates of the of KMC as applicable or any other schedule of rates as applicable as per the Engineer-in-charge.
- 28) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 29) The Director General (C), **Kolkata Municipal Corporation**, reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 30) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 31) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
- 1) Tender Form No Of KMC
 - 2) N.I.T.
 - 3) Technical Bid
 - 4) Financial Bid
- 30) Qualification criteria:
The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
- 1) Financial Capacity
 - 2) Experience / Credential
 - 3) Tax Audit Report
 - 4) Other Non Statutory Documents
- 32) The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in 1,2,3 above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.
- 33) Escalation of Price on any ground and consequent cost over run shall not be entered under any circumstances. Rates should be quoted accordingly.
- 34) No. price preference and other concession will be allowed.**
- 35) If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

Director General,
Kolkata Municipal Corporation.

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

a. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in>, the contractor is to click on the link for e-Tendering site as given on the web portal.

b. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token. After the receipt of the digital signature, if the vendor feels for any assistance they can contact IT Department of KMC for assistance.

c. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

1) Login by bidder:

- a) A bidder desirous of taking part in a tender invited by KMC etc. shall login to the e-Procurement portal of the Government of West Bengal <http://wbtenders.gov.in> using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

2) Payment procedure:

a) Payment by Net Banking

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the KMC, etc maintained with the Focal Point Branch of ICICI Bank, R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) Hereafter, the Bidder will go to E-procurement Portal for submission of his bid.
- vi) But, if the payment verification is unsuccessful, the amount will be returned to the Bidders account.

B) Payment through RTGS/NEFT:

- i) The bidder shall have the option to make the EMD and Tender Fees payment via RTGS/NEFT. Using this module, bidder would be able to pay from their existing Bank Account through RTGS/NEFT.
- ii) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre filled challan having the details to process RTGS/NEFT transaction.
- iii) Each challan shall therefore include the following details that will be pre-populated:
 - a. Beneficiary Name: KOLKATA MUNICIPAL CORPORATION

- b. Beneficiary Account Number:*****
- c. Beneficiary Bank Branch: *****
- d. Beneficiary IFSC code: *****
- e. Amount : as per your requirement.
- iv) The bidder shall be required to take a print of this challan and make RTGS/NEFT on the basis of the details printed on the challan.
- v) Post making the payment, the bidder would log in to the e-procurement portal and go the payment page. On clicking the NEFT/RTGS mode of payment, there would be a real time validation. On clicking the same, the system would do auto validation of the payment made and continue the bidding process.
- vi) If verification is successful, the fund will get credited to the respective Pooling account of the KMC, etc. maintained with the ICICI Bank, R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- vii) Hereafter, the Bidder will get the "Freeze Bid Submission" button to proceed for submission of his bid.
- viii) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

CAUTION: Please ensure the correctness of the detail inputed while remittance through RTGS/NEFT. In the event of funds remitted to wrong Beneficiary account number, Kolkata Municipal Corporation or its Bank or its service provider would not be responsible for the same.

N.B. Bidder to note that he should make NEFT payment preferably Two full working days (or details of working days and time, please visit your bank website) before the bid submission end date of Tender because NEFT payment status will be updated only on the next day of making payment. Same is mentioned in NEFT Challan. Once payment is verified from your bank and received at KMC end, you will get the "Freeze Bid Submission" button.

C) Refund/Settlement Process:

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii) On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders others than that of the L1 and L2 bidders will refund, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information of rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv) If the L1 bidder accepts the LOI and the same is processes electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such

refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

- v) As soon as the L₁ bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal-qwr
 - a) EMD of the L₁ bidder for tenders of the KMC, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L₁ bidder.
- In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi) Once the EMD of the L₁ bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the respective linked bank accounts for KMC.
 - vii) All refunds will be made mandatorily to the Bank A/C from which the payment of EMD & Tender Fees (if any) were initiated.

3) Accounting and Monitoring Process:

- i) The ICICI Internet Banking will communicate to the State Government e-Procurement portal all details of the transactions on daily basis.
- ii) The Tender inviting Authority of the KMC will be using their respective e-procurement User ID and password to view the EMD and Tender Fees deposited by the bidders in the pooling accounts.
- iii) The nodal officer of the competent authority of KMC will be able to view the Department-wise EMD and Tender Fees deposited by the bidders to the pooling accounts and fund transferred downstream at various stages of the tender process to the Government account and bidders' accounts, as applicable by using user access as provided by NIC.
- iv) The details of NIC E-Procurement Help Desk and toll numbers of ICICI Bank are given in help desk.

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover/Technical Cover Containing the following documents:

I) Prequalification Document

- I) Prequalification Application.
- II) Documents for RTGS/NEFT OR NET BANKING.
- III) Tender Form & N.I.T. (*download properly, fill up properly and upload the same Digitally Signed*). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the
- IV) B.O.Q. under Financial Bid. **In case quoting any rate in Tender Form, the tenderer is liable to be summarily rejected.**
- V) Additional performance security.
- VI) Bank guarantee.
- VII) Measure to prevent air pollution.
- VIII) Help desk

(b) Non-statutory Cover/My Space Containing the following documents:

- i. IT, Saral for the Assessment of current year.
- ii. (a) Valid PAN issued by the IT Dept., Govt. of India,
(b) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017
- iii. Registration Certificate under Company Act. (if any).
- iv. Registered Deed of partnership Firm / Article of Association & Memorandum.
- v. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- vi. Or any other documents the bidder feel to submit as credential.
- vii. Equipment (if any.)
- viii. Company valid P-Tax Certificate (up to-date).
- ix. Documents related to appointment to a degree or diploma holder in Civil Engineering with pass certificate. (declaration as on current year/date)

N.B.: Failure of submission of any of the above mentioned documents will render the tenderer liable to be rejected for both statutory & non statutory cover

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Valid PAN issued by the IT Dept., Govt. of India, Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act 2017 Latest IT Receipt. IT-Saral for Assessment of current year.
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License</i>) Partnership Firm (<i>Partnership Deed, Trade License, Power of Attorney</i>) Ltd. Company (<i>Incorporation Certificate, Trade License, Power of Attorney</i>) Valid Trade Licence
C.	Credential	Credential – 1 Credential – 2	Similar nature of work done & completion Certificate which is applicable for eligibility in this tender.
D.	EQUIPMENT	MACHINERIES	MACHINERIES
E.	Financial Info	P/L & Balance Sheet	a) Audited Balance Sheet, P/L Account with annexure for Estimated value upto Rs. 5.0 lakh will not be required. b) Audited Balance Sheet, P/L Account with annexure for Estimated value more than Rs. 5.0 lakh will be required for last 3 years. c) 3CD form in case of Tax Audit of last 3 Years
F.	MANPOWER	TECHNICAL PERSONNEL	TECHNICAL PERSONNEL (degree or diploma holder in Civil Engineering) or any.
G.	DECLARATION	Affidavit	Declaration through affidavit by the prospective bidders.

1. Opening & evaluation of tender: Mention In Table .
2. Opening of Technical Proposal:
Technical proposals will be opened by the Director General, **Kolkata Municipal Corporation**, and his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
3. Intending tenderers may remain present if they so desire.
4. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
5. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

6. Summary list of technically qualified tenderers will be uploaded online.
7. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
8. During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

2. Financial Proposal

1. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / Below / At per) online through computer in the space marked for quoting rate in the BOQ.
2. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished

3. Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

a. Rejection of Bid:

Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

b. Award of Contract:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in as per KMC standard form will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website, along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the "**Kolkata Municipal Corporation**" of the concerned work within time limit to be set in the letter of acceptance.

EXECUTIVE ENGINEER
Kolkata Municipal Corporation.

ADDITIONAL CLAUSE NO. 65.

- i. All materials transported for road construction/building construction/ any other construction should be transported in covered condition.
 - ii. No construction material should be left uncovered at roadside.
 - iii. Wrap construction area/ building in geotextile fabric, installing dust barrier or other actions as appropriate for the location should be undertaken in consultation with the engineer-in- charge.
 - iv. Sprinkling of water prior to the levelling or any other earth movement activities to keep the soil moist throughout the process.
 - v. Application of water and maintain soils in a visible damp and crusted condition for temporary stabilization.
 - vi. Disposal of debris from the construction site in consultation with the local authority following proper environmental management practice.
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SPECIAL CONDITION OF CONTRACT FOR ROAD WORKS

A) KERB AND CHANNEL WORKS:-

1. AGENCY will provide necessary scope for inspection by the Engineer-in-Charge or his representative at the manufacturing place/workshop during manufacture to ensure the quality of the Kerb and Channel before delivering those at site.

B) PAVER BLOCK WORKS :-

1. AGENCY will provide necessary scope for inspection by the Engineer-in-Charge or his representative at the manufacturing place/workshop during manufacture to ensure the quality of the Paver Block before delivering those at site.
2. Agency will provide necessary arrangement at site for testing of Paver Block if Engineer-in-Charge desire so in addition to approved test house.

PRE-QUALIFICATION APPLICATION

To
The Director General,
Kolkata Municipal Corporation,
5 S.N. Banerjee Road,
Kolkata – 700013.

Ref : Tender for
(Name of work)
.....
e-N.I.T. No.: (Sl. No.) of the Director General, **Kolkata**
Municipal Corporation.

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of
in the capacity

duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

.....
Signature of applicant including title and
capacity in which application is made.

Experience Profile

Name of the Firm:

List of projects completed that are similar in nature to the works as per **Eligibility criteria** mentioned in **Sl.No. 8.**

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

.....
Signature of applicant including title
and capacity in which application is made.