

# ASSESSMENT COVER PAGE

**FEBRUARY 2025** 

creating futures

# **FACULTY: INFORMATICS AND DESIGN**

QUALIFICATION(S)	DIPLOMA IN INFORMATION AND COMMUNICATION TECHNOLOGY			CODE(S)	DPICTA DPICTC DPICTM		
SUBJECT(S)	PROJECT PRESENTATION 3			CODE(S)	PRP370S PRP371S PRP372S		
NO OF PAGES (Including cover page)	2	DATE	10-15 February	TIME	N/A		
ANNEXURE(S) (Y/N)	N DURATION: 60 MINUTES						
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EXAMINER	P. INDERLAL						
INTERNAL MODERATOR	DR	DR D LAKAY					
EXTERNAL MODERATOR	PR	PROF S THAKUR					

## **INSTRUCTIONS**

## **GENERAL INSTRUCTIONS**

## Goals of the CV review

The CV should provide a succinct and accurate picture of the applicant's skills and experiences relevant to the position they are seeking. These documents must be well designed, clearly organized and written, and completely error free. The overall goal of the CV is to obtain an interview.

The CV should present, at a minimum, contact information, education and work experience, and a well targeted objective.

# **SPECIAL INSTRUCTIONS**

Tick the relevant boxes on the worksheet below

# **CONDUCTING AN ASSESSMENT AS A STUDENT**

Use this worksheet to provide thoughtful feedback on the draft CV:

- Indicate how well the resume meet the stated goals.
- Supporting documents are appended at the end of the CV.

## These include:

- Copy ID
- Copy of Matriculation Certificate
- Copy of Academic Record

## **CONCLUSION OF YOUR ASSESSMENT:**

Always keep a copy of an assignment you are working on if the lecturer requires that. Do not tamper with that copy so the timestamp of the document will be proof of your submission.

# PREPARATION BEFORE ENGAGING IN THE CV REVIEW:

• Please do a thorough pre-preparation of the requirement for the CV review.

# **REQUIREMENTS**

Student GitHub account

Tick the relevant boxes in the worksheet below Review Areas Personal Details Section: Correct   Partially Correct   Incorrect   Full Name	CV REVIEW WORKSHEET									
Personal Details Section: Full Name Address Contact Number Student Email Address Career Objectives: Correct Partially Correct Objective relates to the field of study Education Section: Secondary Education Name of High School Name of Qualification Obtained Date Tertiary Education Correct Name of University Name of Outlification Work Experience Section: Correct Name of Company University North Experience Section: Skills Section: Correct Skills Section: Correct Name of Person	Tick the relevant boxes in the worksheet below									
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