

RULES OF PROCEDURE

**ALL INDIA POLITICAL
PARTIES' MEET**

The committee will begin with a formal *attendance* of the representatives and will be followed by the *Opening Statements*.

Opening Statements:

The members will be delivering an opening statement at the start of the committee. The default speakers' time for this will be 60 seconds can be extended up to 90 seconds.

After every speech members are obligated to yield the floor back to the Executive Board.

The Executive Board will then direct the members to ask questions.

The number of questions to be asked (if any) will be decided by the Executive Board depending on the time.

The committee will then proceed in any of the two types of session's viz. *Public Session* or the *Private Session*.

Establishing the Sessions:

These sessions can be established by proposing a motion to establish a particular session, which will be followed by a vote.

The motion should be able to secure a simple majority.

Public Session

- In order to discuss various sections of the agenda, a separate time frame is allotted for the members to put their views on the floor of the house.
- A public session can be of 15-30 minutes but the individual speaker's time will remain 60 seconds.
- Everything in a public session is in public domain and is in the presence of the media.

Private Session

Private session is of two types: *Moderated* and *Unmoderated*.

Nothing from the Private Session goes on record or in the public domain.

Unmoderated:

- A Representative may move for an Unmoderated Session thereby suggesting a change from formal to informal debate.
- The Representative who makes this motion must suggest a length and justification for the Unmoderated Session.
- The Executive Board may suggest a more appropriate session length and put it to vote, or may rule the Unmoderated Session out of order without possibility of appeal.
- Once the Motion has passed, the Committee will depart from the formal discussion and will carry an informal discussion without leaving the conference room.

Moderated: A moderated session will be a formal discussion which is regulated by the Executive Board.

Points:

1. Point of Personal Privilege:

- A Representative may rise to a Point of Personal Privilege if a matter impairs him/her from participating fully in council activities.
- The Executive Board persons shall try to effectively address the source of impairment.
- A Point of Personal Privilege may only interrupt a speaker if the Representative speaking is inaudible. Otherwise, the Representative rising on the Point of Personal Privilege must wait till the end of the speech to raise the Point.

2. Point of Order

- A Representative may rise to a Point of Order if he finds a factual flaw in the speech of the speaker.
- This point may not interrupt a Speaker.
- The Executive Board will rule on the validity of the point immediately.
- A Point of Order ruled dilatory by the Executive Board may not be appealed.

3. Point of Parliamentary Inquiry

- A Representative may rise to a Point of Parliamentary Inquiry requesting an explanation from the Executive Board on the Rules of Procedure.
- This point may not interrupt a Speaker.

4. Point of Information

- A Representative may rise to a Point of Information if he/she wishes to ask a question or clarification to the speaker.
- This point may not interrupt a speaker.
This point is only valid at the time of the opening statements.

Right of Reply.

- A Representative whose personal integrity has been impugned by another Delegate's comments may rise to a Right of Reply.
- Disagreement with the content of a Delegate's speech is not grounds for a Right of Reply.
- The Executive Board will recognize the Right of Reply at his/her discretion as well as decide on how to resolve the motion.
- This point may not interrupt a speaker but should be addressed the moment he/she has finished his/her speech.
- Should the Executive Board rule the Right of Reply out of order, his/her decision cannot be appealed.
- No Representative may call for a Right of Reply on a Right of Reply.

Written Documents:

The members can prepare a press release or a memorandum

- Press Release is an official statement issued to newspapers giving information on a particular matter whereas a memorandum is a directive issued to another wing of the same party.