

ANTHONY BYRNES

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18th Street Arts Center

1639 18th Street

Santa Monica, CA 90404

jobopenings@18thstreet.org

RE: Executive Director Cultural Affairs

To Whom It May Concern,

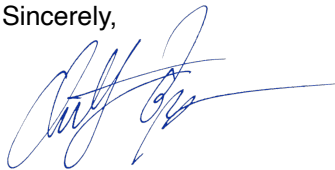
I am writing to apply for the part-time Finance Director Position at 18th Street Arts Center. Enclosed please find my resume and references.

While 18th Street Arts Center reaches beyond my 20 year focus and commitment to supporting the artists of the theatre, what it holds in common is a commitment to artists and community. I'm confident that my skills and experience creating, managing, and implementing the systems and staff of the theater will transfer seamlessly to your organization.

My passion and sensitivity to both the bigger goal and the underlying artistic processes are what allow me to manage projects and organizations in a way that is both fiscally responsible and artistically fruitful. Whether it's the Shakespeare Center of Los Angeles that I was able to transform from a \$200k deficit to \$100k surplus through both managing expenses and growing contributed income or the Kirk Douglas Theater project for Center Theatre Group that I saw from the 'back of napkin' through an on-time and on-budget \$18 million capital campaign - I have the passion, discipline, and 'big picture' insight to help an organization achieve it's goals.

Should you require any additional information or would like to set up an interview to see if I might be a match for 18th Street, please do not hesitate to contact me.

Sincerely,



Anthony Byrnes

P.S. - regarding salary - after reviewing your 990, I'm confident that if we find that there is a good fit we'll be able to negotiate compensation within your budget constraints.