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| Andrew Grant |  |
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| 843 412-7969 ▪ 8th.turtle@gmail.com ▪ 9092 Maple Grove Dr Summerville SC 29485 |  |

**Summary**

Exceptional strength in task completion. Comfortable working with teams whose individual task create a single goal. Over 4 years of service in the Army National Guard. Proactive mindset has the talent to ensure safety continuity and quality.

Skills

* Knowledge of Construction Processes
* Logistics planning
* Team leadership
* Troubleshooting
* MS Office (Word and Excel)
* Hand and power tools
* Detail-oriented
* Lift 75 pounds
* Blueprint reading

Experience

**Carpenter Assistant**

**▪ 04/2016 – 07/2017**

Thomas Construction ▪ Mount Pleasant, SC

* Prepared and cleaned construction sites by removing debris.
* Manually carried roofing materials up ladders.
* Provided accurate measurements and estimates for all projects.
* Loaded and unloaded building materials used for construction.
* Specialized in foundations, framing and finish carpentry.
* Effectively used all fasteners such as nails, screws, pneumatic nailing systems, concrete anchors, powder-actuated fasteners and framing connectors.

**Receptionist/Administrative Assistant▪ 08/2017-02/2018**

Free Energy ▪ 236 Ashley Ave., Charleston, SC

* Typed letters, memos and contract via computer; Assist with payroll
* Created file system for clients and staff; Began paperless file system
* Gave directions of assignments to staff
* Set up meetings for manager daily
* Sorted mail and made copies
* Order office supplies and maintain all storage closet/areas

**Diesel Mechanic Light Wheeled Vehicles (91B)- 12/2014-Current**

Army National Guard South Carolina/ Florida – Monks Corner, SC/Orlando,FL

* Maintained vehicle records by recording and filing all service and repairs.
* Completed routine maintenance to prevent future breakdowns.
* Conducted routine and scheduled maintenance services such as oil changes, lubrications and tune-ups.
* Replaced drive and hydraulic systems.
* Tested vehicles and their components and systems.
* Operated and maintained communications equipment.
* Expert in tactical and technical guidance.
* Supervised teams in support of security and installation law and order operations.
* Led basic reconnaissance operations and reported enemy movements to commanding officers.
* Trained in the use of tear gas and explosives.
* Constructed and camouflaged infantry positions and equipment to prevent detection.

**Assembly Technician- 10/2018-12/2018**

Bronto Skylift – Orlando, Fl

* Assembled complex and multi-functional electronic machinery
* Conducted test of machines to ensure operational functionality under lead Technicians supervision
* Maintained daily and weekly reports of overall production and total unit assembly for supervisor’s management and other relevant parties
* Used stock parts to make ladders and railings onto the lift
* Power tools used include mag drills, Sawzall, angle drill and skill saw
* Set completed cabs, pump units, and lift on truck

Education

Wando High - Mount Pleasant, SC 2013-2016

Associate of Applied Science: Light Wheeled Vehicle Mechanic US Army Ordnance School - Fort Lee, VA 2016

Full Sail University- Winter Park, FL 2018-Current

Bachelor of Science Web Design and Development student Online Program

References

Upon Request