EE 491 Weekly Report MAY15-18 Week 1 (9/1/14-9/7/14)

Project Title: Web Portal for Diagnosing Learning Style (WP)
Advisors: Nir Keren / Mani Mina
Client: Iowa State University
Members (roles):   Leader   - Andy Guibert
                         Key Concept Holder - Travis Reed
                         Comm. Leader   - Jon Mielke
                         Webmaster   - Andrew Hartman
                                                      - Lucas Rohret

Weekly Summary

The goal of this week was to set up our group and establish contact with our faculty advisor.

Meeting notes:

9/2   Group meeting
Duration: 60 min   **Members Present:** All

Purpose and Goals:
Go over initial group set up, established roles of group members. Talked about what times would work for everyone to meet on a weekly basis with our advisor. Andrew created a doodle poll for checking when everyone would be available during the week.

Achievements:
Members of teams assigned roles. Found out the best way to contact the project advisor is through email.

9/5   Group meeting
Duration: 60 min   **Members Present:** Andy, Jon, Lucas

Purpose and Goals:
Write up weekly report document. Verify that we will be able to stay on track for the semester. Make plans for next week.

Achievements:
Created our first weekly report for this project.

Pending issues

1. Meeting with Nir Keren on 9/10/2014 from 4:30-5:30pm. Introductions and Project Specifications/Requirements
2. Start system design document after meeting with Dr. Keren
3. Check if the Wednesday 4:30-5:30 meeting time will work for everyone each week. If not, set up a new time.

Individual Contributions(this week)

Andy Guibert	(2 hours)
Travis Reed	(1 hour)
Jon Mielke	(2 hour)
Andrew Hartman	(1 hour)
Lucas Rohret	(2 hours)

Total contributions for the project

Andy Guibert	(2 hours)
Travis Reed	(1 hour)
Jon Mielke	(2 hour)
Andrew Hartman	(1 hour)
Lucas Rohret	(2 hours)