

Date: 19th April 2021

Sub: Offer of Appointment as a “Data Science Intern-Online”

Dear Candidate,

- 1.** We are pleased to offer you an appointment in **Innomatics Research Labs** as **Data Science Intern**. Your association with us will be governed by certain confidential information (mentioned below section) which needs to be followed.
- 2.** You are required to join on **19th April 2021** and the offer stands withdrawn there after unless the date is extended and communicated to you in writing.
- 3.** You are requested to login via link which has sent to your respective mails. You should report at **04:00PM** sharp on the above-mentioned date to complete the joining formalities. All the below mentioned documents should be scanned and sent as a single document through Google form. (link is available in the mail).
- 4.** During the Internship, you will be assigned with Data Science (A.I/ML/Python etc.) related Projects/Products/trainings that improve your understandings of the concepts you learned, also based on your personal & professional skill set, and therefore you would be expected to put your best efforts in executing the assignments given to you.
- 5.** As an intern, you will not receive any of the employee benefits that regular company employee receives.
- 6.** We welcome you to Innomatics Family and look forward for a long term and mutually beneficial association.
- 7.** Please be advised that this is an unpaid internship program.

Confidentiality

During this Internship, you may come across confidential business information. By accepting this, you acknowledge that you must keep all this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the company all its property, equipment, and documents, including electronically stored information. Failing which you will be subjected to required legal procedures. Please sign and attach a scanned copy of this Intern offer letter via same Google form, signifying your acceptance to the terms and conditions enunciated above.



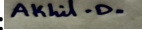
Yours Sincerely,
Raghava Krishna K
(Head of Recruitment and Placements)
Innomatics Research Labs

This is to certify that I have read this Agreement and understood all the terms and conditions mentioned therein and I hereby accept and agree to abide by them:

Date: 19-04-2021

Name: Duggirala Akhil

Place: Ongole

Signature: 

***This is a highly confidential document hence you are requested not to disclose it to anyone else

All the below mentioned documents must be submitted through the Google Form. Link for the Google Form is mentioned in the email.

- 1) All the Educational Certificates
- 2) Last 3 months Pay slips & Bank statements (If you are experienced)
- 3) Employment Letters (Offer Letter, Relieving Letter)
- 4) ID proofs (Aadhar Card & PAN Card)
- 5) Two passport- sized color photographs.

