

Date: 19th APRIL 2021

Greetings from Innomatics Research Labs!

Regarding your interest in associating as an Intern, we welcome you to the world of learning. Along with the use-case based projects you are going to execute; you may also be trained on a few trending and mandatory courses that are needed to execute the projects.

Please be notified, regarding a few primary responsibilities and inputs which each learner should abide during this internship program.

- This live project internship lasts for strictly 2 months (Online) and during this period no learner is allowed for leaves except in an emergency. The same should be intimated to the management and the concerned coordinator of Innomatics Research Labs immediately.
- Each learner should spend a minimum of 8 hours a day (this includes 1 hour lunch break) throughout the program.
- During the Project internship, there will be strictly no backup sessions provided for the missed sessions. It is the learner's responsibility to revive through the backup sessions with the fellow interns or session recordings.
- An internship certificate will be provided at the end, if he/ she has attended the program with a minimum 90% of attendance and he/ she scores a minimum of 80% in all the assessments that are going to be organized in the program.
- Learners should use their personal laptop during this internship program.
- Learners who are interested to undergo this internship should execute a service agreement which is comprised of the rules & regulations of the company & an NDA (Non-Disclosure Agreement) which speaks about data security.

Full Name:

Date:

Signature of the Candidate