

Minutes of the online EC meeting of SPAI held at 5 pm on June 5, 2024

Online link: meet.google.com/ezv-kvdq-ovs

The following business was transacted, and the following members attended the meeting.

Members Present

1. Dr Anil Karwande (President, SPAI)
2. Dr M L Kamlesh
3. Prof Dileep K Dureha
4. Prof Lalit Sharma
5. Dr Stalin Raphel
6. Prof M K Singh
7. Col. (Dr) Arvind Jha
8. Dr Amanendra Mann
9. Dr Megha Sahu
10. Prof Anil Ramachandran (Secretary General)

The meeting was specifically convened to discuss two important agenda:

1. Terms and Conditions for hosting of Annual Conference of SPAI and other programmes (Conferences / Seminars / Workshops in association with SPAI).
2. Website updating – resolving issues.
3. Any other matter with permission of the chair.

Meeting presided over by Dr Anil Karwande, President, SPAI

Agenda 1: Terms and Conditions for Annual Conference and other programmes (Conferences / Seminars / Workshops in association with SPAI)

The EC had detailed discussions on the existing terms and conditions of institutions hosting the annual conference of SPAI. The EC finalised on the revised terms and conditions for: (i) Conduct of Annual Conference of SPAI; (ii) Conduct of National Conference / Seminar / Workshop; and (iii) Conduct of State / Regional Seminar / Workshop.

The discussion on the willingness of Kumaon University, Nainital to host the next annual conference of SPAI was discussed and EC accepted it in Principle and decided the revised terms and conditions be forwarded to the University for further consideration.

Regarding the conduct of Conference / Workshops / Seminars; the following additional matters were discussed and agreed upon:

1. The General theme of the Annual Conference be suggested by SPAI on the basis of the contemporary relevance and applicability. This shall be decided by the EC of SPAI well in advance once the allotment of the Annual Conference is done.

2. In case of workshops, the Director Courses and Training of SPAI to list different topics for the conduct of workshops including suggestive contents and mode of delivery of the same. Based on the specific contents and considering the expertise of resource person of SPAI, list of specific resource persons be prepared so that a standard delivery is ensured in the workshop sessions.
3. Feedback of organisers and delegates on the conduct of all events of SPAI and feedback on individual sessions of resource persons to be done using feedback forms / Google forms so that quality conduct of the event and sessions are ensured. The renewed website may also facilitate general feedback and testimony of the event.

Agenda 2: Resolving existing issues of Website updating of SPAI

The Secretary General, Prof Anil Ramachandran, briefed on the present issues related to updating of website. With the consent of EC members, Dr Sreekanth, HOD of IT, Kannur University, was invited to brief on the technical issues related to the same. Since there are security issues on the present server space of the SPAI website, Dr Sreekanth had suggested that retaining the domain name, a new server space and updated website would be a preferable option with a secured server space in cloud.

The EC unanimously, decided that the updating of website with a new server space (Option 2 – Rs 35000 plus hosting charges) as suggested in the mail by Dr Sreekanth be accepted. The Secretary General was entrusted to give the work order for the same so that the website be updated at the earliest. All Office bearers and EC members to mail high resolution photographs along with their achievement / lectures / videos to be hosted on the website. The website should facilitate online registration for membership, online registration for events including payment to SPAI account through payment portal.

Agenda 3: Other matters

It was decided that online banking facility be initiated for SPAI to avoid delay in payments from SPAI account. Finance Secretary, to take necessary steps with regard to the same and get necessary signatures of President and Secretary General for the same.

The meeting came to an end at 6.00 pm.


Prof Anil Ramachandran

Secretary General, SPAI



Dr Anil Kharwande

President, SPAI

Annexures:

1. SPAI - terms and conditions – Annual Conference
2. SPAI – terms and conditions – National Conference / Seminar / Workshop

3. SPAI – terms and conditions – State Regional Seminar / Workshop
4. Estimate for website updating – mail from Dr Sreekanth.