

## **Minutes of the Executive meeting of SPAI held on 23 March 2024 at Kumaraguru College of Liberal Arts and Science, Coimbatore**

Meeting of the Executive Council was held on 23.03.2024 at 5 pm at Coimbatore and the following business was transacted. The following members attended the meeting.

### **Members Present**

1. Dr Anil Karwande
2. Dr M L Kamlesh
3. Prof Jolly Roy
4. Dr Stalin Raphel
5. Prof M K Singh
6. Col. (Dr) Arvind Jha
7. Dr Shahin Ahmed
8. Prof Anil Ramachandran

Since the quorum of for the meeting was not complete, the meeting was adjourned and reconvened after ten minutes. The meeting began with a brief welcome by Prof Anil Ramachandran, Secretary General, followed by the address by the President, Dr Anil Karwande opening up the agenda for discussion and decisions.

### **Agenda 1: Approval of Minutes of last EC meeting.**

The minutes of the EC meeting held online on 29.02.2024 was duly read and approved unanimously.

### **Agenda 2: Membership and Subscription**

Regarding membership, it was felt that there was a need to review the matter of membership. It was also felt for the need to activate the existing life members. Besides having the membership fee of Rs 2500, there is a need to have as annual subscription fee irrespective of previous or current status of a member. After discussion on the issue, the following decisions were taken. Annual subscription fee for all members of SPAI was fixed as of Rs 1000/- per year. This will be communicated in the online general body meeting for approval and / or modification.

It was also decided that any member who do not clear dues within two years would be considered as inactive members and lose all the privileges to which they are now entitled as a member.

### **Agenda 3: Commencement of Certification Programme**

Regarding certification programme, it was decided that the certification programme to be started at Kannur University and LNIPE, Gwalior with effect from the academic session 2024-25. A committee with the following members was nominated and approved to do the needful in respect of related procedures such as syllabus, eligibility, fees, conditions of MoU and other details before April 30, 2024, and placed before the EC meeting for final approval.

Committee members are:


1. Prof. Anil Ramachandran
2. Prof. M K Singh
3. Dr Stalin Raphel
4. Prof Lalit Sharma

#### **Agenda 4 : Yearly Plan of SPAI**


- 4.1 It was decided that a yearly plan of SPAI activities and programmes be chalked out to make the organisational activities active. Bi-monthly webinars, regional activities including seminars and workshops, annual conference, etc should make an annual calendar of activities for SPAI. All regional secretaries are given responsibility to organise at least one substantive programme in a year. This needs to be communicated to regional secretaries in the next EC/General body meeting officially.
- 4.2 It was decided that the bid for next annual conference be kept open and the venue, date and host for the next annual conference be announced by August 31<sup>st</sup> every year. From the proposals received the Secretary General and President would take the final decision.
- 4.3 It was decided to plan series of workshops in the next yearly plan as one day / two day or as appropriate. The General Secretary was entrusted to prepare the guidelines. At least two resource persons nominated by SPAI would be invited as resource person depending upon the content / area of the workshop, expertise of the resource person and geographical consideration. The Secretary General was entrusted to prepare guidelines on the same including the conduct of annual conference.

#### **Agenda 5: Any other matters with the permission of the Chair.**

- 5.1 In any other matters, with the permission the Secretary General put forward a proposal for secretarial assistance for effective assisting of various activities proposed as per the annual plan, including the updating of website and routine communications. After detailed discussion, it was decided that Secretary General may engage an assistant for SPAI Secretarial work on a consolidated amount of Rs 15000/- per month for one year subject to renewal from time to time.
- 5.2 Dr Jolly Roy had raised the issue of the previous ASPASP membership fee paid. Dr M K Singh was entrusted the responsibility to bring clarity in the issue and in consultation with the Secretary General and President, clear pending dues and settle the issue.
- 5.3 It was decided that the activities of SPAI be popularised with propaganda of its activities in FB, Instagram and LinkedIn. Col (Dr) Arvind Jha was entrusted to suggest measures to provide better publicity of SPAI activities.
- 5.4 The EC felt the need to have a laptop for the organisation and in principle agreed to purchase one for the secretarial works.
- 5.5 The EC also resolved to revive the SPAI journal and bring out the next issue within next six months.
- 5.6 All programmes including the annual conference to be communicated to all physical education colleges / university departments in the country.
- 5.7 The EC put on record the commendable work done by the Secretary General for having coordinated and made it successfully possible for the annual conference at Coimbatore in such a befitting manner. His personal efforts were appreciated, and it was requested to place the appreciation on records.



Dr Anil Ramachandran  
General Secretary



Dr Anil Karwande  
President