

**{{nameSME}}**

Purchase and Resale Agreement

DATE

{{year}}

**VALKIN LIMITED (1)**

**PURCHASE AND RESALE AGREEMENT**  
for the purchase and resale of goods to the Customer

**CONTENTS**

1. DEFINITIONS	5
2. THE FACILITY	6
3. CONDITIONS	7
4. VALKIN SALE PRICE AND MINIMUM AMOUNT	7
5. VALKIN'S FEES AND EXPENSES	8
6. PAYMENT TO THE CUSTOMER	8
7. CUSTOMER INDEMNITY	8
8. CUSTOMER'S OBLIGATIONS	9
9. WARRANTIES AND REPRESENTATIONS	9
10. INFORMATION	10
11. TERMINATIONS	10
12. GENERAL	11
13. DATA PROTECTION ACT 1998	14
SCHEDULE 1	16
Conditions Of Sale	16
SCHEDULE 2	21
Letter of Credit Procedure	21
SCHEDULE 3	22

Conditions Precedent	22
SCHEDULE 4	23
Ongoing Operating Conditions	23
SCHEDULE 5	24
Form of Utilisation Request	24

**THIS AGREEMENT** is made on {{year}}

#### **BETWEEN**

1. **VALKIN TRADE SERVICES LIMITED** a company registered in England under company number 03530463 whose registered office is at United Kingdom ("**Valkin**"); and
2. **{{nameSME}}** a company registered in England under company number {{companyNo}} whose registered office is at {{smeCountry}} (the "**Customer**").

#### **INTRODUCTION**

- A. The Customer from time to time purchases goods from suppliers for resale to its own buyers.
- B. Valkin trades as a Trade finance company making available Trade finance to its customers.
- C. It is anticipated that from time to time the Customer will request that Valkin purchase such goods directly from suppliers and resell such goods to the Customer on the terms set out in this Agreement.

#### **IT IS AGREED:**

##### **1. DEFINITIONS**

1. In this Agreement and in each schedule hereto, unless the context otherwise requires, the following words and expressions, shall have the following meanings:

<b>"Valkin Accounts"</b>	means the accounts held with <b>Valkin</b> , Account {{AccountNo}} no: Sort Code: {{SortCode}} Sterling {{Sterling}}, Euros {{Euros}}, US Dollar {{USDollar}},
<b>"Factors"</b>	means an approved factoring company by Valkin
<b>"Valkin Group Company"</b>	means any Holding Company of Valkin or any Subsidiary of such Holding Company and "Valkin Group" shall be construed accordingly;
<b>"Valkin Sale Price"</b>	has the meaning given to it at clause 4.
<b>"Valkin Sales Invoice"</b>	means the invoice from Valkin to the Customer for the Valkin Sale Price;
<b>"Business Day"</b>	means a day (other than a Saturday or Sunday) on which banks are open for general business in London;
<b>"Buyer"</b>	means the individual, firm, company or other entity to whom the Customer contracts to sell the Goods;
<b>"Conditions of Sale"</b>	means the standard terms and conditions set out in schedule 1 (Conditions of Sale) on which Valkin will sell the Goods to the Customer;
<b>"Customer Balance"</b>	means, in relation to each Transaction, the End Sale Price less (a) the Valkin Sale Price and (b) all other amounts (if any) owing to Valkin pursuant to clause 5;
<b>"Customer Credit Limit"</b>	means the credit limit as notified in writing by Valkin to the Customer from time to time in Valkin's absolute discretion;
<b>"Customer/Valkin Purchase Order"</b>	means the purchase order from the Customer to Valkin whereby the Customer offers to buy the Goods upon the Conditions of Sale and upon the terms equivalent to those set out in the Supplier Contract (with the Conditions of Sale prevailing in the event of any conflict) at a price equal to the aggregate of the Valkin Sale Price and all other sums payable by the Customer pursuant Clause [5] of this Agreement;
<b>"Customer Sales Invoice"</b>	means the invoice from the Customer to the Buyer describing the Goods and detailing the End Sale Price [and stipulating that such amount shall be paid into the Valkin Accounts];
<b>"Data Subject"</b>	means any individual associated with the Customer's organisation about whom Valkin requires the disclosure of personal information including (without limitation) (for a sole tradership) the proprietor, (for a firm) the partners and (for a limited company) the Customer's directors and any person who may be asked to act as a guarantor or indemnifier of the Customer's liabilities to Valkin;
<b>"Direct Payment"</b>	means payment by way of cheque, BACS, telegraphic transfer, SWIFT payment, cash or any other method of payment agreed between Valkin and the Supplier other than a Letter of Credit;
<b>"End Sale Price"</b>	means the price payable for the Goods by the Buyer as set out in the Customer Sales Invoice;
<b>"Euro"</b>	means the common unit of currency adopted by certain members of the European Union on 1 January 1999;
<b>"fully indemnify"</b>	means fully indemnify against all losses, costs, claims, demands, expenses, liabilities and proceedings in respect of the matter concerned;
<b>"Goods"</b>	means all materials, goods or services of a Supplier which may be selected by the Customer for purchase by Valkin pursuant to a Supplier Contract and resale to the Customer pursuant to a Customer/Valkin Purchase Order and which are the subject of a further resale by the Customer to a Buyer in each case in accordance with the terms of this Agreement;
<b>"Group Company"</b>	means any Holding Company or Subsidiary of the Customer;
<b>"Holding Company"</b>	means, in relation to a company or corporation, any other company or corporation in respect of which it is a Subsidiary;
<b>"Import &amp; Distribution Charges"</b>	means all import duties (excluding any VAT otherwise payable by Valkin) freight, distribution, warehousing and other fees expenses costs taxes levies surcharges and duties payable in respect of the transport and importation of the Goods into the United Kingdom and/or the transport and storage of Goods within the United Kingdom;
<b>"L/C Bank"</b>	means any bank or other financial institution elected by Valkin to issue the Letter of Credit to the Supplier pursuant to the terms of this Agreement;
<b>"Letter of Credit"</b>	means a documentary letter of credit issued by the L/C Bank on its usual terms;

<b>"Preferential Creditors"</b>	means any creditors of the Customer entitled to payment in priority to other creditors on a winding up or bankruptcy of the Customer pursuant to the terms of the Insolvency Act 1986 and regulations made thereunder;
<b>"Party"</b>	means each party to this Agreement;
<b>"Subsidiary"</b>	means a subsidiary within the meaning of section 736 of the Companies Act 1985;
<b>"Supplier"</b>	means any person which supplies or may supply Goods to the Customer in the ordinary course of business;
<b>"Supplier Contract"</b>	means the contract between the Supplier and the Customer (as Valkin's agent) describing the Goods and the terms of delivery of the Goods, specifying the Supplier Sale Price, acknowledging that the delivery of the Goods is to be made to the Customer as Valkin's agent and stipulating that the title in the Goods will pass to Valkin immediately upon payment of the Supplier Sale Price;
<b>"Supplier Sale Price"</b>	means the price payable by Valkin to the Supplier
<b>"Supplier Sales Invoice"</b>	means an invoice from the Supplier to Valkin describing the Goods and specifying the Supplier Sale Price;
<b>"Supplier Undertaking"</b>	means a letter undertaking from Valkin to the Supplier to pay subject to certain conditions contained there in;
<b>"Transaction"</b>	means each transaction under this Agreement whereby Goods are purchased by Valkin for resale to the Customer pursuant to a Utilisation;
<b>"Utilisation"</b>	means each utilisation by the Customer under this Agreement whereby Valkin purchases Goods from a Supplier for resale to the Customer, in each case pursuant to clause 2; and
<b>"Utilisation Request"</b>	means a request by the Customer for a Utilisation, substantially in the form of the request set out in schedule 5 (Form of Utilisation Request).

2. Any reference in this Agreement to "writing" or cognate expressions includes a reference to telex, cable, facsimile transmission or comparable means of communication.
3. Any reference in this Agreement to any provision of a statute shall be construed as a reference to that provision as amended, re-enacted or extended at the relevant time.
4. The headings in this Agreement are for convenience only and shall not affect its construction or interpretation.
5. Unless otherwise specified, words importing the singular include the plural, words importing any gender include every gender, words importing persons include bodies corporate and unincorporated and references to the whole include the part; and (in each case) vice versa.
6. References to clauses and other provisions are references to clauses and other provisions of this Agreement.
7. The terms "hereunder" and "hereof" (and any other similar expressions) refer to this entire Agreement and not to any particular provision thereof.

## 2. THE FACILITY

1. The maximum funding limit is Â£200,000 aggregated across your Trade Finance Facilities.
2. The Customer may request a Utilisation from time to time by submitting a Utilisation Request to Valkin.
3. Subject to prior satisfaction in all respects of the conditions set out in clause 3, Valkin may from time to time make a Utilisation available to the Customer by purchasing the Goods in its own name from the relevant Supplier.
4. Valkin shall effect any such purchase of the relevant Goods pursuant to clause 2.2 by either: in each case in an amount equal to the Supplier Sale Price and subject to the terms of a Supplier Contract.
  - a. arranging the issuance of a Letter of Credit to the Supplier;
  - b. making Direct Payment to the Supplier;

- c. arranging the issuance of a Supplier Undertaking to the Supplier,
5. Valkin agrees to re-sell to the Customer on the Conditions of Sale any Goods as set out in a Customer/Valkin Purchase Order which Valkin has purchased from a Supplier pursuant to clause 2.3, at the Valkin Sale Price. Such resale shall be effected on the date when Valkin receives an amount equal to the Valkin Sale Price from the Customer (or from Factors on the Customer's behalf) or the End Sale Price from the Buyer.
6. In respect of any Transaction for which Valkin has agreed to make available a Utilisation, Valkin may defer, delay, decline to make available or withdraw that Utilisation at any time if the Customer is in breach of any of the terms of this Agreement or if any of the conditions set out in clause 3 in respect of that or any other Transaction has not been satisfied.
7. In the event that Valkin shall elect to purchase the Goods by means of a Letter of Credit to the Supplier pursuant to clause 2.3(a), the Parties will comply with the procedures as set out in schedule 2 (Letter of Credit Procedure).
8. Valkin reserves the right in its absolute discretion to not make a Utilisation available to the Customer in respect of any request by the Customer pursuant to clause 2.1.

### **3. CONDITIONS**

1. The obligation of Valkin to make any Utilisation available to the Customer under this Agreement is conditional upon:
  - a. receipt by Valkin to its satisfaction of all documents and other evidence set out in schedule 3 (Conditions Precedent);
  - b. compliance by the Customer at all times with the terms of this Agreement;
  - c. compliance by the Customer with the Customer Credit Limit; and
  - d. compliance by the Supplier with the terms of the Supplier Contract.
2. If the conditions in clause 3.1 are not satisfied or otherwise waived in writing by Valkin, all obligations and liabilities of Valkin arising in respect of the Customer, the Buyer and/or the Goods in relation to which any conditions are or remain unsatisfied, shall cease immediately and Valkin shall have no liability whatsoever to any party as a result thereof.

#### **Valkin Foreign Exchange Limited**

By entering into this Agreement You are also entering into a separate agreement with Valkin Foreign Exchange Limited under which Valkin Foreign Exchange Limited may be prepared to provide You with foreign exchange and/or payment services on request. Any such services will be subject to the Valkin Foreign Exchange Limited General Terms and Conditions for Valkin Group Company Clients. The Conditions can be read on Our website, the details of which are set out below.

<https://www.Valkinfinancialservices.com/client-area/bfx-terms-and-conditions>

### **4. VALKIN SALE PRICE AND MINIMUM AMOUNT**

1. The Valkin Sale Price shall be the aggregate of:
  - a. the Supplier Sale Price;
  - b. all Import & Distribution Charges in respect of the relevant Goods (to the extent not previously paid or reimbursed by the Customer);
  - c. an additional amount (the "Additional Amount") calculated as follows:

- i. 3% (plus VAT) of the amount of the sterling equivalent of all Import & Distribution Charges (to the extent not previously paid or reimbursed by the Customer) per each period of 30 days (or part thereof) calculated on a compound basis commencing on the date of payment by Valkin of such charges and until receipt by Valkin of the Valkin Sale Price from the Customer or the End Sale Price from the Buyer; and
    - ii. in the event that the relevant Goods are purchased from the Supplier by Valkin by means of Direct Payment under clause 2.4(b), 3% (plus VAT) of the amount of the sterling equivalent of the Supplier Sale Price, per each period of 30 days (or part thereof) calculated on a compound basis commencing on the date of payment of the Supplier Sale Price by Valkin and until receipt by Valkin of the Valkin Sale Price from the Customer or the End Sale Price from the Buyer;
    - iii. in the event that the relevant Goods are purchased from the Supplier by Valkin by means of a Letter of Credit under clause 2.4(a), 3% (plus VAT) of the sterling equivalent of the amount of the Letter of Credit, per each period of 30 days (or part thereof) calculated on a compound basis commencing on the date of issue of the Letter of Credit and until receipt by Valkin of the Valkin Sale Price from the Customer or the End Sale Price from the Buyer; or
    - iv. in the event that the relevant Goods are purchased from the Supplier by Valkin by means of a Supplier Undertaking under clause 2.4(c), 3% (plus VAT) of the sterling equivalent of the amount of the Supplier Undertaking, per each period of 30 days (or part thereof) calculated on a compound basis commencing on the date of issue of the Supplier Undertaking and until receipt by Valkin of the Valkin Sale Price from the Customer or the End Sale Price from the Buyer;
  - d. any applicable VAT thereon.
2. The Customer shall pay to Valkin on the date falling each quarter after the date of this Agreement a fee equal to €1,500 less any amounts paid by the Customer in respect of the Additional Amount under this Agreement or under any other purchase and resale agreement between Valkin and the Customer during the one year period up to that date.

## **5. VALKIN'S FEES AND EXPENSES**

1. In addition to the Valkin Sale Price, the Customer shall pay to Valkin from time to time and on demand:
- a. all legal, professional and other costs, fees, charges, disbursements, impositions, taxes and all other payments whatsoever in connection with or incidental to this Agreement including without limitation the investigation, documentation, perfection, registration, completion, enforcement and release of the security or securities constituted and all bank charges incurred by Valkin in relation to the arrangement of any Letters of Credit whether or not a Utilisation is completed;
  - b. in the event that a Buyer or the Customer makes any payment to Valkin in a currency other than sterling, or where Valkin makes a payment or arrangement in a currency other than sterling, the cost to Valkin of conversion into or from sterling as appropriate;
  - c. in the event that Valkin enters into forward exchange rate contracts for its own benefit to remove risk which may be caused by adverse exchange rate movements (as for the avoidance of doubt it is entitled so to do) Valkin shall be entitled to payment by the Customer of its costs and fees incurred in connection therewith; and
  - d. on an indemnity basis all legal and other fees and expenses incurred by Valkin in and

incidental to the investigation and enforcements of its rights contained in this Agreement in the event of breach of this Agreement.

2. Valkin may vary the rate upon which it calculates the amount payable by the Customer at clause 4(c) by notice in writing to the Customer from time to time.
3. All sums payable to Valkin pursuant to this clause 5 shall be deducted immediately by Valkin from any sums due to the Customer from Valkin.

## **6. PAYMENT TO THE CUSTOMER**

If Valkin receives payment from the Buyer of the End Sale Price in respect of any Transaction, upon such receipt in cleared funds into the Valkin Accounts, and provided that the Customer is at the relevant time in compliance with the terms of this Agreement, Valkin shall make available to the Customer within five Business Days after such receipt, the Customer Balance in respect of such Transaction.

## **7. CUSTOMER INDEMNITY**

The Customer agrees to fully indemnify Valkin against any and all liabilities in respect of the following:

1. any breach of this Agreement by the Customer;
2. any action, claim, demand or proceedings of a Buyer or any third party, whether brought against the Customer or Valkin, or in relation to the Goods, including without limitation, any claims relating to any fault defect or failure of the Goods and/or their delivery;
3. any liability of any nature arising directly or indirectly out of this Agreement, other than the proper performance by Valkin of its obligations in accordance with the terms of this Agreement.

## **8. CUSTOMER'S OBLIGATIONS**

The Customer undertakes to Valkin that:

1. It will be responsible on Valkin's behalf as importer of the Goods for arranging freight, clearance of the Goods for customs purposes, warehousing the Goods and delivery of the Goods to the Buyer (where applicable) and for payment of all Import Charges in accordance with clause 4.1(b) (without double counting).
2. Nothing contained in this Agreement shall restrict, limit or exclude in any way, Valkin's statutory rights against the Customer and/or the Supplier, nor shall the Customer do, or omit to do anything which shall affect in any way Valkin's statutory rights.

## **9. WARRANTIES AND REPRESENTATIONS**

1. The Customer acknowledges that it has made representations to Valkin with the intention of inducing Valkin to enter into this Agreement, upon which Valkin has relied in entering into this Agreement with the Customer.
2. Each of the warranties, indemnities and undertakings in this Agreement is separate and independent and shall be construed separately and shall apply and survive even if for any reason one or other of them is held inapplicable or unreasonable in any circumstances.



3. The Customer represents and warrants to Valkin, on the date of this Agreement and on each date on which the Customer requests a Utilisation pursuant to clause 2.1, that:
- a. it has full power and authority to enter into this Agreement and any other documents to be executed in connection with it, all of which will constitute legal and valid binding obligations upon it, enforceable in accordance with their respective terms.
  - b. all information given to Valkin or its agents or advisers by the Customer, its agents, its representatives or its employees is true, complete and accurate in all respects and is not misleading.
  - c. it knows of no facts or circumstances which exist or are likely and reasonably foreseeable to exist, which would, if communicated to Valkin, be likely to cause Valkin not to enter into or to terminate this Agreement.
  - d. the Customer is not in default in respect of any agreement for the borrowing of money.
  - e. there is no material litigation or dispute pending against the Customer.
  - f. the Customer is legally empowered to incur the indebtedness contemplated herein and there is no material restriction whatsoever on its ability to perform the terms of this Agreement;
  - g. no event of default under clause 11.3 has occurred and is continuing;
  - h. there has not been any material adverse change in the financial condition of the Customer and its Subsidiaries taken as a whole since the date of the last audited 13 consolidated accounts before each date on which this warranty is deemed to have been given, nor are there threatened or pending any legal or other proceedings which could result in any such material adverse change;
  - i. neither the Customer nor any of its Subsidiaries will create a charge or permit to subsist any lien (except a lien arising solely by operation of law), mortgage or charge on whole or any part of their undertaking or assets, present or future, other than to Valkin, or any contingent right on the part of any person to call for any such mortgage or charge, or issue any loan capital or debenture stock;
  - j. the Customer will inform Valkin immediately of any breach by the Customer or any of its Subsidiaries in the performance of any term or condition of this or any other financial agreement or instrument entered into by or binding upon the Customer or any of its subsidiaries.
  - k. the Preferential Creditors are paid up to date and that if there is any change in this situation, the Customer will notify Valkin immediately.
  - l. the Customer acknowledges that the limitations, contained in clauses [10] and [11] of the Conditions of Sale on the obligations of Valkin in respect of its sales of Goods to the Customer pursuant to this Agreement are fair and reasonable.

## **10. INFORMATION**

1. The Customer will provide Valkin with:-
  - a. copies of its audited trading and consolidated profit and loss account and balance sheet as soon as they are available and not later than 180 days from the end of each accounting reference period; and
  - b. any other information which Valkin may request from time to time.
2. Upon the occurrence of any of the events described in clause 11.3, Valkin shall be entitled by notice in writing to the Customer, to require that accountants instructed by Valkin be allowed by the Customer to have full and immediate access to the Customer's accounting records for the

purposes of the preparation of a report for Valkin and the Customer shall fully indemnify Valkin for the fees and expenses incurred by those accountants.

## 11. TERMINATION

1. This Agreement shall commence on the date shown above and shall continue unless and until terminated in accordance with the terms of this clause 11.
2. If there is at any time a change in the control (as defined in defined Section 840 of the Income and Corporation Taxes Act 1988) of the Customer and as a result the Customer is controlled by any person or group of connected persons (as defined in Section 839 of that Act) not having control of the Customer at the date of this Agreement, the Customer shall forthwith give written notice to Valkin identifying that person or group of connected persons. whereupon Valkin shall be entitled to terminate this Agreement forthwith by written notice to the Customer;
3. Valkin shall be entitled forthwith to terminate this Agreement by written notice to the Customer if:
  - a. the Customer commits any breach of any of the provisions of this Agreement; or
  - b. any guarantee, indemnity or other security entered into pursuant to this Agreement, fails or ceases in any respect to have full force and effect, or to be continuing, or is terminated or disputed, or in the opinion of Valkin, is in jeopardy, invalid or unenforceable; or
  - c. at any time it is or becomes unlawful for the Customer to perform or comply with any or all of its obligations under this Agreement, or any other agreement between Valkin and the Customer, or any such obligations of the Customer are not, or cease to be legal, valid, binding and enforceable; or
  - d. in the opinion of Valkin, a material adverse change occurs in the financial condition, results, operations or business of the Customer or any Group Company; or
  - e. the Customer ceases, or threatens to cease, to carry on business; or
  - f. an encumbrancer takes possession or a receiver is appointed over any of the property or assets of the Customer; or
  - g. the Customer makes any voluntary arrangement with its creditors or becomes subject to an administration order; or
  - h. the Customer goes into liquidation (except for the purposes of amalgamation or reconstruction and in such manner that the company resulting therefrom effectively agrees to be bound by or assume the obligations imposed on the Customer under this Agreement); or
  - i. anything analogous to any of the foregoing under the law or any jurisdiction occurs in relation to the Customer; or
  - j. any statement, representation, warranty, certificate or undertaking made by the Customer to Valkin is or becomes incorrect, inaccurate or misleading;
  - k. any petition or application is presented to any Court as a consequence of which the Customer may, being an individual, be adjudicated bankrupt, or, being a body corporate, be placed in liquidation or administration, or in either such case enter into a voluntary arrangement under the Insolvency Act 1986;
  - l. any distress, execution or other legal process is levied against any of the assets of the Customer or any of its Subsidiaries and not being discharged or paid within seven days;
  - m. the Customer or any of its Subsidiaries selling, transferring or otherwise disposing of the whole or a substantial part of its undertaking or assets, whether by a single transaction or a number of transactions, without the prior written consent of Valkin;
  - n. any representation or warranty made by the Customer in clause 9 or in connection with any

o. any third party who incurs an obligation to Valkin in connection with this Agreement or any other loan facility or liability whatsoever (whether existing or future) granted to the Customer is in breach of such obligation.

- will become immediately due and payable to Valkin by the Customer.

#### 4. Power of Attorney

The Customer hereby irrevocably appoints Valkin to be its attorney in its name and on its behalf to execute and do any such application, instrument or things and generally to use his name for the purpose of giving to Valkin (or its nominee) the full benefit of the provisions of this Agreement and in favour of any third party a certificate in writing signed by any director or the Secretary of Valkin that any instrument or act falls within the authority hereby conferred shall be conclusive evidence that such is the case.

#### **5. Time of the essence**

Any date or period mentioned in this Agreement may be extended by agreement between the parties hereto failing which, as regards any such date or period, time shall be of the essence of this Agreement.

#### **6. Entire Agreement**

This Agreement constitutes the entire agreement between the parties hereto with respect to the matters dealt with herein and supersedes any previous agreement between the parties hereto in relation to such matters.

#### **7. Law**

This Agreement shall be governed by and construed in accordance with English law and the parties hereto irrevocably submit to the exclusive jurisdiction of the English Courts.

#### **8. Waiver and rights**

No failure to exercise and no delay in exercising on the part of the Parties any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege. The rights and remedies provided in this Agreement are cumulative and not exclusive of any rights or remedies otherwise provided by law.

#### **9. No Partnership**

Nothing in this Agreement shall constitute or be deemed to constitute a partnership between any of the parties hereto and none of them shall have any authority to bind the other in any way.

#### **10. Counterparts**

This Agreement may be executed in two counterparts which when taken together shall constitute a single instrument.

#### **11. Severability**

Notwithstanding that any part of any provision of this Agreement may prove to be illegal or unenforceable, the other provisions of this Agreement and the remainder of the provision in question shall continue in full force and effect.

#### **12. Joint and Several Liability**

If the Customer is more than one person or the Customer is a partnership then the liability of each such person or partner will be joint and several. Notice given to one person constituting the

Customer will be deemed good notice to all.

### 13. Set Off

Valkin may, without notice, set-off against any credit balance on any account(s) of the Customer (in any currency), the liability of the Customer in respect of any facilities with:

- a. Valkin; or
- b. any Valkin Group Company,

and may combine any accounts.

### 14. Group Payments

Valkin may apply any monies received from the Customer to satisfy the obligations of the Customer to any Valkin Group Company under any facility with such Valkin Group Company, and any monies so applied shall be deemed to have been a direct payment from the Customer to the relevant Valkin Group Company and not to have discharged any liabilities of the Customer to Valkin under the Agreement.

## 13. DATA PROTECTION ACT 1998

1. The Customer consents to Valkin's storing and processing information about the Data Subjects on the Valkin Group of companies' computers and in any other way. The Customer confirms its awareness that this will be used by Valkin and other companies in the Valkin Group, for training purposes, credit or financial assessments, market and product analysis, making payments, recovering monies and preparing statistics. Information about the Data Subjects will also be used so that Valkin can develop, improve and market Valkin's services to the Customer and other clients and to protect Valkin's interests (including establishing credit limits for the benefit of other clients or obtaining settlement of any liability of the Customer to Valkin). Valkin may also use such information to prevent fraud and money laundering.
2. The Customer agrees that in future Valkin may use some or all of the information to be held about the Data Subjects (from wherever obtained) to decide whether to continue with this Agreement or to vary its terms.
3. Valkin will tell the Customer if Valkin makes a significant decision about the Customer solely using an automatic decision making process, such as credit scoring. The Customer is then entitled to request a review by Valkin of the decision using other means.
4. Valkin may from time to time make searches of a Data Subject's record at Valkin's credit reference agency and retain the data obtained from such searches.

Noted below are details of those credit reference agencies and other third parties referred to above from whom Valkin obtained and to whom Valkin may give information about the Customer and the Data Subjects, each of whom has a legal right to these details and to receive a copy of the information Valkin hold about him in writing. A fee will be payable.

<i>EXPERIAN</i> 0115 992 2555	<i>EQUIFAX</i> 08705 143700
<i>DUN &amp; BRADSTREET</i> 0870 243 2344	<i>CIFAS</i> 020 7290 0530

5. Valkin may, at any time, give to its credit reference agency the following information held about a Data Subject:

- type of agreement;
  - performance under the agreement;
  - details of any defaults.
6. It is important that the Data Subjects always give Valkin accurate information. Valkin may at any time search the Data Subjects' records with Valkin's fraud prevention agency.
- If at any time the Data Subjects give Valkin or procure the giving of false or inaccurate information and Valkin suspects fraud Valkin will record this and disclose relevant details to its fraud prevention agency.
7. The Customer agrees that Valkin may give information about the Customer and the Data Subjects, this Agreement and the Customer's performance under it:
- Valkin's or the Customer's insurers - so they can quote for and issue any policy or deal with any claims;
  - any guarantor or indemnifier of this Agreement - so they can assess their obligations to Valkin or so Valkin can enforce such obligations;
  - Valkin's bankers or any advisers acting on Valkin's or the Customer's behalf - so they can carry out their services to Valkin or the Customer;
  - any business providing a similar service to Valkin's to whom the Customer may wish to transfer - to facilitate such transfer;
  - any business to whom Valkin may wish to transfer the debts - to facilitate such transfer;
  - anyone else to whom Valkin transfers Valkin's rights or duties under this Agreement - so they can comply with or enforce this Agreement.
8. From time to time Valkin or other members of the Valkin Group of companies may contact Data Subjects by letter, phone, fax or e-mail to:
1. keep them informed about services and products which Valkin considers may be of interest to them; or
  2. to carry out market research about their services and products or those of third parties.
- If Data Subjects do not wish to receive such information then they should please let Valkin know by telling the Customer's Client Manager. Valkin never passes information regarding Customers or the Data Subjects to external third parties for direct marketing purposes.
9. For training and/or security purposes of the Customer and the Data Subjects the phone calls to Valkin may be monitored and/or recorded.
10. The Customer undertakes that it has brought the provisions of this clause to the attention of any Data Subject associated with it and has obtained their consent to their personal data being processed by Valkin for the purposes and in the manner set out above. The Customer further undertakes that it will (at Valkin's request) procure that any or all of the Data Subjects associated with it will sign a written consent addressed to Valkin in such form as Valkin reasonably requires.
11. The Customer undertakes to Valkin that:
- a. The Customer will advise its sole trader and partnership debtors about how the Customer processes information about them, its disclosures of it to Valkin and the use Valkin will make of such information, including supplying it to Valkin's credit reference agencies and making searches with them;
  - b. All such information about such debtors fully complies with the Data Protection Act 1998;
  - c. Any information about such debtors which is given to Valkin will be accurate and fully comply with that Act.
- 12. Before you sign this agreement please ensure that you read and understand this entire**

document and in particular this clause 13 where you agree to various matters relating to our obtaining, using and disclosing of information about you.

13. From time to time, we may wish to send you information from Valkin Group of companies. If you do not wish to receive this information then please telephone this office and ask to speak to the compliance officer. We never pass your details outside the Valkin Group for marketing purposes.

## **SCHEDULE 1**

### **Conditions Of Sale**

#### **1. INTERPRETATION**

1. In this schedule 1, "Conditions" means the Conditions of Sale set out below and (unless the context otherwise requires) includes any special terms and conditions agreed in writing between the Customer and Valkin.
2. Any reference in these Conditions to any provision of a statute shall be construed as a reference to that provision as amended, re-enacted or extended at the relevant time.
3. The headings in these Conditions are for convenience only and shall not affect their interpretation.

#### **2. BASIS OF EACH SALE**

1. Valkin shall sell and the Customer shall purchase the Goods pursuant to a Customer/Valkin Purchase Order in accordance with the Agreement and these Conditions, which shall govern such sale and purchase to the exclusion of any other terms and conditions subject to which any such quotation is accepted or purported to be accepted, or any such order is made or purported to be made, by the Customer.
2. No variation to these Conditions shall be binding unless agreed in writing between the Customer and Valkin.
3. Valkin's employees or agents are not authorised to make any representations concerning the Goods unless confirmed by Valkin in writing. In entering into any Transaction the Customer acknowledges that it does not rely on, and waives any claim for breach of, any such representations which are not so confirmed.
4. Any advice or recommendation given by Valkin or its employees or agents to the Customer or its employees or agents as to the storage, application or use of the Goods which is not confirmed in

writing by Valkin is followed or acted upon entirely at the Customer's own risk, and accordingly Valkin shall not be liable for any such advice or recommendation which is not so confirmed.

5. Any typographical, clerical or other error or omission in any sales literature, quotation, price list, acceptance of offer, invoice or other document or information issued by Valkin shall be subject to correction without any liability on the part of Valkin.

### **3. ORDERS AND SPECIFICATIONS**

1. No order submitted by the Customer shall be deemed to be accepted by Valkin unless and until confirmed in writing by Valkin.
2. No order which has been accepted by Valkin may be cancelled by the Customer except with the agreement in writing of Valkin and on terms that the Customer shall indemnify Valkin in full against all loss (including loss of profit), costs (including the cost of all labour and material used), damages, charges and expenses incurred by Valkin as a result of cancellation.

### **4. PRICE**

1. The price of the Goods payable by the Customer to Valkin shall be the Valkin Sale Price.
2. Valkin reserves the right, by giving notice to the Customer at any time before delivery, to increase the price of the Goods to reflect any increase in the cost to Valkin which is due to any factor beyond the control of Valkin (such as, without limitation, any foreign exchange fluctuation, currency regulation, alteration of duties, significant increase in the costs of labour, material or other costs of manufacture), any change in delivery dates, quantities or specifications for the Goods which is requested by the Customer, or any delay caused by any instructions of the Customer or failure of the Customer to give Valkin adequate information or instructions.
3. The Valkin Sale Price is exclusive of any applicable VAT, which the Customer shall be additionally liable to pay to Valkin.

### **5. TERMS OF PAYMENT**

1. Subject to any special terms agreed in writing between the Customer and Valkin, Valkin shall be entitled to invoice the Customer for the Valkin Sale Price on or at any time after Valkin has agreed to purchase them from the Supplier in accordance with the terms of the Agreement.
2. The Customer shall pay the Valkin Sale Price in accordance with the terms of the Agreement notwithstanding that delivery may not have taken place and the property in the Goods has not passed to the Customer. The time of payment of the Valkin Sale Price shall be of the essence of the Transaction.
3. If the Customer fails to make any payment on the due date then, without prejudice to any other right or remedy available to Valkin, Valkin shall be entitled to:
  - a. cancel the Customer/Valkin Purchase Order and/or the Agreement or suspend any further deliveries to the Customer;
  - b. demand payment of all outstanding balances whether or not due and/or cancel any outstanding orders from the Customer;
  - c. appropriate any payment made by the Customer to such of the Goods (or the goods supplied pursuant to any other transaction between the Customer and Valkin) as Valkin may think fit (notwithstanding any purported appropriation by the Customer); and
  - d. charge the Customer interest (both before and after any judgement) on the amount unpaid, at the rate of [twelve (12)] per cent per annum from time to time, until payment in full is



made.

4. Payment shall be in pounds sterling unless otherwise agreed in writing by Valkin.

## **6. INSOLVENCY OF CUSTOMER**

1. This clause applies if:
  - a. the Customer makes any voluntary arrangement with its creditors or becomes subject to an administration order or (being an individual or firm) becomes bankrupt or (being a company) goes into liquidation (otherwise than for the purpose of amalgamation or reconstruction); or
  - b. an encumbrancer takes possession, or a receiver is appointed, of any of the property or assets of the Customer; or
  - c. the Customer ceases, or threatens to cease, to carry on business; or
  - d. Valkin reasonably apprehends that any of the events mentioned above is about to occur in relation to the Customer and notifies the Customer accordingly.
2. If this clause applies then, without prejudice to any other right or remedy available to Valkin, Valkin shall be entitled to cancel the Customer/Valkin Purchase Order and/or the Agreement or suspend any further deliveries to the Customer, and if the Goods have been delivered but not paid for the Valkin Sale Price shall become immediately due and payable notwithstanding any previous agreement or arrangement to the contrary and if any of the Goods have not been delivered Valkin may sell the Goods at the best price readily obtainable and (after deducting all reasonable storage and selling expenses) account to the Customer for the excess over the Valkin Sale Price or charge the Customer for any shortfall below the Valkin Sale Price.

## **7. RISK AND INSURANCE**

1. Risk of damage to or loss of the Goods shall pass to the Customer upon acceptance by Valkin of the Customer/Valkin Purchase Order and the Customer shall insure the Goods from that date until title in the Goods passes to the Customer and for so long as the Goods remain in the ownership of Valkin. The Customer shall on Valkin's request provide Valkin with details of any such insurance policies and any copies thereof.
2. If the Customer shall not insure the Goods or shall fail to supply details of its policy on demand to Valkin then the Customer shall reimburse Valkin for the cost of any insurance which Valkin may reasonably arrange in respect of any of the Goods during the whole or any part of the period described in 7.1 hereof.
3. In the event that insurance monies paid to Valkin in respect of loss or destruction of the Goods shall be insufficient to discharge the sums payable to Valkin by the Customer the amount by which these sums exceed the insurance moneys shall forthwith become payable by the Customer to Valkin.

## **8. TITLE RETENTION**

1. From the date of Valkin's payment of the Supplier Sale Price of the Goods to the Supplier (or such earlier date as the Supplier may agree) until the Valkin Sale Price and all other sums whatsoever which are or shall become outstanding from the Customer to Valkin shall have been paid or satisfied in full (and if by cheque, then only upon clearance):
  - a. the property in the Goods remains vested in Valkin (notwithstanding the delivery of the same and the passing of the risk therein);

- b. the Customer shall store the Goods in such a way that they can be readily identified as being Valkin's property;
- c. the Customer shall on request inform Valkin of the precise location of each item of the Goods identified where applicable by its serial number, by supplying Valkin at the Customer's expense within seven days of Valkin's request with a written schedule of the said locations;
- d. the Customer may sell the Goods in the normal course of its business and may pass good title to its customer being a bona fide purchaser for value without notice of Valkin's rights on the following conditions:
  - i. Valkin shall be entitled, immediately as a result of its ownership of the Goods, to the beneficial ownership of the proceeds of such sale which the Customer shall accordingly hold as fiduciary for Valkin;
  - ii. The Customer shall account to Valkin on demand with the said proceeds of sale provided that no such demand shall be made by Valkin in the absence of its having reasonable cause to believe that the Customer might default in making payment for the Goods on the terms contained herein;
  - iii. Valkin shall be entitled to make a claim directly against the Customer's Buyer for any purchase monies unpaid by such Buyer provided that no such claim shall be made by Valkin in the absence of its having reasonable cause to believe that the Customer might default in making payment for the Goods on the terms contained herein;
  - iv. Valkin may at any time revoke the Customer's said power of sale in the circumstances set out in clause 5.3 and clause 6 of these Conditions, and in the event that the Customer shall breach any term of the Agreement.
  - v. The Customer shall notify Valkin without delay of any attachment of the Goods or actions by third parties which might infringe Valkin's title to the Goods.
- 2. Upon determination of the Customer's power of sale Valkin shall be entitled by itself its servants or agents to enter upon any of the Customer's premises for the purpose of removing and repossessing such Goods or their proceeds of sale and Valkin shall be entitled to claim from the Customer the costs and expenses incurred by Valkin in and ancillary to the process of such removal and repossession.
- 3. Until title in the Goods has passed to the Customer, the Customer shall not purport to be the owner of the Goods and shall not show the Goods as stock in the Customer's accounts.
- 4. Nothing in these Conditions shall:
  - a. entitle the Customer to return the Goods or to delay payment thereof;
  - b. render Valkin liable to any third party for any unauthorised representation or warranty made or given by the Customer to such third party in relation to the Goods; or
  - c. prevent Valkin from maintaining an action for the Valkin Sale Price notwithstanding that the property in the Goods may not have passed to the Customer.

## 9. LIEN

Valkin retains a general lien on any of the Customer's equipment or materials in its possession for any unpaid balance the Customer may owe to Valkin. Valkin shall be entitled to sell such equipment or materials in the event that payment is not made in full within 28 days of notice given to the Customer by Valkin of its exercise of the lien. The proceeds of sale may be taken by Valkin for reimbursement of the expense of exercise of the lien and the sale, and payment of the said balance,

and Valkin shall account for any surplus.

## **10. DELIVERY**

1. Delivery of the Goods shall be made to the Customer by the Supplier.
2. If the Supplier fails to deliver the Goods in accordance with the Supplier Contract Valkin shall have no liability to the Customer.
3. If the Customer fails to take delivery of the Goods or fails to give Valkin adequate delivery instructions at the time stated for delivery (otherwise than by reason of any cause beyond the Customer's reasonable control or by reason of Valkin's fault) then, without prejudice to any other right or remedy available to Valkin, Valkin may:
  - a. store the Goods until actual delivery and charge the Customer for the reasonable costs (including insurance) of storage; or
  - b. sell the Goods at the best price readily obtainable and (after deducting all reasonable storage insurance and selling expenses) account to the Customer for the excess over the Valkin Sale Price or charge the Customer for any shortfall below the Valkin Sale Price.

## **11. WARRANTY**

1. Valkin will endeavour to extend to the Customer or to enforce on its behalf the benefits of any guarantee condition or warranty which may have been given to Valkin by the Supplier or otherwise implied in favour of Valkin. Any such guarantee condition or warranty shall only be extended to the Customer or enforced on its behalf on terms that the Customer shall fully indemnify Valkin to the satisfaction of Valkin against all costs claims damages and expenses incurred or to be incurred in connection with the enforcement thereof or the making of any claim thereunder.
2. The Customer expressly acknowledges that Valkin is not the original manufacturer or supplier of the Goods, that the Goods have been selected by the Customer as suitable for its purpose, and that they have been purchased by Valkin for the purpose of enabling Valkin to enter into a Transaction with the Customer in respect of the same. The Customer accordingly agrees and acknowledges that no condition warranty or representation of any kind has been or is given or made by Valkin its servants or agents with respect to or in respect of the Goods or their delivery (other than a warranty that Valkin shall purchase the Goods from the Supplier upon the terms of the Supplier Contract and that for so long as no breach of the Agreement or these Conditions has occurred Valkin will not interfere with the Customer's possession use or enjoyment of the Goods and will not derogate from the rights granted to the Customer) and all other conditions warranties or representations, express or implied, statutory or otherwise, as to the state quality description or otherwise of the Goods as to its fitness for any purpose are hereby expressly excluded.
3. The Customer agrees that Valkin will not be liable for any liability, claim, loss, damage or expense of any kind or nature caused directly or indirectly by the Goods or any part thereof, or by the failure of the Supplier to deliver them in accordance with the Supplier Sales Order or at all or for any inadequacy thereof for any purpose, or for any deficiency or defect therein, or in the use or performance thereof or for any repairs servicing or otherwise thereto, or for any delay in providing or failure to provide the same, or for any interruption or loss of service or use thereof, or for any loss of business or other consequential damage or any damage whatsoever and howsoever caused provided that nothing therein provided shall exclude any liability of Valkin in

respect of death or personal injury resulting from the negligence of Valkin, its employees or agents.

## **12. GENERAL**

1. Valkin is a member of the group of companies whose parent company is Valkin Financial Services Limited, and accordingly Valkin may perform any of its obligations or exercise any of its rights hereunder by itself or through any other member of its group, provided that any act or omission of any such other member shall be deemed to be the act or omission of Valkin.
2. Valkin reserves the right to assign or sub-contract the fulfilment of its obligations under each Transaction or any part thereof.
3. The Customer may not assign or sub-contract the fulfilment of its obligations under any Transaction or any part thereof.
4. No waiver by Valkin of any breach of these Conditions by the Customer shall be considered as a waiver of any subsequent breach of the same or any other provision.
5. If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions and the remainder of the provisions in question shall not be affected thereby.
6. If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part the validity of the other provisions of these Conditions and the remainder of the provisions in question shall not be affected thereby.

## **SCHEDULE 2**

### **Letter of Credit Procedure**

### **1. Letter of Credit**

The L/C Bank will issue a Letter of Credit on Valkin's behalf subject to the Uniform Customs and Practice for Documentary Credits (1993 Revision No 500 of the International Chamber of Commerce, Paris, France) in so far as these are applicable.

### **2. Duration**

The maximum duration of any Letter of Credit transaction will be [60] days unless agreed otherwise in writing by Valkin.

### **3. Refusal of Documents**

Valkin will reserve the right to refuse any documents with discrepancies presented under a Letter of Credit.

## **SCHEDULE 3**

### **Conditions Precedent**

We will require;

1. A Utilisation Request, duly signed by the Customer.
2. Satisfactory replies to Valkin's normal search and reference enquiries and any "know your customer" procedures.
3. The Customer putting in place and maintaining to Valkin's satisfaction an insurance policy in respect of the Goods against all applicable risks and upon which Valkin's interest in the Goods is noted and providing Valkin with any copies of the same.
4. A copy of the duly executed Supplier Contract from the Customer;
5. The Supplier Sales Invoice from the Supplier.
6. A schedule of expenditure containing details of all due but unpaid Supplier Sales Invoices.
7. A schedule of all the sales orders received from Buyers relating to the Goods to be purchased and copies of all the sales order documentation.
8. Where the Goods are to be stored in premises which are not owned by the Customer or the Buyer, a waiver by the landlord of such premises of any claims he may have against the Goods.
9. Where the Goods are to be transported by a party other than the Customer or the Buyer, a waiver by such transporting party of any claims he may have against the Goods.
10. Evidence that the Customer has in place product liability insurance in respect of the Goods up to a minimum amount as agreed by Valkin.
11. Sight of up to date VAT position
12. Public & Product Liability cover and Goods In Transit cover
13. Satisfactory Jumio & 2 forms of address ID for Vishal
14. Last year end accounts
15. Last 2 quarters VAT from KPMG
16. Sight and satisfaction of Client's amended Terms & Conditions
17. Freight Forwarder Waiver
18. Contact details for KPMG

#### **SCHEDULE 4**

#### **On-going Operating Condition**

We will require;

1. Monthly Debtors, creditors list and bank statements to be received by the 15th of the month following
2. Quarterly management account to be received by the 15th of the month following.
3. Monthly confirmation of Euler Cover Limits by the 15th of the month following.
4. Confirmation that HMRC payments for VAT and PAYE are up to date with evidence of amounts due to be paid supported by confirmation the payment has been effected by the 15th of the month following;
5. We reserve the right to review the terms of the agreement should any of the information be missing, incomplete or unsatisfactory.

## **SCHEDULE 5**

### **On-going Operating Condition**

To : Valkin Trade Services Limited  
From: {{nameSME}}  
Date :

We make this request under the terms of the Purchase and Resale Agreement between us (the **Agreement**). Any terms not otherwise defined in this request which are defined in the Agreement shall have the same meaning where used in this request.

#### **1. Transaction Details**

[insert details of nature and value of Goods and Supplier]

#### **2. Payment Request**

We hereby request you to make the following payment on our behalf in relation to the Transaction specified above, by [Direct Payment] [arranging the issuance of a Letter of Credit to the Supplier] 1 :

<b>Amount: (In words and figures)</b>	[[amount]]
---------------------------------------	------------

<b>Value date:</b>	{{valueDate}}
<b>Payee:</b>	{{payee}}
<b>Order of:</b>	{{orderOf}}
<b>Invoice reference:</b>	{{invoiceRef}}

### 3. Agreement to re-purchase

In the event this Transaction is accepted by you and a Utilisation is made available to us we agree to re-purchase the Goods included in this Transaction in accordance with the Agreement and upon the Conditions of Sale.

### 4. Letter of Credit

[Attached to this request is the relevant information you require to enable you to arrange the issuance of a Letter of Credit to the Supplier and we hereby undertake to provide you with any additional information you may require in connection therewith.] 2

Signed:

For and on behalf of {{nameSME}}

Authorised Signature

Authorised Signature

1 Delete as applicable.

2 Delete if Direct Payment alternative is used.

**EXECUTION [CORPORATE CLIENT]**



**You acknowledge that you have taken or have had the opportunity to take independent legal advice on the terms and effect of this Agreement prior to its execution. Both parties have executed and delivered this Agreement as a deed on the date(s) set out below.**

**EXECUTED** (but not delivered until the date hereof)  
as a **DEED** on behalf of **VALKIN LIMITED** acting  
by its duly authorised attorney:-

**Name of Attorney**

in the presence of:

Witness's Signature:

**Signature of Attorney**

Witness's Full Name (Please Print):

### **Additional Informations**

{{additional\_informations}}

### **Other terms and conditions**

{{other\_terms\_and\_conditions}}

Witness's Address :

Witness's Occupation :

**SIGNED** and **DELIVERED** as :  
a deed on

On behalf of {{nameSME}} :  
Limited

In the presence of :

Witness's Signature :

Witness's Full Name (Please :  
Print)

Witness's Address :

Witness's Occupation :

"