

Administrative Rights Access Form (ARAF)

Employee Details

Employee Number	
Full Name	
Department	
Designation:	

Computer / Laptop Details

User Name:		F-tag	
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Justification for Administrative Access on Computer / Laptop

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User Signature:	
Date:	

Department Head Approval

Name	Designation	Signature	Date

Comments (if any):

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IT Approval

Name	Designation	Signature	Date

Comments (if any):

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