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U.S. Department of Veterans Affairs

Checklist for scheduling a burial at a national cemetery

Burials and memorials **TOPICS** Family members AUDIENCE Veterans

Deceased Veteran's full name

Use our checklist to gather information before you call the National Cemetery Scheduling Office (NCSO). Call the National Cemetery Scheduling Office toll free at 800-535-1117. We're open every day from 8:00 a.m. to 7:30 p.m. ET.

letter that confirms your eligibility. <u>Learn more about pre-need eligibility determination</u>

Note: If you're planning a burial in advance for yourself, you need to have a pre-need decision **Checklist** Name of national cemetery you're requesting **Deceased Veteran's details:**

Deceased Veteran's home address	
Deceased Veteran's Social Security number	
Deceased Veteran's date of birth	
Deceased Veteran's date of death	
Deceased Veteran's branch of service	
Deceased Veteran's marital status at time of death	
Funeral home details:	
Funeral home name and ID number	

Surviving spouse or family detail	
	Surviving spouse's full name (or next of kin's)

Funeral home's address and phone number

Funeral home contact person's name and email

If next of kin, relationship to deceased Veteran
Spouse/next of kin's Social Security number
Spouse/next of kin's date of birth
Spouse's Veteran status

Spouse's request for a set-aside grave
Did the deceased Veteran have adult dependent children who are mentally or physically disabled?
If yes, their full name, Social Security number, and date of birth

Interment (burial) details:	

Type of interment (cask or urn)

Branch of service

For cask, liner type (standard government or private vault)
For case, liner size (small 60L x 20W x 18D; regular 86L x 30W x 28D; extra large 86L x 38W x
28D; oversized 88L x 34W x 27D; jumbo 98L x 44W x 30D)

Legally required details:	
You will be asked to respond to the following federally required questions.	

"To the best of your knowledge, has the decedent ever committed a capital crime?"

"To the best of your knowledge, has the decedent ever been convicted of a sexual offense of	
which he or she was sentenced to a minimum of life in prison?"	
Spouse's request for a set-aside grave	

Military honors and emblem of belief details:
Request for military honors (yes/no)

Request for committal service (yes/no)
Request for a religious emblem of belief for the marker (yes/no/not at this time)
Selection of the <u>emblem of belief</u>
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Scheduling details:
Method of delivery to the cemetery
Name of individual who is scheduling military honors

Learn how to schedule a burial	Download checklist as a worksheet (PDF)

National Cemetery Scheduling Office: 800-535-1117 Was this page helpful?

() Yes **Related information**

Preferred date and time of the scheduled service

Need more help?

Burials and memorials >

Get help planning a burial in a VA national cemetery, order a headstone or other memorial
item to honor a Veteran's service, and apply for survivor and dependent benefits.

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