## Opening and Saving files in Athena

Download the materials for the workshop into a new folder by doing the following:

- 1. From the top bar, select Places > Home Folder
- 2. In that folder, Right click and select Create Folder; name it "Graphing"; open the folder
- 3. Open Firefox from top bar and navigate to http://libraries.mit.edu/guides/subjects/data/training/workshops.html and scroll down to the entry for Graphing in Stata
- 4. Download the following files into your Graphing folder:
  - a. Presentation slides
  - b. Exercises
  - c. Dataset
  - d. Stata Do-File

To download the files listed in a. – d., use the following steps:

- a. Right click over each link and select Save Link As
- b. From the pop up box, click on the + to Browse for other folders
- c. Navigate to the Stata folder you just made by double clicking on your username on the left and the "Graphing" folder within the list on the right
- d. Select save in the lower right
- e. Repeat this process until you have downloaded all the files into the folder (you can also double-check as you should still have the folder open in another window)