Intervention Launch Plan*

*This worksheet was adapted from a 2011 book published by the Healthcare Information and Management Systems Society (HIMSS) entitled "Improving Outcomes with Clinical Decision Support: An Implementer's Guide, Second Edition."

This worksheet can be used to document your plan to notify the affected community about the upcoming launch, train them on effectively using the intervention, gather their feedback after implementation, and assign responsibility and timetables for intervention maintenance. Documenting this information can be used to build a clear and shared picture about plan details for the implementation team and also to gather input from selected stakeholders to help optimize the plan.

This sample worksheet is organized by the individual CDS interventions. Depending on the number and types of interventions you are launching at this stage and how the components of your plan interrelate, you might want to organize it differently (for example, by the clinical objective you are addressing). Similarly, if there are several major components to your launch, you might want to create a separate worksheet for each component.

In the third column list the individual responsible for the intervention, and in the fourth the information system that will be used to deliver it. These first four columns provide context for the details in the next three columns regarding the communication, training, and intervention plans. You might want to break one or more of these columns out into a separate table.

Intervention Launch Plan

Intervention Name	Clinical Decision Support Objective	Owner	Clinical IS	Communication Plan	Training Plan	Intervention Maintenance Plan	Note
Prescription allergy alert window	Reduce preventable ADEs	Jame E. CQO	Better Care CPOE	E-mail, Clinical IT advisory committee	Individual training on site	PI committee to report regularly on outcome metrics	We will watch response to this very closely, as it is first interruptive alert in CPOE.