

Interviewing Skills

A word cloud centered around interviewing skills, featuring words like TEAM, INTERVIEW, SKILLS, and SUCCESS.

The words in the cloud include:

- LEADER, KNOWLEDGE, EDUCATION, TIPS, SKILLS, REFERENCES, MULTITASKING
- QUALIFICATIONS, CAREER, CREATED, WORK, JOB, TIE, WEEKNESSES, BENEFITS
- TEAM, INITIATIVE, OBJECTIVE, SKILLS, AGENCY
- EXAMPLES, STRENGTHS, EXPERIENCED, CONFLICT, DREAMS
- CANDIDATE, CHALLENGES, ABILITIES, IMPRESS, RESPONSIBILITY, FUTURE
- PROBLEM SOLVER, QUESTIONS, RESULTS, DEGREE, CAN-DO, TRAINING



How to Conduct Interviews



- If you want to find the best person for a job, then it is essential that your interviews are as thorough and well thought out as possible.
- Conducting an interview isn't as simple as it looks and there are several things that you must consider before meeting any candidate.
- Your judgment may be impacted by qualities or experiences that don't necessarily align with the role you are hiring for, or overlook a shortage of the required skills.
- The following course covers how to conduct an interview to ensure you get the right person for your project:
- **Udemy Course:** [INTERVIEW TRAINING: Ask Better Questions, Hire Better People](#) – 1hr 40mins (Optional)
- **Article :** [9 Tips on Conducting Great Interviews](#)

(Right click on the link and open in a new tab/window)

Summary

- Trust as a building block
- The power of persuasive techniques
- Principles of influence
- Reciprocity as a key tool
- Storytelling to influence
- Being fruitful at negotiating
- Managing conflict for success
- Client communication & questioning
- Interviewing skills



Thank You