



## **Kwong Seng Cheong Food Industries Sdn Bhd**

**Lot 921, Block 7, Demak Laut Industrial Park**

**Jalan Bako, 93050 Kuching, Sarawak, Malaysia**

**Tel: + (6)082-432609, + (6)082-432608      Fax: + (6)082-432607**

**(GST No. 00167559168)**

### **LETTER OF RESIGNATION**

**STRICTLY PRIVATE & CONFIDENTIAL**

**ALVIN ANAK SAMAIL**

Lot 403, Lorong Tabuan Dayak,

93350 Kuching, Sarawak.

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013-5877852

30/4/2024

To : Mr. Chang

**KWONG SENG CHEONG FOOD INDUSTRIES SDN BHD**

Lot 921, Block 7, Demak Laut Industrial Park,

Jalan Bako, 93050 Kuching, Sarawak, Malaysia

Dear Mr. Chang,

I am writing to formally resign from my position as **IT Technician** at **KWONG SENG CHEONG FOOD INDUSTRIES SDN BHD**, effective 2 weeks as stated in the Non-Disclosure Agreement (NDA) which is on **14/5/2024**.

I have genuinely appreciated the opportunity to work with **KWONG SENG CHEONG FOOD INDUSTRIES SDN BHD** during my probationary period. However, after careful consideration, I have concluded that this role is not the best fit for my career goals and aspirations which I believe I'm lacking some of appreciation in networking and system maintenance. I believe it is in the best interest of both parties to part ways at this juncture.

I want to express my gratitude for the support and guidance provided by company and the rest of the team during my time here. I have learned a great deal and will always value the experiences gained during my tenure at **KWONG SENG CHEONG FOOD INDUSTRIES SDN BHD**.

I assure you that I will do my best to ensure a smooth transition of my responsibilities before my departure. Please let me know if there are any specific tasks or projects that require immediate attention or if there's anything else I can do to assist during this transition period.

Thank you once again for the opportunity to be a part of **KWONG SENG CHEONG FOOD INDUSTRIES SDN BHD**. I wish the company continued success in the future.

Sincerely,

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(ALVIN ANAK SAMAIL)

990913-13-5985