

Alyssa Perrotto

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WORK EXPERIENCE

University Housing, 733 N 17th St — Desk Assistant

November 2020 - May 2021

- Help residents with issues and help accommodate them.
- Assist in the supervision of student conduct and in maintaining established quiet hours.
- Distributed mail to the residents.

Douglas County Post Gazette, 204th St.- Internship/salesperson

August 2018- December 2018

- Answered phones and took orders and delivered information regarding items to customers.
- Maintained strong relationships with customers from introduction to closing.
- Expanded client bases and built loyalty by establishing great relationships and delivering exemplary customer service.

Happy Hollow, 1701 S 105th St, Omaha, NE 68124 - Banquet Server

May 2021- August 2021

- Took orders from customers and served food and drinks.
- Work together as a team to set up events.

Fireworks, 86th Old Cheney, Lincoln, NE 68526 - Server

September 2021 - Current

- Customer Service
 - Resolve Conflict
 - Teamwork
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EDUCATION

University of Nebraska Lincoln, Lincoln

August 2019 - Graduated May 2023

Bachelor of Journalism

- Advertising/Public Relations
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Reflective Course Work

- Visual Comm Core
 - Coded a website through brackets
 - ADPR-358 UX UI
 - Learned how to utilize Figma for collaboration, design, and prototyping for user use.
 - Sports Media Comm Capstone
 - Worked with Sporting Kc to create a campaign.
 - Created graphics for flyers, presentations and social media.
 - Adv Topics in Digital Humanities
 - Coded a website with sublime text editor
 - <https://alyssa1516.github.io/Tamahana-Te-Rauparaha>
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SKILLS

- Organization, flexibility, and efficiency.
- Direct marketing, media, mobile and digital.
- Teamwork, communication and collaboration.
- Knowledge of media trends.