

Awesominds II

Project Status Report #3

Sprint #1

Period ending:	May 29th 2020
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Team Name	Number of Units completed
Team Awesominds	22

Client:	Marty Donatelli
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At the end of this week:

Number of units remaining in backlog	159
Number of units in progress	23
Number of units in review	8
Number of units completed this week	22
Number of new units identified (additional scope)	13

Describe any tasks that could not be completed and how these is being addressed :

Task	How is this being addressed?

Descripted any tasks that could not be completed and the impact:

Task	Impact

Provide a schedule of this week's meetings and a summary. Include agenda, minutes.

Awesominds Agenda May 25th

1pm via Skype

In attendance: Walker, Adam, James, Marty

1.0 Approval of agenda

Approved

2.0 Review of previous minutes

Reviewed – no changes

3.0 Actions since last meeting

3.1 Several emails received from ITS

3.2 Team

Was to “coming up with a plan in what order we plan to tackle these tasks.”

3.3 Project manager

excel spreadsheet of deliverables sent to team

4.0 Web server

4.1 Emails

From ITS

“... (students) to move files, via an sftp client, to the awesomindsII directory setup on that server.

Using Account Name: gblwebmstr PW: 123qwe.,

to use an sftp client, which would be installed on their local system, and move their files over.

Once there, they can move their over to the awesomindsII directory or any of its sub-directories.

If you need another directory created, instead of the awesomindsII directory, please let me know.

Also, asm.camosun.bc.ca is accessible only within Camosun so the students will need VPN access.

From team

We have not yet been able to access the resources yet. We were able to get into the VPN but we

cannot access asm.camosun.bc.ca, we also tried to access it though remotely logging into a computer but we were unsuccessful in trying to log into one.

However, with the files from the Github we were able to make our own environment and it is

currently being run on Microsoft Azure as a current work-around we are just still in the process in bringing it up to a workable state.

From ITS

[What login credentials are they using to sftp in?](#)

4.2 MS Azure (VM?)

James set up a One month free trial to MS Azure as VM (will put this on future agendas)

Team has made our own github repository – It has been synchronized

Can access it and look at menus

Don't have metadata from database production server

Can migrate whole data

Walker created some data

Marty will send a data file of questions for team to use if they wish

4.3 Operating version?

Team now has an operating version set up in a development environment and have started to explore/ work on it.

Marty expressed his delight

4.4 Project manager access

Team will be working on version in their own environment. Project manager does not have access.

PM will have to access via skype at regular meetings to see progress.

Alternatively the team can create screen shots - send via email

5.0 Deliverables (Excel)

5.1 Overview of sheet, questions comments

Question about Change password function – Marty will have to review this to trigger his memory as to what was required here. Team suggested it may be incorporating a password function

5.2 Team assigning time/difficulties

Team will try to come up with estimates of difficulty and/or time requirements for each item on the deliverables list

Marty stated that he understands not all may be feasible at this point and team is to do their best

5.3 Manage tasks and games.

Task selection

“The instructor will have the ability to toggle on or off the four tasks of the app.”

Marty stated that he is open to other interaction options in the UI. It does not have to be a check mark. Other options were discussed.

Marty explained that he realizes his ideas for UI and functions make sense to him but he has no understanding of the impacts/workload required on the back end. He instructed the team to feel free to bring up the implications of his requirements.

5.4 Manage courses

'Set Dates' pop up

“A pop up window appears showing all of the chapters/sections for the current course; their start date, their grade submitted date and their end date.”

Issues discussed:

There should be warning screens if instructors don't do dates right.

Students should see these dates somewhere in the app.

The 'grade submission date' sends email to the instructor with the points/scores for each student

6.0 Team member roles

Development environment (James)

Setting up Microsoft Azure development environment

Marty reminded the team to discuss with the team the role each person is comfortable with in tackling projects deliverables.

7.0 Team tasks for upcoming week

1. Review Excel deliverables file. Estimate difficulty level for tasks
2. Discuss roles in tackling tasks
3. Complete task selection deliverable
4. Complete 'Set Dates' pop up deliverable
5. Response to any Camosun ITS instructions on gaining access

Marty's tasks

Communicate with ITS.

Send word/text files of questions.

Rethink Change password deliverable—have them actually select a real password?

8.0 Next meeting

Monday June 1 1pm

9.0 Adjournment

1:50 pm

Project end date as estimated at the end of last sprint:

0

Project end date as estimated at the end of this sprint:

Sprint 4

Estimate unit completion target for this sprint:

40 units

Achieve unit completion target for this sprint:

22 units

Provide context for any loss or gain in productivity:

We were hoping we would be provided with a VM or access to the camosun server early last week (May 18th- May22nd). However, we weren't able to get access by then and we ended up making our own for the time being.

Estimated unit completion target for next spring. If different, please explain justification:

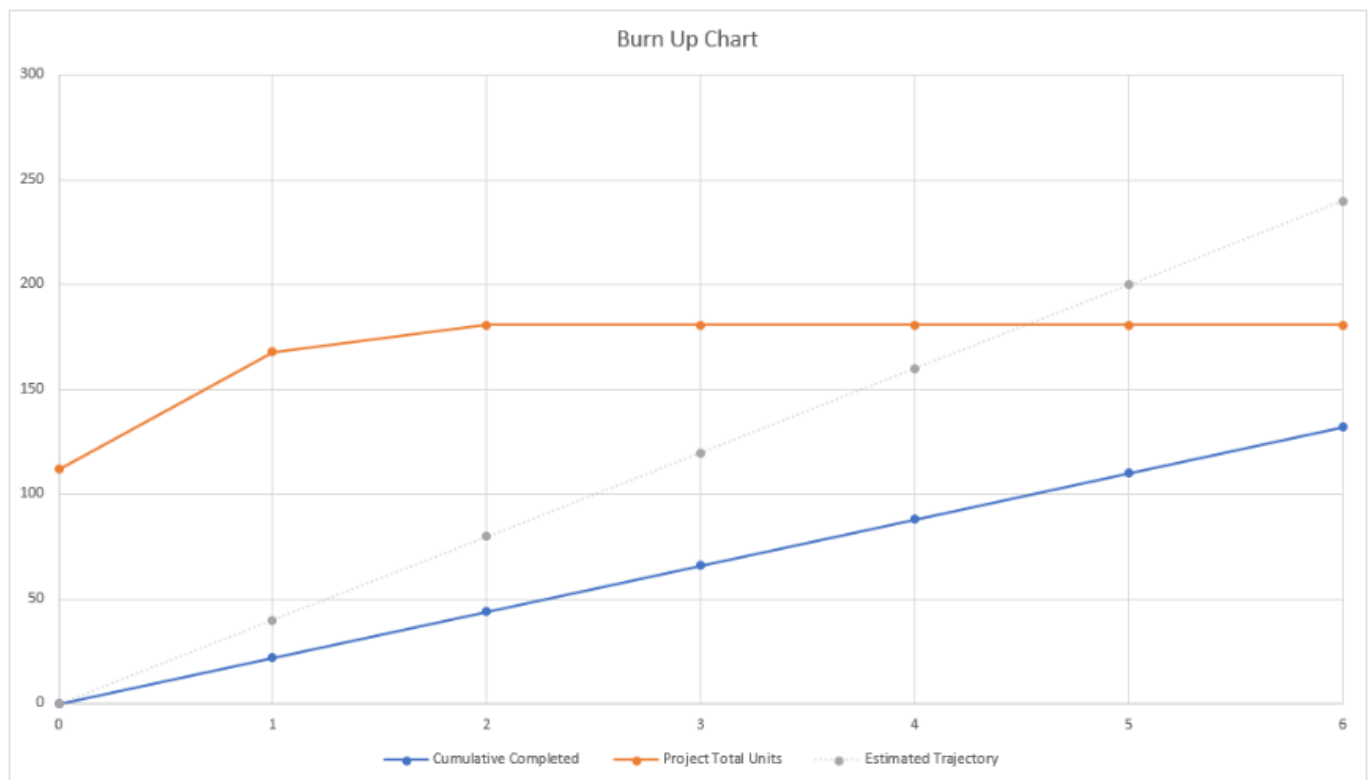
We decided to keep the same amount of units of effort (40 units) because we got 22 complete and others in process and we had half a sprint worth of time to accomplish these tasks.

Attach a list of tasks addressed in the current sprint and their current state, assigned resource and estimate.

Tasks	Current state	Assigned	Estimate (units of effort)
Show all pop up	In progress	Adam	1
Exporting scores	In progress	James	21
Task selection	In progress	Walker	2
Show all pop up	In review	Adam	8
Data Modeling modifications	Complete	Walker	1
Development Environment	Complete	James	13

Attach a picture of your completed burn up chart:

Sprint	Project Total Units	Estimated Units This Sprint	Completed This Sprint	Cumulative Completed	Estimated Trajectory
0	112	0	0	0	0
1	168	40	22	22	40
2	181	40		44	80
3	181			66	120
4	181			88	160
5	181			110	200
6	181			132	240



At the end of each sprint (even numbered weeks), include everything above and the following:

1. Project end date as estimated at the end of last sprint (based on burn-up chart)
2. Project end date as estimated at the end of this sprint (based on burn-up chart)
3. Estimated unit completion target for this sprint
4. Achieved unit completion target for this sprint.
5. Provide context for any loss or gain in productivity.
6. Estimated unit completion target for next sprint. If different, please explain justification.
7. Attach a list of tasks addressed in the current sprint and their current state, assigned resource and estimate.
8. Attach a picture of your completed burn up chart.