Service Now Development

Scripting Locations in Service Now

- 1. Business Rules
- 2. Client Scripts
- 3. UI Actions
- 4. Script Include
- 5. UI policies
- 6. Workflow Scripting
- 7. Scheduled Jobs
- 8. API s
- 9. Where to customization in service now
- 10. Transform Maps
- 11. UI Pages & UI Macros
- 12. Web Services
- 13. Service Portal Widgets
- 14. More.....

Glide Record

Section Outline				
1 GlideRecord Introduction	7 Walking Through CRUD			
2 Show Me The Code!	8 GlideRecord Demo			
3 Concept: Dot-Walking	9 GlideRecordSecure			
4 GlideRecord API Diagram	10 GlideAggregate			
5 Common GlideRecord Methods	Where Can I Use This?			
6 Stages Of A GlideRecord	12 Section Recap			

What is Glide Record?

Glide Record is a special Java class (GlideRecord.java) that can be used in JavaScript exactly as if it was a native JavaScript class.

- 1. It is used for database operations instead of writing SQL queries.
- **2.** It is an object that contains **zero or more records from one table**. Another way to say this is that a Glide Record is an ordered list.
- **3.** A Glide Record contains both records (**rows**) and fields (**columns**). The field names are the same as the underlying database column names.

Application Storage



Glide Record Introduction

- Most common API
- Server side
- Used for database operations (CRUD)
- Generates SQL for you
- 2 stages
 - Building a query
 - Process records



Show Me The Code!

• Print a list of all priority 1 incidents to the screen

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority' , 1);
incidentGR.query();
while (incidentGR.next()) {
    gs.info(incidentGR.number)
}
```

• Print a list of all priority 1 incidents to the screen using by filter condition

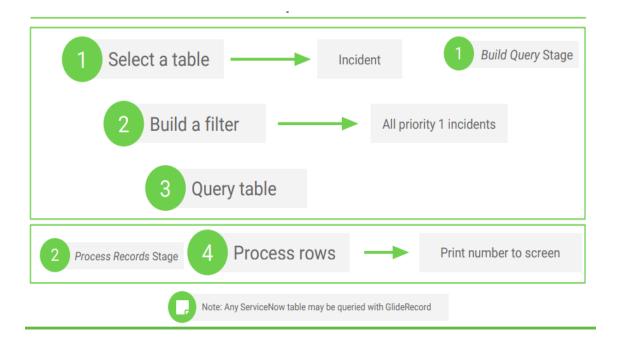


Glide Record by Analogy: Grocery Shopping

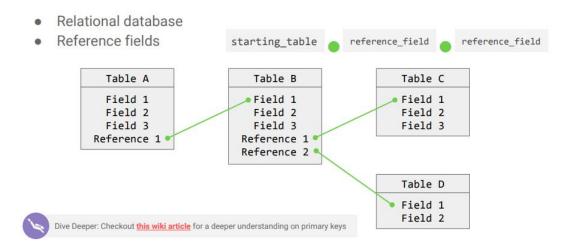
- 1. Go to a grocery store
- 2. Grab a shopping cart
- 3. Place groceries in the shopping cart
- 4. Checkout at cashier



General Glide Record Steps



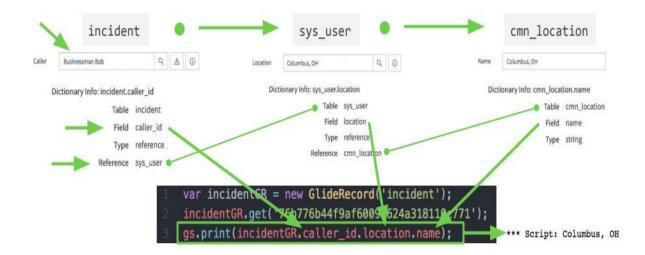
Concept: Dot-Walking



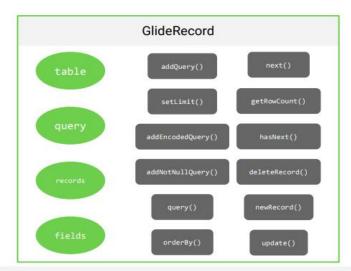
Example: Dot-Walking

Example:

o For a specific incident, you would like to find the location of the caller

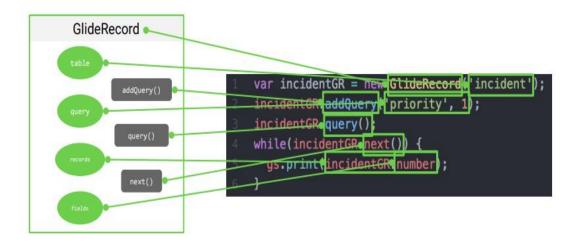


Glide Record API Diagram



Note: Ovals represent properties or topics associated with API, while rounded rectangles represent methods

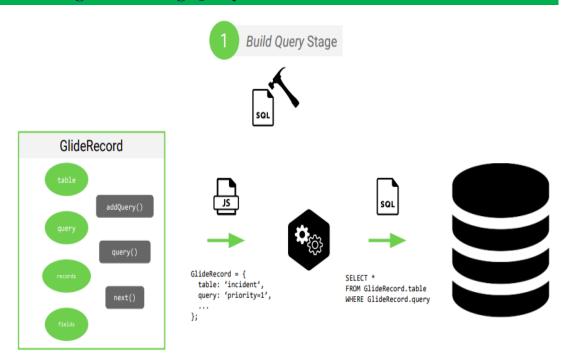
Glide Record API Mapping



Common Glide Record Methods

- query()
- newRecord()
- insert()
- update()
- deleteRecord()
- addQuery()
- addEncodedQuery()
- hasNext()
- next()
- get()
- orderBy()
- orderByDesc()
- canCreate()
- canWrite()

Glide Record Stage 1: Building Query



Glide Record Stage 1: Options to Build Queries

- 1 Chain Methods
- addQuery()
- addOrCondition()
- addNullQuery()
- addNotNullQuery()
- addActiveQuery()
- addInactiveQuery()

- 2 Encoded Query
- addEncodedQuery()

Glide Record Stage 1: Option 1 - Chain Methods

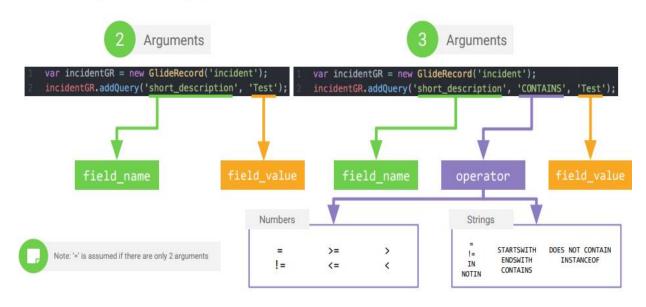


Add GlideRecord methods onto the current GlideRecord object

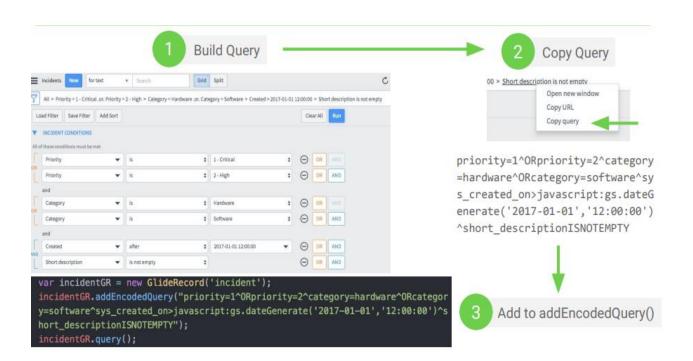
```
var incidentGR = new GlideRecord('incident');
var orCond1 = incidentGR.addQuery('priority', '1');
orCond1.addOrCondition('priority', '2');
var orCond2 = incidentGR.addQuery('category', 'hardware');
orCond2.addOrCondition('category', 'software');
incidentGR.addQuery('sys_created_on', '>', '2017-01-01 12:00:00');
incidentGR.addNotNullQuery('short_description');
incidentGR.query();
```

Glide Record addQuery() Method

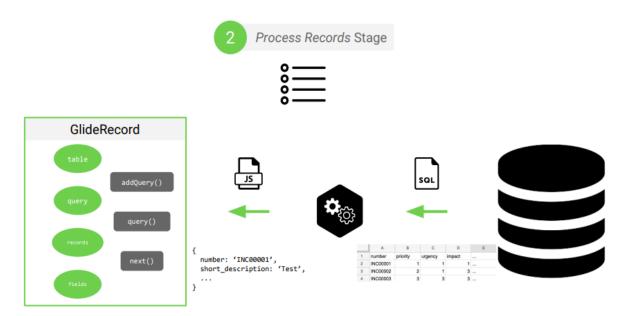
Accepts 2 or 3 arguments



Glide Record Stage 1: Option 2 - Encoded Query



Glide Record Stage 2: Process Records



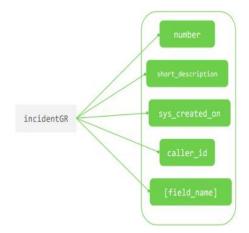
Glide Record next() Method & Iteration



Dive Deeper: Checkout this wiki article and this YouTube video if you'd like to learn more on iterators

- Once query() method is executed and stage 2 begins, all fields are just a dot away
- Fields become GlideRecord properties

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority', 1);
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.number);
}
```

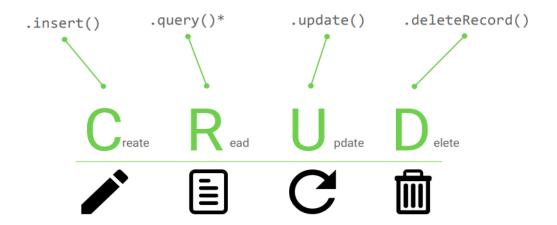


Glide Record get() Method

- Shortcut
- Only grabs 1 record
- Commonly used with record sys_id



CRUD Glide Record Mapping



CRUD - Create

- 1. Build GlideRecord
- 2. query()
- 3. newRecord()
- 4. Set field values
- 5. insert()

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
incidentGR.newRecord();
incidentGR.short_description = 'Testing 123'
incidentGR.insert();
```

Note: After executed this script check in incident table

CRUD - Read

- 1. Build Glide Record
- 2. Add filter conditions (optional)
- 3. query()
- 4. next()
- 5. Print or copy variables

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority' , 1);
incidentGR.query();
while(incidentGR.next()) {
  gs.info(incidentGR.number);
}
```

CRUD - Update

- 1. Build Glide Record
- 2. Add filter conditions (optional)
- 3. query()
- 4. next()
- 5. Set field values
- 6. update()

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority' , 1);
incidentGR.query();
while(incidentGR.next()); {
   //updating the record
   incidentGR.description = '2'
   incidentGR.update();
}
```

- 1. Build GlideRecord
- 2. Add filter conditions (optional)
- 3. query()
- 4. next()
- 5. deleteRecord()

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('number', 'INC0000054');
incidentGR.query();
while(incidentGR.next()){
   incidentGR.deleterecord();
}
```

Glide Record Secure

- Glide Record Secure class is inherited from Glide Record
 - ✓ Has all of the same methods
 - ✓ Performs ACL checking
- Used to secure Script Includes
- Replaces canWrite(), canRead(), canUpdate(), canDelete() GlideRecord methods



Dive Deeper: Watch episode 15 of TechNow to learn more about GlideRecordSecure

Working with gs.print ()method

1 gs.print('Hello World')

Result: Just print the Output is "Hellow World"

Adding two numbers a simple program:

```
var a =10;
var b =20;
var c = a+b;

gs.print(c);
```

Result: given the total = 30

Working with query () method:

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.number)
}
```

Result: Display all the incident numbers in a specified table

Working with addQuery () method

Example 1:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('short_description', 'CONTAINS','Test');
incidentGR.query();
while(incidentGR.next()){
    gs.print(incidentGR.number);
}
```

Result: Given the incident number where the description field is "Test" value

Example 2:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority', '<=', 1);
incidentGR.query();
while (incidentGR.next()) {
   gs.print(incidentGR.number);
}</pre>
```

Example 3:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('active', true);
incidentGR.query();
while(incidentGR.next()) {
   gs.log('Category is ' + incidentGR.category);
}
```

Working addOrCondition () method

```
var incidentGR = new GlideRecord('incident');
var orincidentGR = incidentGR.addQuery('state', 6);
orincidentGR.addOrCondition('state', 7);
incidentGR.query();
while(incidentGR.next()) {
   gs.log('Category is ' + incidentGR.category + ' : '+ incidentGR.number);
}
```

Working with next () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
gs.print(incidentGR.number)
```

Result: Empty

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
incidentGR.next();
gs.print(incidentGR.number)
```

Result: Given first incident number from incident Table

Working with addQuery () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority' , 1);
incidentGR.query();
while(incidentGR.next()){
    gs.print('priority 1 incidents: ' + incidentGR.number + ' : ' + incidentGR.priority);
}
```

Result: Given all priority 1 incidents from incident Table

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority' , 1);
incidentGR.query();
while(incidentGR.next()){
   gs.print('priority 1 incidents: ' + incidentGR.number + ' : ' + incidentGR.priority.getDisplayValue());
}
```

Working with get () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.get('097a1f22dbda13007fa185184b96190b');
gs.print(incidentGR.number + ' : ' + incidentGR.short_description)
```

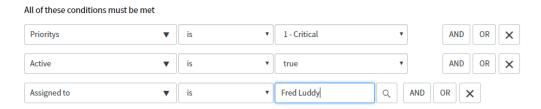
Result: Given incident number and short description of sys_id

```
var incidentGR = new GlideRecord('incident');
incidentGR.get('097a1f22dbda13007fa185184b96190b');
gs.print(incidentGR.number + ' has a sys_id of ' + incidentGR.sys_id);
```

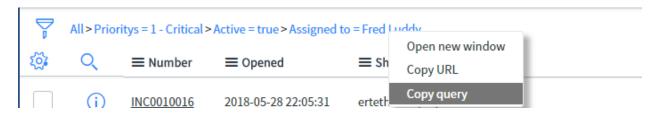
$Working\ with\ add Encoded Query\ ()\ method$

Step 1: Navigate to Incident list view

Step 2: Build the query using by filter condition shown below \rightarrow Run



Step 3: Copy the query from list view



Copy Query = priority=1^active=true^assigned to=5137153cc611227c000bbd1bd8cd2005

```
var queryString = 'priority=1^active=true^assigned_to=5137153cc611227c000bbd1bd8cd2005';
var incidentGR = new GlideRecord('incident');
incidentGR.addEncodedQuery(queryString);
incidentGR.query();
while(incidentGR.next()){
    gs.print(incidentGR.number);
}
```

Result: Given incidents based on you condition query matched

$\ \ \, \textbf{Working with newRecord insert} \; () \; \textbf{method} \\$

```
var incidentGR = new GlideRecord('incident');
incidentGR.newRecord();
incidentGR.short_description = 'This incident was created from background scripts';
incidentGR.insert();
```

Result: A new record is created in Incident table and navigates to list view to confirm

```
var incidentGR = new GlideRecord('incident');
incidentGR.newRecord();
incidentGR.short_description = 'This incident was created from background scripts';
var newIncidentSysId = incidentGR.insert();
gs.print(newIncidentSysId);
```

Working with create multiple records insert () method

```
var newIncidents = [];
var counter = 1;
var incidentGR = new GlideRecord('incident');
while(counter <= 5) {
   incidentGR.newRecord();
   incidentGR.short_description = 'Incident #' + counter;
   counter++;
   newIncidents.push(incidentGR.insert());
}

service the provident of the providen
```

Result: Created multiple records then check in to your list view

Working with delete records () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('short_description' , 'Incident #1');
incidentGR.query();
while(incidentGR.next()){
incidentGR.deleteRecord()
}
```

Result: Deleted a record then check in to your list view

Working with orderBy () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.orderBy('short_description');
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.short_description);
}
```

Result: Returned all the incidents short_description value in Order by Ascending

```
var incidentGR = new GlideRecord('incident');
incidentGR.orderBy('short_description');
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.number + ' : ' + incidentGR.short_description);
}
```

Working with orderByDesc () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.orderByDesc('short_description');
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.number + ' : ' + incidentGR.short_description);
}
```

Result: Returned all the incidents short_descrption value in Order by Descending

Working with setLimit () method

```
var problemGR = new GlideRecord('problem');
problemGR.setLimit(10);
problemGR.query()
while(problemGR.next()) {
    gs.print(problemGR.number)
}
```

Result: Returned 10 records from problem table for setLimit

Working with setLimit () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addEncodedQuery('priority=1')
incidentGR.setLimit(10);
incidentGR.query()
while(incidentGR.next()) {
   gs.print(incidentGR.number)
}
```

Example 2:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addEncodedQuery('priority=1');
incidentGR.setLimit(10);
incidentGR.orderBy('short_description');
incidentGR.query();
while(incidentGR.next()) {
   gs.print(incidentGR.number + ' : ' + incidentGR.short_description);
}
```

Working with Access Control List canCreate, canWrite, canRead, canDelete

```
var problemGR = new GlideRecord('problem');
problemGR.query();
if(problemGR.canCreate() && problemGR.canRead() && problemGR.canWrite() && problemGR.canDelete() ) {
    gs.print('I have access to ,Create ,Read Update, and Delete');
}
```

Working with getRowCount () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
gs.print(incidentGR.getRowCount());
```

Result: Returned total records in incident Table

Working with hasNext () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
gs.print(incidentGR.hasNext());
```

Result: Returned bullion value as a True

Example 2:

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
gs.print(incidentGR.next());
```

Example 3: This is not working properly the hasNext method

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
if(incidentGR.hasNext()){
gs.print(incidentGR.number);
}
```

Example 4: This will work properly and returned first record from incident table

```
var incidentGR = new GlideRecord('incident');
incidentGR.query();
if(incidentGR.next()){
gs.print(incidentGR.number);
}
```

Example 5:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('priority',0);
incidentGR.query();
gs.print(incidentGR.hasNext());
```

Working with get () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.get('number','INC0000039')
gs.print(incidentGR.number);
```

Result: Returned incident number as provided in get method

Working with getLink () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.get('number','INC0000039')
gs.print(incidentGR.getLink());
```

Result:

incident.do?sys_id=471bfbc7a9fe198101e77a3e10e5d47f&sysparm_stack=inciden
t_list.do?sysparm_query=active=true

Working with deleteMultiple () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addEncodedQuery('short_descriptionLIKEincident #');
incidentGR.deleteMultiple();
```

Result: Deleted multiple records form expected table

Working with update () method to change urgency

Example 1:

```
var incidentGR = GlideRecord('incident');
incidentGR.get('number', 'INC0000018');
incidentGR.urgency = 2;
incidentGR.update();
```

Result: Urgency value has been changed

Example 2:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('urgency', 2);
incidentGR.query();
while(incidentGR.next()) {
   gs.print(incidentGR.number)
}
```

Example 3:

```
var incidentGR = new GlideRecord('incident');
incidentGR.addQuery('urgency', 2);
incidentGR.query();
while(incidentGR.next()) {
  incidentGR.urgency = 3;
  incidentGR.update();
}
```

Working with addNullQuery () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addNullQuery('short_description');
incidentGR.query();
while(incidentGR.next()) {
    gs.print(incidentGR.number);
}
```

Result: Return all records where the description field value is null

Working with addNotNullQuery () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.addNotNullQuery('short_description');
incidentGR.query();
while(incidentGR.next()) {
   gs.print(incidentGR.number);
}
```

Result: Return all records where the description field contain the value

Working with chooseWindow () method

```
var incidentGR = new GlideRecord('incident');
incidentGR.chooseWindow(10, 20);
incidentGR.query();
while(incidentGR.next()) {
   gs.print(incidentGR.number);
}
```

Result: Choose Window will return all records between the first parameter(inclusive) and the second parameter(exclusive), so this example will return the 10 incidents between record 10-19 both inclusive. Works with orderBy

Working with addInfoMessage () method

```
var gr = new GlideRecord('incident');
var queryString = "priority=1^0Rpriority=2";
gr.addEncodedQuery(queryString);
gr.query();
while (gr.next()) {
    gs.addInfoMessage(gr.number);
}
```

Working with addJoinQuery() method

Example 1:

```
var prob = new GlideRecord('problem');
prob.addJoinQuery('incident');
prob.query();
while(prob.next()) {
    gs.print(prob.number);
}
```

Example 2:

```
// Look for Problem records
var incidentGR = new GlideRecord('problem');
// That have associated Incident records
var grSQ = incidentGR.addJoinQuery('incident');
// Where the Problem records are "active=false"
incidentGR.addQuery('active', 'true');
// And the Incident records are "active=true"
grSQ.addCondition('active', 'true');
// Query
incidentGR.query();
// Iterate and print results
while (incidentGR.next()) {
    gs.print(incidentGR.getValue('number'));
}
```

Result: Find inactive problems with associated incidents

Just byou want to know caller is VIP or not methods

```
var inc = new GlideRecord('incident');
inc.addQuery('number','INC0000019');
inc.query();
if(inc.next()){
if(inc.caller_id.vip == true)
{
   gs.print("Caller is VIP");
}
else{
gs.print("Caller is not VIP");
}
}
```

Secure canCreate, canUpade, canDelete () methods

Example 1:

```
var gr = new GlideRecord('incident');
gs.info(gr.canCreate());
```

Example 2:

```
var gr = new GlideRecord('incident');
gs.info(gr.canRead());
```

Example 3:

```
var gr = new GlideRecord('incident');
gs.info(gr.canDelete());
```

Example 3:

```
var gr = new GlideRecord('incident');
gs.info(gr.canUpdate());
```

```
var elementName = 'short_description';
var incidentGR = new GlideRecord('incident');
incidentGR.initialize();
incidentGR.setValue(elementName, "My Net work cable is not working properly");
incidentGR.insert();
gs.info(incidentGR.getElement('short_description'));
```

Glide Form

Section Outline

1 GlideForm Introduction	7 GlideUser Introduction
2 Show Me The Code!	8 Show Me The Code!
3 Client Side Environment	9 GlideUser API Diagram
4 GlideForm API Diagram	10 GlideUser Methods
5 Common GlideForm Methods	11 GlideUser Demo
6 GlideForm Demo	12 Section Recap

Glide Form Introduction

- Run from client-side
- Changes to form & fields
- Referenced by g_form

"

The GlideForm API provides methods to customize forms... The global object g_form is used to access GlideForm methods. GlideForm methods are only used on the client... These methods are used to make custom changes to the form view of records.

ServiceNow Docs

The Glide Form API provides methods to customize forms. **GlideForm.js** is the JavaScript class containing the methods. The global object **g_form** is used to access Glide Form methods. Glide Form methods are only used on the client.

These methods are used to make custom changes to the form view of records. All validation of examples was done using Client Scripts.

Some of these methods can also be used in other client scripts (such as Catalog Client Scripts or Wizard Client Scripts), but must first be tested to determine whether they will work as expected.

Note: The methods **getControl()**, **getHelpTextControl()**, **getElement()**, and **getFormElement()** are deprecated for mobile devices. For information on using GlideForm for mobile, see <u>Mobile Client GlideForm (g_form) Scripting and Migration</u>.

Show Me The Code!

Field name

Prioritys

✓ Set short description to mandatory when priority changes.

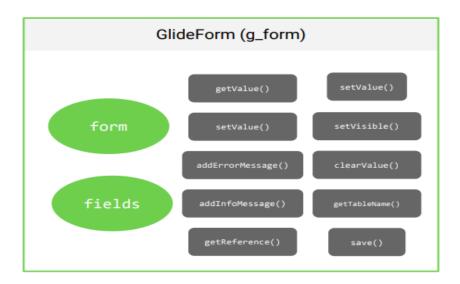
	funct	ion onChange(control, oldValue, newValue, isLoading, isTemplate) <u>{</u>
2	if	(isLoading newValue === '')
3		return;
4	g_f	orm.setMandatory('short_description', True);
5	}	
	Туре	onChange ▼

Client-Side Environment

- Access to client-side APIs
 - ✓ Most are accessible via global scope
- Ctrl + Shift + j
- Debug to browser console
 - ✓ console.log()
 - ✓ console.dir()

Caution: Avoid manipulating the DOM directly in Service Now w/ client scripts and UI actions, use g_form instead

Glide Form API Overview



Common Glide Form Methods

- addInfoMessage()
- addErrorMessage()
- addOption()
- clearOptions()
- clearValue()
- disableAttachments()
- enableAttachments()
- getLabelOf()
- getOption()
- getReference()
- hideRelatedLists()
- isMandatory()
- removeOption()
- setDisabled()
- setReadOnly()
- setVisible()
- setValue()

Working with getValue() & setValue() Methods

- ✓ Getter and setter methods for form fields
- ✓ getValue() accepts the field name as an argument
- ✓ setValue() accepts the field name and new value as arguments



Working with getReference() Method

- > Form only loads fields associated with record on form
- ➤ Use getReference() to retrieve referenced field values
- > Leverages JavaScript callbacks

```
client

var caller = g_fon.getReference('caller_id', callerCallback);
function callerCallback(caller) {
    g_form.setValue('description', caller.first_name + ' ' + caller.last_name + ' says hello.');
}
```

Working with getValue () Method

```
Step 1: Ctr+Shift+j
```

Step 2: Open ATOM

<u>Write code</u> var fieldValue = g_form.getValue('category');

alert(fieldValue);

Step 3: Copy code and paste into JavaScript Excutor

```
JavaScript Executor

Run my code

var fieldValue = g_form.getValue('category');
alert(fieldValue);

Execute code 

1 var fieldValue = g_form.getValue('category');
2 alert(fieldValue);
```

Result: Get Current category field value on the form

Working with setValue () Method

```
1 g_form.setValue('category', 'network');
```

Result: Set Current category field value on the form

Working with clearValue () Method

```
1 g_form.clearValue('category');
```

Result: Clear the value in category field

Working with save() Method

```
1 g_form.save();
```

Result: Saves current form

Working with setDisabled() Method

```
1 g_form.setDisabled('category', true);
```

```
1 g_form.setDisabled('category', false);
```

Result: Disabled form fields

Working with hideRelateLists() and shoeRelatedLists() Method

```
1 g_form.hideRelatedLists();
```

Result: Hide related lists on form

```
1 g_form.showRelatedLists();
```

Result: Show related lists on form

Working with isMandatory() Method

Example 1:

```
1 alert(g_form.isMandatory('category'));
```

Example 1:

```
g_form.setMandatory('category', true);
alert(g_form.isMandatory('category'));
```

Example 3:

```
g_form.setMandatory('category', true);
alert(g_form.isMandatory('category'));
g_form.clearValue('category');
```

Working with isMandatory() Method

```
var isNewRecord = g_form.isNewRecord();
alert('is New Record ?' + isNewRecord);
```

Working with addInfoMessage() and addInfoMessage() Method

```
1 g_form.addInfoMessage('Hellow Thank you')
```

```
1 g_form.addErrorMessage('Not Valid')
```

Working with clearMessage () Method

```
1 g_form.clearMessage();
```

$Working\ with\ getLabelOf\ ()\ Method$

```
alert(g_form.getLabelOf('category');
```

Glide User

Section Outline

- 7 GlideUser Introduction
- 8 Show Me The Code!
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- 10 GlideUser Methods
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Glide User Introduction

- Client-side
- User information
- Referenced by g_user
- Relatively small & simple API

"

The GlideUser API provides access to information about the current user and current user roles. Using the GlideUser API avoids the need to use the slower GlideRecord queries to get user information.

ServiceNow Docs

Glide User

run

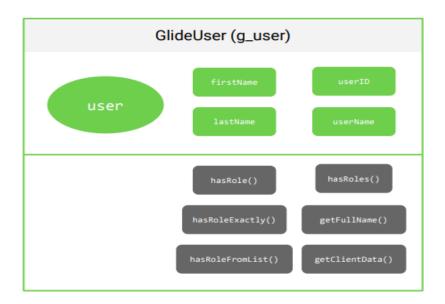
- > Contains name and role information about the current user.
- > It is typically used in client scripts and UI policies but is also found in UI actions that
- > Cannot be used in business rules or UI actions that run on the server.
- Avoids the need for Glide Record queries to get user information.
- > Session information about the current user
- And current user roles are contained in the client (web browser).
- All Glide User methods except **getClientData()** access the session information that is available by default.
- > The **getClientData()** method requires setup on the server and use of **putClientData()** to make session information available.

Show Me The Code!

> Check if the current user has the ITIL role

```
var hasITIL = g_user.hasRole('itil');
if(!hasITIL) {
   alert('You dont have sufficient privilages.');
}
```

Glide User API Overview



Glide User Methods & Properties

- firstName
- lastName
- userID
- userName
- getClientData()
- getFullName()
- hasRole()
- hasRoleExactly()
- hasRoleFromList()
- hasRoles()

Glide User hasRoleExactly() Method

- > Takes the name of a role as its argument
- > Returns true only if user has the specified role, even if current user is admin

```
console.log(g_user.hasRole('approval_admin')); /* returns true */
console.log(g_user.hasRoleExactly('approval_admin')); /* returns false */
```

Glide User Properties

- Object properties
- Don't need getter methods