Alison Mahoney

***Planning and Scheduling Manager***

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**Professional Summary**

Exceptionally detail-oriented and adaptable Planning and Scheduling Manager with an excellent work ethic and customer satisfaction record. Skilled at managing multiple production schedules across a wide variety of large and small businesses. Able to function effectively as an independent worker or as part of a project management team.

**Core Qualifications**

* Significant experience in inventory strategies and production scheduling
* Superior grasp of ERP system and production database maintenance
* Excellent skills in diagram and instruction interpretation
* Strong proficiency with MS Office and manufacturing systems
* Outstanding adaptability to new ideas and approaches
* Exceptional inventory strategy development skills
* High multitasking and prioritization abilities

**Experience**

1995 - 1997 ABC Industries, Brighton, Production Scheduling Manager

* Ensured all work orders submitted per specified schedule.
* Avoided material shortages through research and planning.
* Avoided production delays in coordination with materials planners.
* Optimized utilization of labor and materials to forecast long-term production schedules.
* Performed weekly requirement evaluations in coordination with material operations and planning teams.

**Education**

1996, Cardiff University, Bachelors Degree in Business Administration