

SWE30010 Managing IT Projects
Self and Peer Review Assessment Form [Sprint #1]



Date: 26/3/2024

Your Team: Group 2

Your Name: Nguyen Dinh Nhat Minh

Use the instructions (see below) to fill in scores for each category A to J.

Team Members (Name)	A	B	C	D	E	F	G	H	I	J	Total
Self	3	3	2	2	2	3	4	3	3	2	2.7
Nguyen Nhat Huy	4	4	3	4	4	5	5	4	4	4	4.1
Le Hoang Hai	5	3	4	5	4	4	5	4	5	4	4.3
Nguyen Ngoc Minh Thy	3	3	3	3	5	4	4	4	3	4	3.6

Your Reasoning / Justification (You must write a paragraph about each team member below. Incomplete reviews will not be accepted.)

Name, student number	Comments (complete sentences required)
Self	A basic leader, does enough for the team to strive. Can use improvement in time management and quality of work (writing, creating plan, etc.) can definitely use improvement. Overall, still achieve the necessary means that allow the team do their best.
Nguyen Nhat Huy	Huy is an excellent designer and writer, his contribution of fine tuning the structure of our assignments, creating quality mockups and suggest improvement of our writing had made our team's quality increased. It is safe to say that Huy can benefit from managing his time better, and voicing his idea more to the group. All in all, he is a solid team player and emits a sense of professionalism in his work.
Le Hoang Hai	Hai's is a fast thinker and contribute a myriad of ideas when facing any problems/tasks. He definitely fits the "do"-ers type of people as he had put a great emphasis on creating the codes for our project. Hai is a person that needs a positive environment in order to thrive, as the opposite could leads to his ineffectiveness. Overall, this guy had help push the process of doing assignment a ton faster and with his coding effort, made our task much faster and easier.
Nguyen Ngoc Minh Thy	Thy can be said to be the glue that holds our group together, should there be discourse among our self, she usually comes out and suggest finding the middle ground. She is also a fast and varied worker, able to deliver the finished any task thrown at her rather quickly. Thy can use some improvement in her quality of work, and discus troublesome tasks to the group. However, she proves to be agile, being able to work on various task and has a good sense of responsibility in her work.

**Self and Peer Assessment Form**

The main purpose of this form (on Sheet 2) is for all Group members, including yourself, to reflect on its interactions, but it may be also be helpful in resolving disputes over the relative contributions of Group members.

Using the spreadsheet **Self and Peer Assessment Form**

1. List the members of your Project Group
2. Enter a score between 0 and 5, for categories A to J for all members of the group including yourself.
3. You will be asked to take a newly completed form to Group meetings with your supervisor: your supervisor will tell you which meetings.

S. Winger-Haunty (1990). University of Wisconsin-Stout Modified by Pheroza Daruwalla and Ian Knowd, 1994

A. Quantity of Work

- 0 - Did nothing - uninvolved
- 1 - Does enough to get by
- 2 - Occasionally exceeds standards- needs improvement
- 3- Satisfactory. Does more than what is required
- 4 - Very industrious. High Quality. Consistent
- 5. Always exceeds productivity standards. Outstanding

B. Quality of Work

- 0 - Careless. Makes frequent mistakes. Assignment suffers.
- 1 - Mistakes frequent enough to question results.
- 2 - Work is basically correct.
- 3 - Accurate when and where it really counts. Satisfactory.
- 4 - Almost always accurate in all areas of contribution
- 5 - Outstanding. Perfect quality. No mistakes.

C. Communication Skills

- 0 - Blunt, discourteous, does not listen, antagonistic, distant, aloof.
- 1 - Sometimes tactless. Approachable and friendly once known by others.
- 2 - Agreeable and pleasant. Warm, friendly , sociable, listens.
- 3 - Always very polite and willing to help. Very sociable and outgoing. Listens and understands.
- 4 - Courteous and very pleasant. Excellent at establishing good will.
- 5 - Inspiring to others. Artful listener. Really understanding.

D. Initiative

- 0 - Displays no self starting characteristics. Acts without purpose.
- 1 - Puts forth little effort. Requires prodding - sets no speed records.
- 2 - Puts in minimal effort to get task completed.
- 3- Strives hard. Desire to achieve.
- 4 - High desire to achieve. Always puts in a solid days work.
- 5 - Sets high goals. Self starter with high motivation. Constantly goes beyond call of duty.

E. Efficiency

- 0 - Work is invariably late.
 - 1 - Work occasionally completed on schedule.
 - 2 - Work usually complete on schedule. Some contribution to minor problem solving.
 - 3 - Work always complete on schedule.
 - 4 - Work complete. Consistent in defining and resolving major problems.
 - 5 - Work invariably done ahead of schedule. Imaginative.
- Can be counted on to make major contributions.



F. Personal Relations

- 0 - A very disruptive influence
- 1 - Is source of some friction
- 2 - Causes no problems
- 3 - Satisfactory, harmonious
- 4 - Is a positive factor
- 5 - Respected by others. Presence adds to environmental stability

G. Group Meeting Attendance

- 0 - Never attended any meetings. Showed no interest.
- 1 - Occasionally attended. Would commit and then not show.
- 2 - Sometimes uncooperative in planning schedule. Hard to get in touch with.
- 3 - Would attend. Usually late
- 4 - Could be counted on to attend.
- 5 - Never missed a meeting. Always on time

H. Attitude and Enthusiasm

- 0 - Poor disposition, uninvolved, indifferent
- 1 - Unenthusiastic, blase
- 2 - Half hearted
- 3 - Positive demeanour
- 4 - Positive attitude and spirited.
- 5 - Exuberant and eager. Positive influence. Inspiring to others. Team builder.

I. Effort

- 0 - Puts forth no effort. Expects others to carry the load.
- 1 - Puts forth some effort.
- 2 - Displays enough effort to get by.
- 3 - Solid contributions
- 4 - Strives very hard. Energetic.
- 5 - Self starter. Consistently goes beyond call of duty.

J. Dependability

- 0 - Uninvolved. Unreliable
- 1 - Unsteady, but tries somewhat.
- 2 - Occasionally would come through. Inconsistent.
- 3 - Needs some improvement. Suitable.
- 4 - Very trustworthy. Could be counted on to take responsibility.
- 5. Always responsible. Kept the group together and in the right direction. Steady influence