

## **STUDENT ADMISSION AND GRADUATION POLICY**

### **30. Admission, Retention and Graduation Policy**

**ADMISSION:** see relevant section of the Minimum Academic Standards document.

State the University's policy on admission - admission requirement to the programmes, and other factors which influence the selection of students. Also state if there is any policy on advanced placement of students. For example, exemption from certain courses already completed in another University or programme.

31. **Probation, Expulsion, Withdrawals**

State University's policy on probation, withdrawals and Expulsion of Students.  
Attach, if any, Handbook issued to students on this subject.

**32. Grading System and Requirements for Graduation in each programme**

Describe the grading system used in the evaluation of students and the requirements for graduation in a degree programme. Also explain how repeats in final examination are handled.

**33. Table 3: Enrolment - Graduation Data**

33.1 Supply in the table below the undergraduate enrolment statistics for the last three years for the programme/sub-discipline/discipline to be accredited.

(b) Full Time Enrolment

Academic Year	Title of Programme/ Sub-discipline	ENROLMENT					
		100 Level	200 Level	300 Level	400 Level	500 Level	600 Level

(b) Part- Time Enrolment

Academic Year	Title of Programme/ Sub-discipline Discipline	ENROLMENT					
		100 Level	200 Level	300 Level	400 Level	500 Level	600 Level

**33.2** Supply in the table below, the graduate output in the programme/sub-discipline/discipline in the last three years.

(c) Graduate Output-Full Time

Academic Year	Title of Programme/ Sub-discipline Discipline	GRADUATION OUTPUT					
		1 <sup>st</sup> Class	2 <sup>nd</sup> Class Upper	2 <sup>nd</sup> Class Lower	3 <sup>rd</sup> Class	Pass	Remarks (% Pass)

**Note:** For unclassified degrees, please list under “Pass”

(d) Graduate Output-Part Time

Academic Year	Title of Programme/ Sub-discipline Discipline	GRADUATION OUTPUT					
		1 <sup>st</sup> Class	2 <sup>nd</sup> Class Upper	2 <sup>nd</sup> Class Lower	3 <sup>rd</sup> Class	Pass	Remarks (% Pass)

**Note:** For unclassified degrees, please list under “Pass”

**34. Harmonization of Part-Time and Full-Time programme**

Describe briefly the administrative and academic procedures adopted to harmonize the requirements for graduation in part-time and full-time programmes.



**35. Student Guidance and Counseling**

Does The University Have A Student Counselor?

State what influence the services of the counselor has on the student choices of career and their general well being with particular reference to the programme/sub-discipline/discipline to be accredited.