ANDL AI Policy

1. Purpose
   This AI policy aims to establish guidelines and best practices for the responsible and ethical use of Artificial Intelligence (AI) within ANDL (hereby referred to as the 'Company'). It ensures that our users are using the provided AI interfaces and platform in a manner that aligns with the company's values, adheres to legal and regulatory standards, and promotes the safety and well-being of our stakeholders.

2. Scope
   This policy applies to all users, educational institutions, employees, and partners of ANDL who use or interact with our AI systems, including but not limited to all LLMs, platforms, and data-driven tools.

3. Policy

   (a) Responsible AI Use
   Users must use AI systems responsibly and ethically, avoiding any actions that could harm others, violate privacy, or facilitate malicious activities.

   (b) Compliance with Laws and Regulations
   AI systems must be used in compliance with all applicable laws and regulations, including data protection, privacy, and intellectual property laws.

   (c) Transparency and Accountability
   When utilizing the AI tools provided, users must maintain transparency and accountability to ensure ethical and lawful compliance. Users bear the responsibility of ensuring the AI tools are not misused, particularly in ways that could lead to discrimination, violation of privacy, or misrepresentation of facts.

   They must also be accountable for verifying the reliability and fairness of AI outputs, as human oversight remains crucial in preventing errors and mitigating potential biases inherent in AI models. In order to help with this, ANDL provides AI "Clarity Modules" such as bias and confidence with all LLM responses. Non-compliance with these principles of transparency and accountability can result in serious consequences as outlined under Enforcement.

   (d) Data Privacy and Security
   Users must exercise caution while interacting with the AI systems and tools and must always avoid submitting personal or sensitive data to the System including but not limited to proprietary information, date of birth, and social security numbers.

4. Implementation and Monitoring

   (a) Assigned Moderator
   A moderator will be assigned by the Company who will be responsible for overseeing the implementation of this policy, providing guidance and support to users, and ensuring compliance with relevant laws and regulations.

   (b) Periodic Reviews
   The moderator will conduct periodic reviews of AI system use within the company to ensure adherence to this policy, identify any emerging risks, and recommend updates to the policy as necessary.

(c) Incident Reporting
Users must report any suspected violations of this policy or any potential ethical, legal, or regulatory concerns related to AI use to the moderator or through the company's established reporting channels.

5. Enforcement
Violations of this policy may result in strict and immediate action, up to and including account restriction and deletion, in accordance with the company's disciplinary policies and procedures.

6. Policy Review
This policy will be reviewed annually or as needed, based on the evolution of AI technology and the regulatory landscape. Any changes to the policy will be communicated to all users.

7. Effective Date
This policy is effective as of September 16, 2024.

Thank you for your cooperation in adhering to this AI Policy. Amor Fati...