



Angelo Gayda

BSIT GRADUATE

Dynamic IT professional with hands-on experience in hardware maintenance, software installation, and network configuration. Seeking to apply skills acquired through training and entrepreneurial ventures to contribute effectively to a forward-thinking IT team. Committed to delivering efficient solutions and eager to further enhance expertise in tech tasks, multimedia editing, and document management.

PERSONAL DETAILS

Phone

+63 906 962 2098

Email

angelogayda33@gmail.com

Address

Marikina Heights, Marikina City

Gender

Male

Date of Birth

June 29, 2000

Marital Status

Single

Place of Birth

Marikina City

Nationality

Filipino

EDUCATION

BSIT College Graduate

AMA Computer College

2019 - 2023

Cum Laude

Solo proponent for Capstone curriculum - successfully defended

Senior High School Graduate

Marist School

2017 - 2019

Full-time scholar

High School Graduate

Marist School

2013 - 2017

Full-time scholar

WORK EXPERIENCE

IT Technician / Staff

April 2024 - Present

Rusty Lopez / Conqueror International Inc.

A. I.T Infrastructure and Hardware

- Performs formatting of workstations across all business unit.
- In-charge of installing application such as Microsoft Office and other work-related software.
- In-charge of repair and troubleshooting of computer hardware, printer and other peripheral.
- Responsible in enrolling user account in the network.
- Ensure the proper maintenance and functioning of all computer hardware and other I.T. peripherals used by all Personnel **across all Business Units.**

B. Ecomm

- Provides assistance in monitoring of ecommerce platforms.
- Assist in the web and email domain maintenance and monitoring.
- Provides support in ensuring web security by performing regular checking and monitoring.
- Suggest appropriate intervention for enhancement and upgrade based on systems requirements.

IT Staff (On-the-Job Training)

2021 - 2022

AMA Computer College - East Rizal Campus

- Assisted in the installation of CCTV System within the campus;
- Assigned in adding, updating and remove record in Face ID of campus biometrics;
- Assigned in configuring Access Point;
- Maintained and repaired computer hardware;
- Assigned in formatting and reinstall computer software;
- Installed Internet cables, updated Windows, software applications;
- Assisted on documentation as well as other tasks needed by the IT, Dean and Registrar department.

SKILLS AND QUALIFICATIONS

- Can assemble, repair and format computer
- Highly proficient in using Microsoft Office Tools and Canva
- Keen to details
- Willingness to learn
- Can multitask
- Highly punctual
- Determined

REFERENCES

Emer Zaratar

IT Supervisor / AMA Computer College

Email : ebzaratar@gmail.com

Dean Mary Rose S. Cruz

College Dean / AMA Computer College

Email : maryrose.cruz@ama.edu.ph