

CANTEK STUDENT RULES

1. Students are allowed to miss a maximum of six (6) business days out of the twenty-five (25) business days of class time (Equal to 25% of class time missed)
 - At seven (7) business days, students may not graduate, and at ten (10) business days, students may face expulsion from the Cantek program
 - Both rules may be omitted with acceptable reasoning
 - Students who miss the Canskills program (without notice and/or reasoning) may not graduate and will not receive job-searching services
2. No form of communication from students regarding absence/missed classes for 2-3 consecutive days will result in an automatic expulsion from the program. Please send an email to Cantek@futuretek.ca regarding attendance.
3. Students may make up “lost” days with 1-1 “Instructor Support”
 - Instructor Support will always be at Instructor’s discretion. This means that if the instructor is unable to provide support (for a given period), student may not be able to make up for lost day(s)
 - There is no Instructor Support for Canskills week. Contact Marco or Juie if you cannot make one of the four Canskills days
4. Class doors are not open until 8:45am each morning and 1:45pm in the afternoon. Please plan your mornings/afternoons and routines accordingly
5. Abusive language or threatening behavior towards our staff will not be tolerated. If you are deemed to be behaving inappropriately, you will be asked to leave the premises. Behavior as such will be reported to your counselor, and possibly the police (depending on the behavior at hand).
6. Students will not knowingly take any property belonging to:
 - Another student
 - Any staff member
 - Futuretek Academy or the Cantek program
7. Besides non-plastic water bottles, food and drink are strictly prohibited in all classrooms. Please only eat/drink in designated areas.
8. Please no loitering on Cantek property. This includes:
 - Any waiting in the third floor hallway
 - Any calls in or around the bathrooms. Please make and receive all phone calls in our lobby on floor “G” as to not disturb other tenants in our building
9. Students will keep their phone off, unless directed otherwise by their instructor.
 - Please do not record the audio of your Instructor (unless otherwise directed). If you require audio recording, please ask your Instructor and you will be sent video recordings of your Instructor (if we have them for your class)
10. Willful, or ignorant, destruction or tampering of Cantek or Futuretek Academy equipment or property will not be tolerated and students may face expulsion from the Cantek Program.

***If you have any questions, please contact your instructor or our Admissions Specialist at:
Cantek@futuretek.ca OR 416-855-1301 x 1003***