

To,
Adnan Khan

Subject: Offer Letter for Software Developer Trainee

Dear Adnan Khan,

We are pleased to offer you the position of Software Developer Trainee at AALion's Infotech Pvt. Ltd. Your training period will be for four (4) months, starting from 08-March-2025. Upon successful completion of the training, you will have the opportunity to transition into a Full- Time Employee with us.

Terms and Conditions:

1. Training Period:

Your training period will last for four (4) months from the date of joining. During this time, you will receive structured training, hands-on experience, and mentorship in Software Development. The training will be unpaid, but exceptional performance during this period may lead to incentives or other benefits at the company's discretion.

2. Full-Time Employment:

Upon successful completion of the training period and a positive performance evaluation, you will be absorbed as a Full-Time Employee at AALion's Infotech Pvt. Ltd. Your full-time employment will commence from 08-July-2025, with revised compensation and benefits as per company policy.

3. Responsibilities & Expectations:

You are expected to actively participate in training sessions, assignments, and projects during the training period. Your performance, learning progress, and overall contribution will be assessed periodically. Adherence to company policies, ethical standards, and work commitments is mandatory.

4. Submission of Documents:

To complete the hiring process, please submit the following documents by 08-March-2025:

- All academic mark sheets (10th, 12th, Graduation/Post-Graduation)
- Aadhaar Card
- PAN Card
- Signed Offer Letter

5. Other Terms:

Your continuation as a full-time employee is subject to your performance, discipline, and adherence to company policies during the training period.

The company reserves the right to terminate the training period or employment in case of unsatisfactory performance, misconduct, or violation of company policies.

All company regulations will apply during both the training and employment period.

Please confirm your acceptance by signing and returning a copy of this letter by 08-March-2025. We are excited to welcome you to AALion's Infotech Pvt. Ltd. and look forward to your contributions to our team!

+91 (760) 767-6998

 www.aalionsinfotech.com

Signature.....



Jatin Singh

JATIN SINGH

HR Manager