

- v) *If the test conditions detailed above are not satisfied, the block instrument should be considered as defective and the token working suspended. If a token can be extracted during such test without the co-operation of the Station Master at the other end, the token working shall be suspended and all concerned shall be advised. The token so extracted, shall be secured safely and handed over to the Signal Inspector or any Authorized Official.*
- f) All the entries in the Train Signal Register shall be made in ink.
- g) No erasures or overwriting shall be made in the Train Signal Register. If any entry is found to be incorrect, a line shall be drawn through it, so that it may be read at any time and the correct entry made above it and initialled.
- h) A line shall be drawn, in red ink, below the entry for the last train of the date.
- i) Entries shall be made in **red ink** in the following circumstances:
 - i) Material trains entering the block section.
 - ii) Motor trollies, lorries and trollies entering the block section on line clear.
 - iii) Testing signals are exchanged.
 - iv) Block working is interrupted.
 - v) Trollies movements, as mentioned in SR 15.26.2.1 and lorries movements, as mentioned in SR 15.27.6.1.
 - vi) Notice of obstruction of _____ lines (Line block) received from the Engineering Branch.
 - vii) Any other special occurrence in connection with block working.
 - viii) Whenever a running line at a station is blocked by stabled vehicle / trains.

2.7. Inspection of Train Signal Register:

- a) The Train Signal Register in use shall be checked and signed by the Station Master in charge of the Station daily and his signature in the remarks column (at the end of the entries for the previous day) will be considered as a certificate and all trains have been duly and correctly entered in their regular course and sequence and that he has taken note of the irregularities of any description recorded in the Train Signal Register and also those observed by him in the course of his check.

- b) The Train Signal Register shall also be examined and signed by the Traffic Inspector and Signal Inspector of the section whenever they visit the station and inspect the block room in the course of their duties.
- c) Irregularities, if any, shall be noted in the Train Signal Register and brought to the notice of officials concerned.
- d) The Train Signal Register in use shall not be removed from the Cabin or the room, in which block instruments are placed without the orders of the DRM.

2.8. Preservation of Train Signal Register:

The Train Signal Register shall be retained at stations for one year after the half year in which it is completed and after that it shall be treated as old record and disposed off as such.

Note: *Books required in connection with pending enquiries or cases, shall however, **on no account**, be treated as old records and disposed off before the conclusion of such enquiry or case without obtaining specific orders from the official who issued the original orders for retention.*

2.9. Station Masters handing over /taking over charge :

- a) The Station Master who makes an entry for a train in the Train Signal Register shall continue to be on duty till all entries pertaining to that train are completed. By this it is meant that the Station Master who asks for 'Line Clear' for a train to enter a block section shall remain on duty till the 'train out of block section' signal is received and acknowledged. The Station Master who gives 'Line Clear' for a train to enter a block section, shall remain on duty till the train has arrived and the 'train out of block section' signal is given and acknowledged.
- b) A line shall be drawn across the Train Signal Register whenever Station Masters change duty. The Station Master who is going off duty shall sign and enter the time above the line and the Station Master coming on duty shall sign and enter the time below the line.
- c) In the case of a train working in the block section, clause (a) need not be observed but the entry in the Train Signal Register so far made shall be initialled by both the Station Masters. An entry, as under, shall be made immediately below the entry for the train and above the line {see Clause (b)}