

SOUTH CENTRAL RAILWAY



Office of the
Divisional Railway Manager/Safety
Fourth Floor, Sanchalan Bhavan
SECUNDERABAD
E-mail: srdsosecunderabad@gmail.com
Mob No.9701371750

No. C/SFY-5/SD-24/May -4/2025

Date 28.05.2025

SAFETY DRIVE MAY - 4 /2025


Sub: Divisional Safety drive No:03- Working procedure at NI LC gates.

Ref: As advised by DRM/SC during Safety Meeting

In connection with the subject above, a Safety drive on working procedure to follow at Non Interlocked Level Crossing gates is to be conducted for a period of 15 days from 29.05.2025 to 12.06.2025 on above mentioned subject, involving Officers and Supervisors of Engineering, Operating, TRSO and Safety branches with focus on items mentioned in Annexure-A and corrective action on urgent basis.

After completion of the drive, a consolidate report from each branch to be submitted to this office by 16.06.2025 as per the Annexure-A, for appraising to DRM and PCSO office.

Encl: Annexure-A.


[ए. सुरेश]/ [A. Suresh]
Sr. DSO/SC

Copy: DRM/SC for kind information.

ADRM/O & ADRM/I for kind information.

Sr DEN/Co, Sr DEN/N, Sr DEN/S, Sr DEN/W, DEN/NW, Sr DOM & Sr DEE/Trso for information and necessary action pl.

Annexure-A

S No	Check	Irregularities noticed	Action taken
1	Check whether the Gatemen of non-interlocked LC Gates are in the habit of giving PN to the Dy.SS only after closing the LC Gate strictly following as per the Hq format		
2	Check whether the opening and closing the gate at normally ' closed to road traffic ' is being followed as per the procedure.		
3	Check, whether Red Banner Flags and red lamps are available in LC gates.		
4	Check, whether the Gatemen of all non-interlocked LC Gates are in the habit of placing Red Banner Flag during day and red lamp during night when the LC Gate is in 'open' condition.		
5	Check voice loggers randomly to see whether the SMs & Gatemen are following the procedure as per HQ format during train nomination to LC gates.		
6	Conduct ambush checks to see whether the Gatemen are in the habit of not opening the gate after exchange PN with SM under any circumstance.		
7	Whether the section SSE/P.Way and section TI are conducting joint inspection of all non-interlocked LC Gates once a year.		
8	Total No of NI LC gates checked		
9	No of staff counselled		
10	No of abnormalities noticed		
11	Action taken/TDC		


 Sr DSO/SC

**Standardised telephonic sentences for communications over
Non-Interlocked gate 'normally open' to road traffic**

1. Normal situation where gate is open to road traffic:

First Call (SM advising gateman to close the gate)

SM: "Gate number _____, close gate for Train number _____ in UP/DN
direction. PN _____."

GK: "Noted."

Second Call (After closing the gate, Gateman giving PN to SM)

GK: "Gate number _____ closed for Train number _____ in UP/DN
direction. PN _____."

SM: "Noted."

2. Situation where gate has been closed for previous train which has not yet passed the gate but SM advise for subsequent train.

(SM calling gateman over telephone)

SM: "Gate number _____, close gate for Train number _____ in
UP/DN direction. PN _____."

GK: "Noted. Gate number _____ closed for previous train - not yet passed.
For Train number _____ in UP/DN direction. PN _____."

SM: "Noted."

3. Situation where gate has been closed for a train which has not yet left the station due to change in planning.

(SM calling gateman over telephone)

SM: "Gate number _____, movement of Train number _____ in UP/DN
direction is cancelled. PN _____."

GK: "Noted."

**Standardised telephonic sentences for communication over
Non-Interlocked gate 'normally closed' to road traffic**

1. Normal situation where gate is closed to road traffic:

(SM confirming gate closure before granting line clear)

SM: "Gate number _____, confirm gate closure for Train number _____
in UP/DN direction. PN _____."

GK: "Gate number _____, closure of gate confirmed for Train number _____
in UP/DN direction. PN _____."

2. Situation where gate has been opened with the permission of SM

First Call (SM advising gateman to close the gate)

SM: "Gate number _____, close gate for Train number _____ in UP/DN
direction. PN _____."

GK: "Noted."

Second Call (After closing the gate, Gateman giving PN to SM)

GK: "Gate number _____ closed for Train number _____ in UP/DN
direction. PN _____."

SM: "Noted."

3. Situation wherein gateman requires to open the gate to clear the road traffic

First Call (Gateman calling SM over telephone)

GK: "Gate number _____ permit to open the gate."

SM: (After ensuring that there is no train movement towards the gate)

"Gate number _____, permitted to open. PN _____"

Second Call (After closing the gate, Gateman confirming to SM)

GK: "Gate number _____ is now closed. PN _____"

SM: "Noted."