

STAFF BENEFIT FUND (SBF)

SBF is governed by provisions contained in Statutory rules i.e. chapter 8 of Indian Railway Estt. Code Volume I & other subsidiary instructions. **SBF scheme is functional on Indian Railways since year 1931.** The following activities are financed out of the fund for the welfare of the Railway Servants and their eligible family members:

- (i) Education: Scholarship for Higher Technical/Professional education forwards of Railway Servants
- (ii) Scholarship for higher technical/professional education of Girl children of Railway Servants
- (iii) Scholarship for higher technical/professional education of Male children of Railway Servants
- (iv) Women empowerment activities
- (v) Recreation other than sports
- (vi) Recreational. facilities at Institutes and Clubs etc.
- (vii) Promotion of Cultural Activities
- (viii) Relief of distress, sickness, etc
- (ix) Sports activities
- (x) Scouts & Guides activities
- (xi) Indigenous system of medicine including Homoeopathy
- (xii) Immediate relief in times of crisis arising out of flood, famines, landslide, fire or any other calamity
- (xiii) Developing occupational skills of those Railway Servants who are covered under 'The Rights of Persons with disabilities ACT 2016' and their wards -
- (xiv) Miscellaneous

Sources of Staff Benefit Fund:-

SBF is credited with:

- (i) Annual grant on the 1st of April of each financial year from the railway revenues on per capita basis based on the sanctioned strength of non-gazetted Railway servants, both permanent and temporary, as on 31' March, ('Sanctioned strength of non-gazetted Railway Servants' also include sanctioned strength of RPF non-gazetted staff.)
- (ii) All receipts from. fines;
- (iii) 50% of the expenditure incurred by the respective Railways on grant of

scholarships for technical education of children of Railway servants during the preceding year; and

(iv) Unpaid wages beyond three years.

Management of the Fund —

The fund shall be managed by a Committee (i.e. CSBFC) at the headquarters of the Railway ..presided over by the Principal Chief Personnel Officer. Besides Chairman, the CSBFC shall consist of the following:-

- (i) The Chief Personnel Officer;
- (ii) The Chief Medical Officer;
- (iii) The Additional Chief Engineer;
- (iv) A Welfare Officer to be nominated by the General Manager who shall act as the Secretary of the Committee; and
- (v) Six members from recognised Unions, to be equally divided amongst the recognised unions.
- (vi) One representative each from All India Scheduled Castes & Scheduled Tribes Railway Employees Association (AISC&STREA) and All India OBC Railway Employees Association. (AIOBCREA).

In the event of disagreement

In the event of disagreement with the decision of the Division/Workshop Sub-Committee, the matter shall be referred to the Divisional Railway Manager/ Dy Chief Mechanical Engineer-in-charge of the workshop, as the case may be, whose decision the matter shall be final.

The Divisional/Workshop Staff Benefit Fund. Committees shall have powers to allot funds for the objects specified in these rules within the rules and. limitations prescribed by the Headquarters Committee.

Members to the SBF Committees should be elected in a manner considered suitable by the General Manager,

A member of the CSBFC or the DSBFC shall hold office for a period of one year unless he is removed by the General Manager or resigns himself. He is however, eligible for re-nomination or- election.

If the Chairman disagrees with a majority of the Committee as regards-

- (i) Financial propriety of expenditure from the Fund.
- (ii), Whether the grant comes within the objects mentioned in rule 802 R -I.

(iii) Whether it conflicts with the, recognised policy of the Government or the Railway, he/she shall refer the matter to the General Manager whose decision in the matter shall be final.

(Reference: Para 810 of IREC Vol. I)

16. Other salient points to be kept in view are as follows:-

(i) Retired Railway servants or persons dismissed/removed or outsiders cannot be nominated to the SBF Committees.

(ii) Railway servants under suspension should not be allowed to attend the meetings of the SBF. However, there is no objection to their substitutes taking their place for the period for which sitting members remain disqualified.

(III) Elected representatives when attending meetings of the SBF Committees will be issued passes of the scale to which they are eligible on privilege account. (Item.no.8 under Schedule — VII of the Railway Servants (Pass) Rules, 1986 (Second Edition - 1993)

17, Accounts of the Fund-

The General Manager shall make such arrangements as may be necessary for keeping the accounts of the fund; and audit shall be carried out in such manner as may be prescribed.

18. Annual report on the working of the Fund: The General Manager shall submit annually a report to the Railway Board on the working of the fund during the previous financial year. (Para 811 & 812 of IREC Vol. 1)



South Central Railway

Headquarters Staff Benefit Fund

Headquarters Office, Personnel Branch, Secunderabad-500 025



Attention Non-Gazetted Employees Know SBF Schemes

A. EDUCATION:

Sl. No.	Scheme	Eligibility	Amount of grant eligible
1(A)	Scholarships for Higher Technical/ Professional Education Wards of Non-Gazetted employees Level-5 (GP Rs.2800) and above; eligible for 1 child Authority: SCR/SC NO:123/2015	All Graduation & Post Graduation and Diploma 3rd Year. Note: Eligible for one child per year. 	Rs.1500 per month/ Rs.18000/- per annum (or) the actual fee paid whichever is lower
1(B)	Special Scholarship for Girl Children of employees in Level-4 (GP Rs.2400) and below; Eligible more than one child	All Graduation & Post Graduation and Diploma 3rd Year. 	Rs.1500 per month or Rs.18000/- per annum (or) the actual fee paid whichever is lower.
1(C)	Special Scholarship for Male child of employees in Level 4 (GP Rs.2400/- and below; eligible for more than one child Authority: SCR SC NO:123/2015		
2	Cash award for meritorious Students Authority: Decided in HQRS SBF Meeting.	To all the children of Railway employees obtaining 10.0 CGPA in SSC/CBSE/CSE/ 10th class examination 1-10 ranks in common entrance test for professional courses For achieving GOLD Medal in University level examination 	Rs.5,000/- Rs.5,000/- Rs.20,000/-

Powers to be exercised by CPO & Chairman HQ SBF Committee

B. RELIEF OF DISTRESS AND SICKNESS:

Sl. No.	Scheme	Eligibility	Amount of grant eligible
01	Maintenance of Grant 	For employees irrespective of their pay and nature of disease, subject to the sickness in Govt./Rly Hospital exceeding 15 days on LWP Authority: Decided in HQRS SBF Meeting.	Rs.5,000/- per month for the period of LWP.
02	Medical Assistance 	For employees/their family members suffer from major diseases and chronic diseases involving major operations, on recommendation by Rly medical authorities. Authority: Decided in HQRS SBF Meeting.	Rs.2,000/- per month for a maximum period of 3 months.
03	Spectacles: Reimbursement towards cost of spectacles 	Employees (upto GP.4800/-) who are required to wear spectacles for the better performance of their official duties. Periodicity (i) for employees below 45 yrs—once in 3 yrs (ii) for employees above 45 yrs—once in 2 yrs Authority: Decided in HQRS SBF Meeting.	Actual cost (or) Rs.1500/- whichever is less.
04	Dentures: Re-imbursement towards the cost of dentures	For Employees who go in for fixing of Dentures. (Available for ONE TIME only). Authority: Decided in HQRS SBF Meeting.	Rs.10,000/- or the actual cost whichever is lower
05	Small Family Norms: Promotion of Girl child and adoption of Small family norms	For employees who themselves/their spouses adopt small family norms after begetting i. One girl child ii. One male child or two girl children Authority: Decided in HQRS SBF Meeting.	Rs.10,000/- Rs.5,000/-
06	Kit and Kin (Employees & Their Family) Financial Assistance to the next kin and kin for transport of the body of the dead employee/ family members (as defined in Pass Rules) who died in Railway Hospitals while undergoing treatment as well as those who are declared as brought dead on arrival.	a) Families of deceased employees who are situated at local areas (below 100 Kms) b) Families of deceased employees who are situated at Outstations (beyond 100 Kms) Authority: Decided in HQRS SBF Meeting.	Rs. 5,000/- Rs.10,000/-
07	Funeral Charges (Employees Only): Funeral charges for employees in Level 7 (G.P. Rs.4600) and below	Funeral Charges to be paid to all the employees. This scheme is applicable for death of employees only and effective from 1.9.2016. Authority: SCR SC NO:123/2015	Rs.10,000/-

Powers to be exercised by: 1) CPO & Chairman HQ SBF Committee at Head Quarters 2) Sr.DPO & Divisional SBF Committee Chairman at Divisional level 3) WPO & Workshop SBF Committee Chairman at Workshop level

C. TRAINING FOR DEVELOPMENT OF THE OCCUPATIONAL SKILLS OF PHYSICALLY/MENTALLY CHALLENGED WARDS AND DIFFERENTLY ABLED EMPLOYEE SPORTSPERSONS:

Sl. No.	Scheme	Eligibility	Amount of grant eligible
01	Transportation Charges: Financial assistance to children of Rly employees suffering from disabilities	A) Deaf, Dumb, Blind, Mentally challenged children of Rly employees attending special/regular schools irrespective of the number of such children to cover tuition fee/transport. B) Physically challenged children attending regular school-studying in Class I-X upto 3 children. (Extended upto PG Level) Authority: Decided in HQRS SBF Meeting.	Rs.2000/- per month irrespective of the actual amount spent. Rs.1000/- per month per child irrespective of the actual amount spent.
02	Reimbursement of cost of Motorised Tricycle	Differently Abled Employees suffering from disabilities of lower limbs. Authority: Decided in HQRS SBF Meeting.	Rs.25,000/- or actual cost whichever is less after submitting the receipts.
03	Financial Assistance to Differently-abled Employees participating in International Tournaments	For the 1st instance financial assistance of travelling and boarding and subsequently should get medal/position and have to follow these conditions 1) Participant should represent India/ Railways. 2) Event Not less than nation/inter national level 3) Other tournaments should be nominated by Sports federations. Authority: Decided in HQRS SBF meeting. 	

Powers to be exercised by: For Item 01: 1) CPO & Chairman HQ SBF Committee at Head Quarters 2) Sr.DPO & Divisional SBF Committee Chairman at Divisional level and 3) WPO & Workshop SBF Committee Chairman at Workshop level
For Item 02 & 03: 1) CPO & Chairman HQ SBF Committee at Headquarters

LIST OF HOMEOPATHIC & AYURVEDIC CENTERS

	Type of Dispensary	Location	Hours of working	Medicines cost reimbursement
	Homeopathic	1) Medical Director, Central Hospital, Lallaguda 2) Health Unit, Kazipet 3) Chief Medical Superintendent, Railway Hospital, Vijayawada	8 hours	Rs.12,000/-
	Homeopathic	1) Chief Medical Superintendent, Railway Hospital, Guntur 2) Chief Medical Superintendent, Railway Hospital, Guntakal 3) Health Unit, Gooty	4 hours	Rs.12,000/-
	Ayurvedic	1) Medical Director, Central Hospital, Lallaguda	4 hours	Rs.12,000/-

FOR GUIDANCE AND APPLICATION FORMS: CONTACT SBF SECTIONS OF HEADQUARTERS / DIVISIONS/ WORKSHOPS

Sl. No.	Division/Workshops	Rly. Phone No.	Sl. No.	Division/Workshops	Railway No.
1	Headquarters Office	86603	7	Nanded Division	52666
2	Secunderabad Division	86640	8	Guntakal Division	86144

D. RECREATION AND AMUSEMENT:

Children's Camp	Each Division/Workshop shall conduct once in a year a camp for wards of Group 'C' & 'D' employees. SBF provides Rs.2 lakhs per camp.
Employees Camp	Each Division/Workshop shall conduct once in a year a camp for Group 'C' & 'D' employees. SBF provides Rs.3 lakhs per camp.
Differently-abled Employees Camp	Zonal Level Camp conducted by Headquarters, SBF provides Rs.3 lakhs per camp.
Grants to Railway Schools/ Colleges for Special Sports prizes	@ Rs.10/- per capita for schools, @ Rs.25/- per capita for colleges. Sanctioned by HQ SBF only. Powers to be exercised by CPO & Chairman HQ SBF Committee at Head Quarters
Grants to Handicraft centers Honorarium to Instructress	(i) Rs.700/- per month for HCCs with less than 40 members (ii) Rs.1000/- per month for HCCs with more than 40 members. Powers to be exercised by Sr.DPO & Divisional SBF Committee Chairman at Divisional level
Inter-Divisional Cultural Competitions	Financial Assistance to be released on a case by case basis.

E. WOMEN EMPOWERMENT:

Holiday camp exclusively for Women	Funds will be relies by HQ SBF on demand of unit/workshop proposal.
International Women's Day on 8 th March of every year	Conducted by SCRES & SCRUM separately, HQ SBF gives Rs.50,000/-for each organization
International Day for the Elimination of Violence against Women on 25 th November of every year	Conducted by SCRES & SCRUM separately, HQ SBF gives Rs.50,000/-for each organization
One-Day Camps/Workshops	Funds will be relies by HQ SBF on demand of unit/workshop proposal

LIST OF HOLIDAY HOMES IN SOUTH CENTRAL RAILWAY

Division	Place of Holiday Home	Fax No:	Rly.Ph.No
Guntakal	Horsely Hills/ Madanapally	27387, 0855-2228410	27387
Guntakal	Tirupati	27096, 0855-2226764	27078
Nanded	Aurangabad	07052203	27050
Guntur	Srisaillam	32010	32600



HEADQUARTERS SBF MEMBERS MAY ALSO BE CONTACTED FOR GUIDANCE:

Sl. No.	Name of the Member	Railway No.	Mobile No.
1	Shri M. Bharani Bhanu Prasad (SCRES)	86318	9848545044
2	Shri M. Bharani Bhanu Prasad (SCRES)	86318	9848545044

