

**7.8. Procedure for extracting the 'Last Stop Signal control key' when required by the staff of the S&T Department:**

The procedure detailed below shall be followed when the 'Last Stop Signal control key' is required by the S&T staff for testing:

- a) An authorised official of the S&T Department shall give a written requisition to the Station Master.
- b) On receipt of the requisition, the Station Master shall obtain 'Line clear' in the usual manner.
- c) The token shall immediately be inserted back into the block instrument.
- d) The control key of the Last Stop Signal shall be given to the S&T official for testing.
- e) When the Last Stop Signal control key is returned after testing, the Station Master shall ensure that the Last Stop Signal is at 'ON', the Last Stop Signal lever is in the normal position and insert the control key in the lock of the instrument.
- f) The 'Line clear' shall be cancelled in the usual manner.
- g) Entries shall be made in red ink by both the Station Masters in the Train Signal Registers regarding the test. This should contain –
  - i) at the station requiring extraction of the Last Stop Signal control key:-

Date, token number and time control key was extracted as well as the time when the block instrument was normalized.

- ii) at the station giving 'Line clear':- the purpose and the time when 'Line clear' was given as well as the time when the block instrument was normalized.
- h) All Signal maintainers and Supervising staff of the S&T Department are authorized to test the Last Stop Signal.